



Office of the Chief Executive Officer **Shri Mata Vaishno Devi Shrine Board, Katra**

No.CO/Pur/Electric/614/3631

Dated: 13.02.2026

Request for Inviting Quotations (RFIQ)

For and on behalf of Shri Mata Vaishno Devi Shrine Board; through Chief Executive Officer (herein after referred as SMVDSB), offers are hereby invited from dealing firms for furnishing the rates for “**Design, Supply and Installation of Signages of different sizes at Site**” as per the Specifications mentioned in **Annexure –“A”**.

Terms and conditions:

1. **Document to be submitted:**

- i) GST Certificate.
- ii) EMD
- iii) RFIQ document duly signed and stamped as a token of acceptance of terms & conditions.

2. **The last date of submission of sealed quotations is 20.02.2026 upto 3:00 PM.**

3. **Validity:**

The validity of quotation should be 20 days from the last date prescribed for submission.

3. **Rates:**

- i) Rates quoted should be for Designing, Supply and Installation at Site, inclusive of all taxes & FOR, Engg., Store, Banganga.
- ii) The participating firms are advised to quote per piece rates (inclusive of all) (Rates excluding GST and Ex-Shop shall not be considered even after opening of the quotation).

4. **The selection of L-1 firm shall be made of overall lowest rates quoted.**

5. **Delivery:**

The successful firm shall have to complete the entire job i.e. designing, supply and installation at Site within the timeframe of 15 days (Fifteen days). However, early supply / completion of job shall highly be appreciated. Before participating, the competing firm must ensure that it has the capacity to meet the delivery period criteria. The Shrine Board may or may not extend the delivery period.

6. **Before dispatch of material to Engineering Store of SMVDSB at Banganga, inspection of Signages shall be made by Projects Wing of SMVDSB at successful Vendor's site.**

7. **Earnest Money Deposit (EMD):**

- i. Participating firm has to submit Earnest Money Deposit in the shape of CDR/FDR pledged to FA/ Chief Accounts Officer, SMVDSB amounting to **Rs. 16,000/- (Rupees Sixteen Thousand only)** or the same may also be deposited in the official account of SMVDSB Account No. 0235040500001804, IFSC - JAKA0KATTRA ("0" Zero). In case of online transfer, screen shot depicting UTR / Reference ID No. must be enclosed. The EMD shall be returned to all un-successful bidders after the issuance of Purchase Order(s). However, the EMD of the successful bidder (s) shall be retained as Security Deposit.
- ii. Furnishing of EMD for an amount less than the stipulated amount mentioned in the RFIQ quoting the exemption as Small Scale Industries or any other reason shall not be entertained and the quotation / offer submitted by the firm shall be rejected outrightly.
- iii. The quotation will be considered of only those firms who had submitted requisite EMD.
- iv. EMD of successful bidder shall be released after the completion of entire work, subject to satisfactory report received from Unit Head(s) concerned.

8. The conditional, illegible, ambiguous quotation (s) and quotation (s) received after the stipulated date and time shall be out rightly rejected.
9. The material to be supplied strictly should be from the specifications mentioned in the RFIQ. In case of any change in the specifications, the offer shall outrightly be rejected.
10. **INSPECTION / LIFTING BACK OF REJECTED SUPPLIES:**
 - a. On receipt, the material shall be inspected / checked by our Inspection Committee and if found of inferior quality/defective, the same will be rejected and the Board shall be at liberty to have the same procured from open market at the risk & cost of the supplier whereby the original supplier shall be liable to pay the extra cost, if any, involved in the process. The Competent Authority, however, may accept the replaced material within the delivery period if it conforms to the approved specifications.
 - b. The rejected material shall have to be lifted by the supplier at his own risk and cost within a week's time, failing which storage charges @ 2% per day shall be imposed against the supplier for a period of one week. The penalty amount shall get doubled for each subsequent week and the rejected material in the stores shall be at the risk of the firm. Beyond one month the material shall be auctioned and storage charges shall be recovered from the supplier @2% per day. The amount acquired on account of auctioning shall be deposited to SMVDSB Account.
11. **Penalty:** Following penalties (calculated on the value of unsupplied material) shall be imposed for delay beyond the prescribed delivery period, unless exempted by the competent authority for valid reasons to be brought on record.
 - a) upto 7 days @ 0.5%
 - b) From 8th day to 15th day @ 1%
 - c) From 16th day to 22nd day @ 1.5% and
 - d) From 23rd day to 30th day @ 2% shall be imposed on each pending item as per the approved rate/quantity mention in the purchase order of the value of the pending supplies.
 - e) After 30 days of delay, the rate approval order / purchase order shall be deemed to have been cancelled to the extent of unsupplied material and the material shall be procured from alternative sources at risk and cost of vendor.

