



OFFICE OF THE CHIEF EXECUTIVE OFFICER,  
SHRI MATA VAISHNO DEVI SHRINE BOARD,  
Central Office, Jammu Road, Katra (J&K) – 182301  
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No.: CO/PUR/NE/16-III/1861

Dated: 10.08.2026

**Request for inviting Quotations (RFIQ)**

For and on behalf of the Shri Mata Vaishno Devi Shrine Board (SMVDSB), through Chief Executive Officer, SMVDSB, sealed quotation are invited from reputed manufacturers/authorized distributors/dealers/suppliers for furnishing the rates of **Thermal Wears (Lower & Vest)** in Two Bid Format as per detailed mentioned below: -

| S.No. | Broad Description                                                                                                              | Approx. Qty.      |
|-------|--------------------------------------------------------------------------------------------------------------------------------|-------------------|
| 1.    | <b>Thermal Wears (Lower &amp; Vest)</b><br><br>The description of sizes of Thermal Wears (Lower & Vest) given at Annexure-“A”. | <b>4,272 Sets</b> |

The sealed quotation along with sample of one set of Thermal Wears (Lower & Vest) (two Sets in case separate variants are offered by the bidder for male & female employees) addressed to undersigned should reach this office through Registered Post, Reputed Courier or can be personally submitted in the Purchase Section by or before **24.08.2026 upto 05:00 PM**. Quotations received after due date & time and without samples shall not be accepted.

Following particulars must be mentioned on the envelope containing the quotation

**RFIQ- THERMAL WEARS (LOWER & VEST)**

**RFIQ No: Co/Pur/NE/16-III/1861**

**DATE: 10.08.2026**

**Terms and Conditions:**

- The firm shall submit the Bid in Two Bid format:  
**First Part:** In a sealed envelope super-scribed “**TECHNICAL BID**” which shall contain all relevant technical details with the following supporting documents:
  - GST Certificate
  - PAN Card
  - Brand Offered
  - Self-declaration to the effect of being original Manufacturer (if manufacturing firm is directly bidding).
  - Dealer / Distributor Certificate of Principal Company (if bidder is not the manufacturer).
  - Earnest Money Deposit and Security Deposit as per Clause – 10 & 11.
  - Signed copy of this RFIQ Document towards acceptance of all terms and conditions.
  - Sample(s) of Thermal Wears (Lower & Vest).
  - Colours – range available in respect of the offered variant of Thermal Wears (Lower & Vest) (essential information).

**Second Part:** The Price Bid shall be submitted separately as per **Annexure – “A” & as per Clause – 4 to 6** in a separate sealed envelope super-scribed “**PRICE BID**”. Both the covers separately sealed and super-scribed **TECHNICAL BID** and **PRICE BID** respectively, shall be placed in a third sealed envelope super-scribed (in CAPITALS) as follows:

|                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>RFIQ - THERMAL WEARS (LOWER &amp; VEST)REQUIRED FOR STAFF OF SMVDSB</b><br><b>RFIQ NO: CO/PUR/NE/16-III/1861</b><br><b>DATE:10.08 .2026</b> |
|------------------------------------------------------------------------------------------------------------------------------------------------|

