



**OFFICE OF THE CHIEF EXECUTIVE OFFICER  
SHRI MATA VAISHNO DEVI SHRINE BOARD, KATRA**

Central Office, Jammu Road, Katra (J&K) – 182301.

e-mail: nes\_purchase @maavaishnodevi.net, aceog@maavaishnodevi.net

No.: CO/Pur/NE/153-II/3479

Dated: 12.10.2026

**Request for Inviting Quotations (RFIQ)**

For and on behalf of Shri Mata Vaishno Devi Shrine Board; through Chief Executive Officer (herein after referred as SMVDSB), offers are hereby invited from **reputed manufacturers / distributors / dealers / suppliers** for furnishing the rates for Supply following material, for the period of six months:

Description of Item	Brand / Make	Specifications	Tentative Quantity for six months (in nos.)
Stretcher Folding	i) Desco ii) Medvision	Two folds made of Mild Steel / Aluminum	100
Wheel Chair	i) Tynor ii) Desco iii) Karma	Mild Steel Frame, Foldable with basic Hospital use Weight Capacity: Upto 110 Kg	100

**Terms and conditions:**

1. **Document to be submitted:**

- i) GST Certificate.
- ii) Catalogue / Detail of product offered.
- iii) The Technical Bid should be accompanied by a copy of RFIQ with each page duly signed by the authorized signatory of the bidder(s), who has signed the document, as a token of acceptance of the terms and conditions of the RFIQ otherwise, quotation(s) shall not be considered.
- iv) Earnest Money Deposit amounting to Rs. 5,000/- pledged to FA/CAO, SMVDSB, Katra or transfer the amount through **NEFT** in the official account of SMVDSB Account No. 0235040500001804, IFSC - JAKA0KATTRA ("0" Zero).

2. **Validity:**

The validity of quotation should be 30 days from the last date prescribed for submission.

3. **Rates:**

- i) The rates should be NET inclusive of GST, and F.O.R. Non-Engineering Store, Banganga.
- ii) The participating firms are advised to quote NET rates (per piece) inclusive of all taxes. (Rates excluding GST and Ex-Shop shall not be considered even after opening of the quotation).
- iii) The rates quoted by the firm shall remain valid for the period of six months from the date of issuance of Rate Approval Order.

4. **Delivery:**

The delivery period shall be **20 days** from the issuance of Purchase Order. Before participating, the competing firm must ensure that it has the capacity to meet the delivery period criteria. The Shrine Board may or may not extend the delivery period.

5. **Earnest Money Deposit (EMD):**  
Participating firm has to submit Earnest Money Deposit in the shape of CDR/FDR amounting to **Rs. 5,000/- (Rupees Five Thousand only)** pledged to FA/CAO, SMVDSB, Katra or transfer the amount through **NEFT** in the official account of SMVDSB Account No. 0235040500001804, IFSC - JAKA0KATTRA ("0" Zero). The EMD shall be returned to all un-successful bidders after the issuance of Purchase Order. However, the EMD of the successful bidder (s) shall be retained as Security Deposit till the culmination of warranty period.
6. Furnishing of EMD for an amount less than the stipulated amount mentioned in the RFIQ quoting the exemption as Small-Scale Industries or any other reason shall not be entertained and the quotation / offer submitted by the firm shall be rejected outrightly.
7. The quotation will be considered of only those firms who had submitted requisite EMD.
8. The quantity mentioned in the RFIQ is tentative and shall be increased or decreased subject to the demand.
9. Before opening of financial bids, the samples submitted by the bidders shall be adjudged for suitability to end use and price-bids of only such bidders shall be considered whose samples are found suitable.
10. **Samples (returnable) may be submitted in the office of the General Manager, Kalika Dham Jammu before last date for submission of bids, without samples, the offers shall not be considered.**
11. **Warranty:**  
Offered product quoted shall be under compulsory warranty as per OEM's policy but not less than one year from the date of supply. The successful firm(s) shall submit the Warranty Certificates at the time of supply at Non-Engineering Store, Banganga.
12. **Release of EMD of successful bidder:**  
EMD will be released after all contractual obligations by the supplier are over. The same can be withheld / forfeited, in full, or in part, in case the supply order is not executed satisfactorily, within the stipulated period as per the terms & conditions.
13. The conditional, illegible, ambiguous quotation(s) and quotation(s) received after the stipulated date and time shall be outrightly rejected.
14. The Board reserves the right to establish reasonability of rates, to negotiate with the L-1 bidder for each item or to bifurcate the Purchase Order / Rate Approval Order for the period of six months, amongst more than one bidder (on L-1/negotiated rates).
15. The material shall be supplied strictly as per the catalogue submitted by the firm.
16. **Inspection / Lifting back of rejected supplies:**
  - a. On receipt, the material shall be inspected / checked by our Inspection Committee and if found of inferior quality/defective, the same will be rejected and the Board shall be at liberty to have the same procured from open market at the risk & cost of the supplier whereby the original supplier shall be liable to pay the extra cost, if any, involved in the process. The Competent Authority, however, may accept the replaced material within the delivery period if it conforms to the approved specifications.