Note: Despite cancellation of Purchase Order as stated above; for any valid reason to be brought on record, the Competent Authority may grant extension in the stipulated delivery period; with or without penalty. (Amount to be decided by the Competent Authority).
12. **Warranty:**

The bidder shall provide two (02) years warranty, FOR onsite repair of said Signages during the warranty period without any extra cost to SMVDSB including visiting charges of Technician.
13. **Payment:**
 - i) No Advance payment shall be made.
 - ii) 90% payment shall be released after successful completion of work against a Job Order, subject to satisfactory report received from concern Unit Head
 - iii) Balance 10% shall be released after expiry of warranty period, subject to submission of satisfactory joint report from Unit Head(s) concerned
14. **Rights reserved by SMVDSB:**

The Competent authority of SMVDSB reserves the right:

 - i. To cancel/ terminate the RFIQ / Purchase Order during the period of its validity without assigning any reason thereof.
 - ii. To forfeit the CDR/FDR of defaulter supplier.
 - iii. Debarring any defaulter firm from any further dealing with Shrine Board for a period of three years.
 - iv. Grant of extension with or without imposing penalty, as deemed fit.
 - v. To establish reasonability of rates, to negotiate with the L-1 bidder for each item.
 - vi. To visit the premises of the bidder to verify the production capacity of the bidder / quality of products.

15. **Debarring**

If the successful firm fails to comply with the terms and conditions of the RFIQ after successful culmination of the RFIQ and placing of work order, the firm shall be debarred from further dealing with SMVDSB for a period of 03 years and the EMD/Security Deposit, if any, of the firm shall be forfeited without any communication.

16. **Force Majeure:** Any failure or omission to carry out the provisions of the order shall not give rise to any claim by one party against the other, if such failure or omission arises from an "Act of God" which shall include all acts of Natural Calamities such as fire, flood, earthquakes, hurricanes, pandemics or any pestilences or from civil strikes, compliances with any statute or regulations of the Government lock outs and strikes, riots, embargoes or from any other reasons beyond the control of the parties.

17. All disputes arising hereto are subject to Jurisdiction of the Courts of Law at Katra / Reasi.

18. This is just a RFIQ and not a Purchase Order.

19. The broad terms and conditions have been included. However, other standard terms and conditions of supply may be incorporated in the Purchase Order(s) to be issued in due course.

20. **Procedure for submission of Bid:**

The firm shall submit the **Price Bid as per Annexure "B"** on its letter head in a sealed envelope super-scribed "**Quotation for Signages**" against **RFIQ No. CO/Pur/Elect/614/3631 dated: 13.02.2026** which shall contain all relevant details along with requisite Earnest Money Deposit (EMD), GST No., RFIQ document duly signed & stamped, etc.

21. All such offers must be submitted in person or may be sent by Registered Post /Speed Post / Courier at following address so as to reach **by or before 3:00 PM (1500 hrs) on 20.02.2026.**

**Asstt. Chief Executive Officer (VB)
Shri Mata Vaishno Devi Shrine Board
Central Office, Jammu Road, Katra (J&K) - 182301**

22. The offer(s) received after the due date and time shall not be considered under any circumstance. The quotations shall be opened by the Committee, at Central Office, SMVDSB, Katra in the presence of the bidders who may choose to remain present.

23. The Shrine Board shall not be responsible for any postal delay. Any conditional offer OR offers which are not appropriately sealed as per the format, as explained above, OR offers received after the stipulated date and time, shall not be entertained. Any cutting or overwriting in the Documents will also make the bid liable for rejection.

**Sd/-
(Vipan Bhagat) JKAS
Asstt. Chief Executive Officer**

Seal and Sign. of the firm

(Please read all the contents of the RFIQ before the submission of the quotation)

RFIQ No. CO/Pur/Electric/614/3631

dated: 13.02.2026

S. No.	Size / Dimensions	Qty.	Specifications
1	20 ft. x 2 ft. <u>Installation Site:</u> Y-Junction near X-ray Point Bhawan (Annexure- “C”)	02 No.	<ul style="list-style-type: none">➤ Premium Aluminium single sided Lit LED Signage➤ 50 mm thick both side / sign make Profile➤ L shaped corner with SS Grub Screw➤ Power Supply Indoor Grade NGX 30 Watt➤ Graphic Pannel Made of 3mm Thick Cast Acrylic➤ 2 mm thick Laser Cut Aluminium Sheet
2	7 ft. x 4 ft. <u>Installation Site:</u> Banganga (Annexure- “D”)	01 No.	<ul style="list-style-type: none">➤ PU painted Graphics➤ Poster Box LED Module➤ Powder Coating on All Four Side➤ Consumable Wire, Silicon, Connector➤ 3mm thick Aluminium Sub Frame

Note: The specimens along with matter to be printed on Signages are annexed herewith as Annexure – “C” & “D”. However, matter to be printed on Signages & Color Scheme shall be intimated by the Projects Wing of SMVDSB after selection of successful firm.