2. This is just a RFIQ and not a Purchase Order. The Bidder shall read carefully the Terms & Conditions of the RFIQ before submitting its offer.
3. **Approved Brands** - The approved brands for bidding shall be Neva, Duke, Lux Inferno / Lux Cozi, Rupa Thermocot, Decathlon, Jockey, Ooshin UK Signature, Monte Carlo, Dixcy Scott. Requests (if any) for inclusion of any other brand shall be considered on merit, only if a request for the same is received by or before. **24.08.2026** i.e., within a time-window of 7 days reckoned from the date of issuance of this RFIQ.
4. Rate to be quoted should be net, after discount and inclusive of all taxes and FOR Banganga.
5. **Validity of Rates** -The rates quoted must remain valid for 45 days from the last date of the submission of the quotation.
6. **Delivery Period** - The material shall be preferably supplied at Non-Engineering Store, Banganga, Katra immediately from ready stock from the date of placement of purchase order. It shall be expected from the successful bidder(s) that they keep sufficient stock of the approved item(s) for immediate supply within a maximum period of 45 days.
7. **GST Compliance**- The supplier shall have to mention the GST No. 01AAETS9822J1ZC of Shri Mata Vaishno Devi Shrine Board Katra while raising their bill of supplies. While filing GSTR-1, the supplier shall classify the supply service made to Shrine Board under Business (B to B) Sales. The supplier shall also mention six digit HSN code of the material to be supplied, in case the bidder doesn't upload/mention the bill under B to B, the GST amount levied in the Bill shall not be paid.
8. The supplier shall file GSTR 1 and 3B within the due dates prescribed under the CGST/SGST Act 2017, so as to enable SMVDSB to claim timely input credit in case of default, interest @2% per-month of tax amount shall be charged and recovered from the defaulting supplier.
9. In case of quarterly based GST filling firms, the supplier shall have to transfer their bills (B to B) on monthly bases under Invoice Furnishing Facility (IFF).
10. **Earnest Money Deposit (EMD)** - The participating firm has to deposit the Earnest Money in the shape of CDR/FDR amounting to ₹ 50,000/- (Rupees Fifty Thousand) only) pledged to FA/CAO, SMVDSB, Katra or transfer the amount through NEFT in the official account of SMVDSB **Account No. 0097010100000706**, Type of Account: SB, Banker: Jammu & Kashmir Bank Ltd., Branch: Main Bazar Katra, IFSC- JAKA0KATTRA (“0” Zero) Title of A/c: Shri Mata Vaishno Devi Shrine Board. The EMD shall be returned to all unsuccessful bidder after the issuance of purchase order and the EMD of the Successful bidder (s) shall be released after deposition of Performance Security Deposit.
11. **Security Deposit –**
  - (i) The successful Bidders shall furnish security deposit equivalent to 5% (five percent) of the total value of the Contract, in the form of Bank Guarantee from any Nationalized / Scheduled Bank pledged to the FA/Chief Accounts Officer, SMVDSB, Katra within a period of 07 Days from the issuance of Letter of Award.

Failure to do so within the stipulated period shall make the contract liable for cancellation together with forfeiture of the EMD.

- (ii) The validity of Security deposit shall be for 09 months (i.e., Defect Liability Period of 06 months plus 03 months grace period). The security deposit shall be released after the satisfactory completion of the Contract liabilities.

12. **Selection Process** - Submission and Evaluation of Thermal Wears (Lower & Vest) Samples:

- (i) Bidders shall submit samples of the Thermal Wears (Lower & Vest) of the quoted brand along with the bid, as specified in the RFIQ document.
- (ii) The quoted **NET** unit price for the Thermal Wears (Lower & Vest) shall be per Set, inclusive of all applicable taxes, duties, freight, and other incidental charges and FOR NES Banganga.
- (iii) The Evaluation Committee constituted by the competent authority shall assess the samples on the basis of the broad parameters, including but not limited to quality of material and workmanship, comfort, durability, guarantee / warranty and after-sales support, overall suitability and institutional fit, reasonableness of the quoted cost etc. and may accept, reject, shortlist or finalize any of the sample(s) based on its collective assessment.
- (iv) The decision of the designated Evaluation Committee, taken on the basis of its collective wisdom and assessment with reference to the institutional requirements, shall be final and binding on all bidders, and no representation or correspondence in this regard shall ordinarily be entertained.
- (v) The colour of the Thermal Wears (Lower & Vest) shall be the discretion of the designated Committee. The designated Committee may select different colours for its Male / Female Staff.