- b. The rejected material shall have to be lifted by the supplier at his own risk and cost within a week's time, falling which storage charges @ 2% per day shall be imposed against the supplier for a period of one week. The penalty amount shall get doubled for each subsequent week and the rejected material in the stores shall be at the risk of the firm. Beyond one month the material shall be auctioned and storage charges shall be recovered from the supplier @2% per day. The amount acquired on account of auctioning shall be deposited to SMVDSB Account.
17. **Penalty:**  
Following penalties (calculated on the value of unsupplied material) shall be imposed for delay beyond the prescribed delivery period, unless exempted by the competent authority for valid reasons to be brought on record.
- upto 7 days @ 0.5%
  - From 8th day to 15th day @ 1%
  - From 16th day to 22nd day @ 1.5% and
  - From 23rd day to 30th day @ 2% shall be imposed on each pending item as per the approved rate/quantity mention in the purchase order of the value of the pending supplies.
  - After 30 days of delay, the purchase order shall be deemed to have been cancelled to the extent of unsupplied material and the material shall be procured from alternative sources at risk and cost of vendor.
- Note:** Despite cancellation of Purchase Order as stated above; for any valid reason to be brought on record, the Competent Authority may grant extension in the stipulated delivery period; with or without penalty. (Amount to be decided by the Competent Authority).
18. **Debarring:**  
In case the material is not supplied even after the lapse of penalty period, the purchase order deemed to have been cancelled and the firm shall be debarred from any further dealing with SMVDSB for a continuous period of 03 years and the EMD of the firm shall be forfeited without any communication.
19. **Force Majeure:**  
Any failure or omission to carry out the provisions of the order shall not give rise to any claim by one party against the other, if such failure or omission arises from an "Act of God" which shall include all acts of Natural Calamities such as fire, flood, earthquakes, hurricanes, pandemics or any pestilences or from civil strikes, compliances with any statute or regulations of the Government lock outs and strikes, riots, embargoes or from any other reasons beyond the control of the parties.
20. All disputes arising hereto are subject to Jurisdiction of the Courts of Law at Katra / Reasi.
21. **Payment:**  
No Advance payment shall be made. The payment shall be made after receipt and inspection / acceptance of complete material against a Purchase Order, at the Engineering Store, Banganga within a period of 20 days from the date of issuance of GR.
22. The successful firm is responsible for supplying genuine / original quality material to SMVDSB. Any deviation from the same leads to the rejection of the supplied material alongwith forfeiting of EMD, if any, and debarring from any further dealing with SMVDSB.

23. **Rights reserved by SMVDSB:**

The Competent authority of SMVDB reserves the right:

- i. To cancel/ terminate the RFIQ / Purchase Order during the period of its validity without assigning any reason thereof.
- ii. To forfeit the EMD of defaulter supplier.
- iii. Debarring any defaulter firm from any further dealing with Shrine Board for a period of three years.
- iv. Grant of extension with or without imposing penalty, as deemed fit.
- v. To split the demand among two or more firms.
- vi. To visit the premises of the bidder to verify the production capacity of the bidder / quality of products.