Sd/-
(Vipan Bhagat) JKAS
Asstt. Chief Executive Officer

(On the letter head of the firm)
PRICE BID

To,

The Asstt. Chief Executive Officer (VB),
 Shri Mata Vaishno Devi Shrine Board,
 Katra.

Subject: **Quotation for Design, Supply & Installation of Signages.**

RFIQ No. CO/Pur/Electric/614/3631

dated: 13.02.2026

Sir,

I, _____ representative / proprietor of M/s _____ hereby submit my following rates as per the specification / UOM / requirement of Shrine Board, NET rates inclusive of GST, freight, loading / unloading and other taxes / charges, F.O.R. Engineering Store, Banganga, Katra and installation at Site:

S. No	Particulars	Net Rate per Unit
1	Premium Aluminium single sided Lit LED Signage 20 ft x 2 ft. as per specifications mentioned in Annexure “A”	
2	Premium Aluminium single sided Lit LED Signage 7 ft x 4 ft. as per specifications mentioned in Annexure “A”	

Notwithstanding anything mentioned in our price bid, we hereby accept all the terms and conditions mentioned in the RFIQ which are being signed in token of my acceptance. We hereby undertake and confirm that I/we have understood the specifications properly and shall supply the material as per the required / higher specifications to SMVDSB.

I further affirm that in case, I fail to abide-by the conditions or upto the entire satisfaction of the Shrine Board; I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

Seal & Signature _____ M/s _____

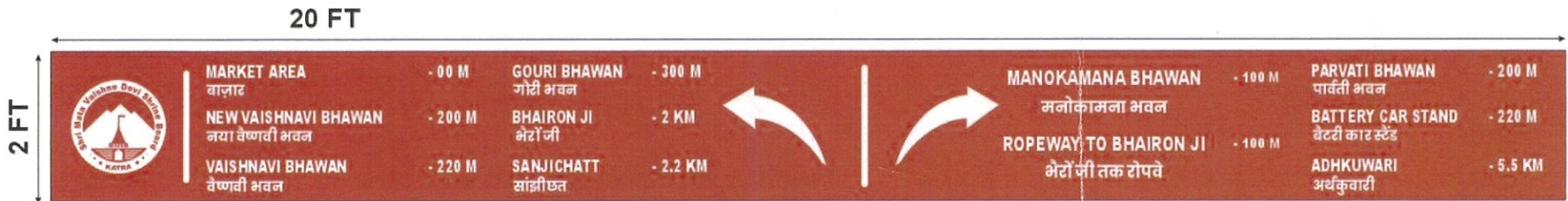
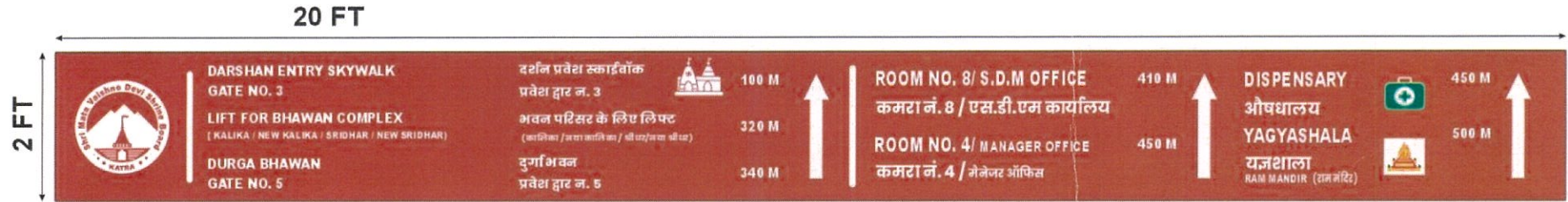
Full Address _____

Contact Person: _____ Contact Number: _____

E-mail ID: _____

The price to be quoted / offered on the letter head of the firm only as per the Price Bid format.

Premium Aluminium single sided Lit LED Signage




Premium Aluminium single sided Lit LED Signage

7 FT

4 FT

BANGANGA

FACILITIES AT BANGANGA	DISTANCE & DIRECTION		
	1. ANNOUNCEMENT COUNTER 2. PANCH MEWA PRASAD SHOP 3. RFID COLLECTION COUNTER 4. FREE MUNDAN SHOP 5. MEDICAL DISPENSARY (PUSHPANJALI) 6. POLICE POST BANGANGA 7. PRE-PAID BOOKING COUNTER 8. SHUBHRA BHAWAN <small>(FREE LANGAR / WAITING AREA/TOILETS/DRINKING WATER)</small> 9. CHARANPADUKA MANDIR 10. ADHKUWARI	25 M 50 M 20 M 1050 M 1300 M 500 M 250 M 650 M 2000 M 6000 M	<div style="display: flex; align-items: center; justify-content: center;"> ← U → → → → → → → → </div> OPPOSITE DARSHANI DEODI NEXT EXIT POINT ON THE TRACK ON THE TRACK ON THE TRACK ON THE TRACK ON THE TRACK ON THE TRACK ON THE TRACK ON THE TRACK