13. **Quantities** - The approximately quantities of Thermal Wears (Lower & Vest) required for Male and Female Staff as follows:

| Size<br>(in Cms.) | For Male<br>Staff<br>(in Set) | For Female<br>Staff<br>(in Set) | Remarks                                                                                                            |
|-------------------|-------------------------------|---------------------------------|--------------------------------------------------------------------------------------------------------------------|
| 80                | 12                            | 02                              | The prospective vendors may submit same or separate samples for male & female categories, as per their brand-range |
| 85                | 469                           | 26                              |                                                                                                                    |
| 90                | 1468                          | 118                             |                                                                                                                    |
| 95                | 1529                          | 103                             |                                                                                                                    |
| 100               | 425                           | 66                              |                                                                                                                    |
| 105               | 37                            | 07                              |                                                                                                                    |
| 110               | 08                            | 02                              |                                                                                                                    |
| <b>Total</b>      | <b>3948</b>                   | <b>324</b>                      |                                                                                                                    |

- 14. The quantities mentioned in the above format are indicative in nature and may get increased / decreased even substantially according to the actual requirement of SMVDSB.
- 15. Any variation of sizes / defected Thermal Wears (Lower & Vest) shall have to be replaced and provided in fresh by the firm at the single point of Contact i.e., NES Banganga within the period of 10 days from the date of request of the concerned Officer Incharge.
- 16. The material shall be strictly as per the requirement/specifications of Shrine Board.
- 17. The firm shall have to submit minimum six month guarantee of the Thermal Wear (Lower & Vests) replacement against any manufacturing defect / inferior quality or any other defect alongwith sealed quotation of Thermal Wear (Lower & Vests).
- 18. **Right Reserved by SMVDSB:**
  - a) To split the demand among one or more qualified bidders at the approved rate after culmination of successful RFIQ.

- b) To reject, accept or prefer any bidder in part or full at any stage if not in conformity to the specifications, terms & conditions mentioned in the RFIQ. Shrine Board also reserves the right to re-invite the Quotations at its sole discretion.
  - c) To negotiate the quoted rates, terms and conditions with the lowest tendered or any of the other tenders on quality basis to ascertain the suitability of the acceptable offer.
  - (a) To cancel/terminate the RFIQ /Purchase order during the period of its validity without assigning any reason thereof.
  - (b) To forfeit the CDR/FDR of defaulter supplier.
  - (c) Debarring any defaulter from any further dealing with Shrine Board.
  - (d) Grant of extension with or without imposing penalty, as deemed fit.
  - (e) To conduct a factory visit/inspection of the bidder's manufacturing facility to verify production capacity, quality control, testing facilities, and compliance with tender requirements or / and pre-dispatch inspection of the material. The bidder shall extend full cooperation and provide all necessary assistance, documents and access for such visit / inspection.
19. **Quality Inspection / Rejection of material:**
- (a) **Quality**–Supplier shall supply Thermal Wear (Lower & Vests) strictly in accordance with the approved sample. Supply of any different variant, model, material, color, design, or specification without prior written approval from the competent authority is prohibited and will result in rejection of the shipment at the Supplier's sole cost and responsibility.
  - (b) **Inspection** - The material supplied shall be checked/inspected by the quality cell /inspecting team of Shrine Board and if found of inferior quality/defective, the same shall be rejected.
  - (c) **Rejection** - In case the supplies are rejected, same shall be lifted back by the supplier within 07 days from the date of intimation from this office, failing which the penalty @ 2% of the total value of rejected supplies per day shall be imposed against the supplier for a period of one week which shall be doubled in subsequent weeks and the rejected material in the stores shall be at the risk of the firm. Beyond one month the material shall be auctioned and storage charges shall be recovered from the supplier @2% per day. The amount acquired on account of auctioning shall be deposited to SMVDSB Account.
20. **Penalty:** Following penalties (calculated on the value of unsupplied material) shall be imposed after delay beyond the prescribed delivery period, unless exempted by the Competent authority of SMVDSB after getting convinced about validity of reasons for delay-
- a) Upto 7<sup>th</sup> days @ 0.5%.
  - b) From 8<sup>th</sup> day to 15<sup>th</sup> day 1%.
  - c) From 16<sup>th</sup> day to 22<sup>nd</sup> day @ 1.5% and
  - d) From 23<sup>rd</sup> day to 30<sup>th</sup> day @ 2%.
  - e) After 30 days of delay, the PO shall be deemed to have been cancelled to the extent of unsupplied material and the deficit material shall be procured from alternate sources at risk and cost of vendor.
- Note:** Despite cancellation of Purchase Order as stated above, for any valid reason, the Competent Authority may grant extension in the delivery period, with or without penalty (the amount of this penalty shall be as per the sole discretion of Competent Authority).
21. **Payment** - No Advance payment shall be made. The payment shall be made after receipt and proper inspection of each consignment of material at Non-Engineering Store. Banganga Katra within of 20 days from the date of issuance of G.R.
22. The Shrine Board reserves the right to negotiate the quoted rates, terms and conditions with the lowest bidder or any of the other bidders on quality basis to ascertain the suitability of the acceptable offer.