24. This is just a RFIQ and not a Purchase Order.

25. The broad terms and conditions have been included. However, other standard terms and conditions of supply may be incorporated in the Purchase Order to be issued in due course.

26. **Procedure for submission of Bid:**

Bidders are required to submit their bids under a **Two-Bid System**, comprising:

- **Cover-I: Technical Bid**
- **Cover-II: Price Bid**

**A. Cover-I (Technical Bid):**

The technical bid shall include all supporting documents as per Clause 1 of this RFIQ document.

**B. Cover-II (Price Bid):**

- The **Price Bid** must be submitted **as per Annexure "A"**.
- The Price Bid must be **absolute and unconditional**.
- **Conditional bids** shall be **summarily rejected**.
- The **Price Bid will only be opened** for bidders who have qualified in the **technical bid evaluation**.
- Rate must be **quoted strictly as per the prescribed format** without any deviation.

**C. Submission Method:**

- Both the **Technical Bid (Cover-I)** and the **Price Bid (Cover-II)** must be **sealed in separate envelopes superscribed as "quotation for the procurement of Stretchers and Wheel Chairs against RFIQ No. CO/Pur/NE/153-II/3479 dated 12.01.2026"**, and submitted **in-person** at the office of **SMVDSB, Katra** by **3:00 PM (1500 hrs) on 22.01.2026** or sent via **Registered Post / Speed Post / Courier** addressed to:

**Asstt. Chief Executive Officer (G)**  
**Shri Mata Vaishno Devi Shrine Board**  
**Central Office, Jammu Road, Katra (J&K)-182301**

- **Bids received after the due date and time will not be considered** under any circumstances.

27. The quotations shall be opened by the Committee constituted, at the Office of Chief Executive Officer, SMVDSB, Katra in the presence of the bidders who may choose to be present.

28. The Shrine Board shall not be responsible for any postal delay. Any conditional offer OR offers which are not appropriately sealed as per the format, as explained above, OR offers received after the stipulated date and time, shall not be entertained. Any cutting or overwriting in the Documents will also make the bid liable for rejection.

**Sd/-  
(Dr. Gopal K Sharma)  
Asstt. Chief Executive Officer**

**Seal and Sign of the firm**

**Please read terms & conditions carefully before submitting the quotation**

**(On the letter head of the firm)****PRICE BID**

To,

The Asstt. Chief Executive Officer (G),  
Shri Mata Vaishno Devi Shrine Board, Katra.

Subject: **Quotation for Supply of Stretcher and Wheel Chair**RFIQ No: **CO/Pur/NE/153-II/3479** Dated: **12.01.2026**

Sir,

I, \_\_\_\_\_ representative / proprietor from M/s \_\_\_\_\_ hereby submit my following rates as per the specification / UOM / requirement of Shrine Board, NET rates inclusive of GST, and F.O.R. Non-Engineering Store, Banganga:

Description of items	Brand offered	Net rate per pc inclusive of GST and F.O.R. site (in ₹)
Stretcher Folding (Two Folds)		
Wheel Chair		

Notwithstanding anything mentioned in our price bid, we hereby accept all the terms and conditions mentioned in the RFIQ which are being signed in token of my acceptance. We hereby undertake and confirm that I/we have understood the specifications properly and shall deliver the material as per the required specifications to SMVDSB.

I further affirm that in case, I fail to abide-by the conditions or upto the entire satisfaction of the Shrine Board; I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

Yours faithfully,

Seal &amp; Signature \_\_\_\_\_ M/s \_\_\_\_\_

Full Address \_\_\_\_\_ Contact Person: \_\_\_\_\_

Contact No: \_\_\_\_\_ E-mail Id: \_\_\_\_\_

**\*The price to be quoted / offered on the letter head of the firm only as per the price bid format. \***