23. Conditional, illegible, ambiguous quotation (s) and quotation (s) received after the stipulated date and time shall be out rightly rejected.
24. Other Standards, terms and conditions will be incorporate in the supply order of the Successful bidder.
25. **Arbitration** - Any of the parties may apply to the Chief Executive Officer of Shri Mata Vaishno Devi Shrine Board for the appointment of the Arbitrator in the event of any dispute / difference. On receipt of such request, it shall be lawful for the Chief Executive Officer to appoint an Arbitrator to adjudicate upon the dispute / differences. The Arbitrator so appointed shall enter upon reference and decide the dispute in accordance with J&K Arbitration Conciliation Act, 1996 (read with latest amendments). The place of arbitration shall be Jammu / Kara.
26. **Jurisdiction:**  
All the disputes are subject to Jurisdiction in the Court of Law at Reasi / Katra. All questions relating the arbitration shall be determined in accordance with provisions of J&K cancellation and Arbitration Act, 1997 (read with latest amendments) and the competent Court in Jammu shall be the Principal Court for the purpose of jurisdiction.

**This issues with the approval of Chief Executive Officer, SMVDSB.**

**Sd/-  
(Dr. Gopal K. Sharma)  
Asstt. Chief Executive Officer**

**Copy to the: -**

1. Chief Executive Officer SMVDSB, for information
2. Addl. Chief Executive Officer SMVDSB, for information.
3. Master file/Concerned file.

**PRICE BID**

***(on the letter head of the firm)***

To,

**The Asstt. Chief Executive Officer (G),  
Shri Mata Vaishno Devi Shrine Board,  
Katra.**

**Subject: Quotation for supply of Thermal Wear (Lower & Vest).**

**RFIQ No. No. Co/Pur/NE/16-III/1861**

**Dated:. 10.08.2026**

Sir,

I, \_\_\_\_\_ representative / proprietor of  
M/s \_\_\_\_\_ hereby submit my following rates for the supply of **Thermal  
Wears (Lower & Vest)** as per the requirement of Shrine Board, **NET rates inclusive of  
GST, freight, loading unloading, and other taxes / charges F.O.R. Engineering Store,  
Banganga, Katra:-**

| S.No. | Item Description                     | NET Rate inclusive of GST, other tax<br>and F.O.R. Non- Engineering Store<br>Banganga Katra |
|-------|--------------------------------------|---------------------------------------------------------------------------------------------|
| 1.    | Thermal Wears (Lower & Vest) (Brand) |                                                                                             |

I further affirm that the above quoted rates are net inclusive of GST, other taxes/charges and F.O.R. Non-Engineering Stores Banganga, Katra which shall remain valid for a period of one year from the date of issuance of Rate approval order/1<sup>st</sup> purchase order or till the finalization of fresh rates whichever is later.

I further affirm that, I have read and fully understood that the RFIQ notice and agree to abide by al the terms and conditions laid therein, which are being signed in token of my acceptance. In case, I fail to abide-by the conditions or upto the entire satisfaction of the Shrine Board; I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

**Seal & Signature** \_\_\_\_\_

**M/s** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Contact No.** \_\_\_\_\_

**E-mail ID:** \_\_\_\_\_

**Please read all the contents of the RFIQ before the submission.**