



Office of the Chief Executive Officer  
Shri Mata Vaishno Devi Shrine Board, Katra

No.CO/Dev/699/6606

Dated: 22.01.2026

**Request for Inviting Quotations (RFIQ)**

For and on behalf of Shri Mata Vaishno Devi Shrine Board; through Chief Executive Officer (herein after referred as SMVDSB), offers are hereby invited from OEMs or their authorized distributors / dealers only for furnishing the rates for **Waterproofing of rooftop Hostel, Acharya Building Block 1 & 2 in Gurukul Phase 1, Charanpaduka, Katra** as per the Specifications, mentioned in **Annexure-“A”**:

**Terms and conditions:**

1. **Document to be submitted:**

- i) GST Certificate Registration.
- ii) Certification w.r.t. OEM or its authorized distributor / dealer of the make offered must be submitted along with the quotation / Offer.
- iii) RFIQ document duly signed / stamped by the bidder

2. **Validity:**

The validity of quotation should be 20 days from the last date prescribed for submission.

3. Quantity mentioned in RFIQ is indicative and can be increased or decreased as per requirement.

4. **The last date for submission of sealed quotations is 29.01.2026 upto 3:00 PM.**

5. **The firm offering rates on waterproofing shall provide 04 years warranty.**

6. **Rates:**

The rates should be NET inclusive of GST, loading, unloading, labour charges, toll tax, freight and other taxes / charges / F.O.R. Engineering Store, Banganga / installation at site including 04 years warranty.

7. **Selection Criteria:**

**The work shall be allotted to the firm quoting lowest price in the offer / quotation.**

8. **Completion Period:**

The work shall be completed within a period of **90 days** of issuance of Letter of Award.

9. The conditional, illegible, ambiguous quotation (s) and quotation (s) received after the stipulated date and time shall be out rightly rejected.

10. The Board reserves the right to establish reasonability of rates and to negotiate with the lowest quoting firm.

11. **Security Deposit**

Security Deposit equivalent to 05% shall be deducted from each running account bill and the same shall be released after completion of Defect Liability Period.

12. **Penalty:**

i. If the awardee firm fails to complete the work within the specified time of completion, a penalty shall be imposed @0.5% (half percent) per week, subject to maximum of 10% of the cost of the work which shall be levied from dues of said firm.

ii. In case, the awardee firm fails to complete the work even after delaying the work beyond 04 weeks from the stipulated date of completion, Shrine Board reserves the right to get the remaining work executed at the risk and cost of the awardee. In addition, penal action in the shape of forfeiting Security Deposit shall be taken.

13. **Force Majeure:**

Any failure or omission to carry out the provisions of the order shall not give rise to any claim by one party against the other, if such failure or omission arises from an "Act of God" which shall include all acts of Natural Calamities such as fire, flood, earthquakes, hurricanes, pandemics or any pestilences or from civil strikes, compliances with any statute or regulations of the Government lock outs and strikes, riots, embargoes or from any other reasons beyond the control of the parties.

**14. Payment Terms:**

With a view to ensure expeditious completion of the work, the payment shall be released as under:

- i. Part payment shall be made on running A/c bills for completed items after joint measurement of the work done (to be carried out by the representative of the firm and the Engineer In-charge).
- ii. Final payment shall be done after successful completion of the work in all respects and to the entire satisfaction of the Engineer In-charge and its due handing over to the SMVDSB.

**15. Defect Liability Period:**

- i. The executing firm shall be fully responsible for all the defects in respect of executed work for quality and workmanship including fixtures for a period of 04 years from the date of completion of work. Any defect occurring in the civil works due to poor quality or workmanship during Defect Liability Period shall be rectified / replaced by the executing firm at its own cost. In case failure to do so within specified time frame, the SMVDSB, shall be at liberty to take up the rectification work at the risk and cost of said firm and recover the cost on account of rectification from amount due to the said firm and in the shape of Security Deposit / balance payment due.
- ii. The executing firm shall provide warranty of 04 years for the Water Proofing. An amount equivalent to 5% of total value of the work done for water proofing as specified at **Clause 11** shall be kept as security and the same shall be released after completion of DLP.

**16. CANCELLATION / TERMINATION OF THE CONTRACT IN FULL OR IN PART:**

a. If the executing firm: -

- i. at any time makes default in proceeding with the works without due diligence and continues to do so even **7 days** after a notice in writing from the Engineer In-Charge, SMVDSB; or
- ii. fails to complete the works or any part of the work on or before the date of completion and does not complete them within the period specified in notice given in writing in that behalf by the Engineer In-Charge, SMVDSB; or
- iii. has obtained work from the Shrine Board as a result of non- bonafide methods;

the Shrine Board shall outrightly cancel the work allotment by a written order to the firm. In the event of cancellation, the Security Deposit shall be forfeited.

b. The Shrine Board shall on such cancellation have powers to:

- i. Offer the work to any other firm or invite fresh tenders / RFIQ at the risk and cost of the executing firm with the penal cost to an extent of 20% of the unfinished works. The liquidated damages and penalty imposed shall be adjusted against this amount and balance, if any, shall be recovered from other dues (work done or deposit) of the firm.
- ii. Take possession of the site and any materials, machinery, implements, stores, etc. thereon, and make out a list of such material in presence of the representative of the firm who shall have to be present on one day notice and in case of non-compliance of the notice, measurements taken by the Shrine Board representative shall be considered as final and the said firm will have no claim of any sort regarding this.
- iii. Carry out the incomplete work by any means at the risks and cost of the firm.
- iv. Determine what amount, if any, is recoverable from the said firm for completion of the works or in case the works or part of the works not to be completed, the loss or damage suffered by Shrine Board. In determining this amount, credit shall be given to the firm for the value of the work executed up to the time of cancellation, the value of the firm's materials taken over and incorporated in the work, and use of machinery belonging to the said firm.
- v. To sell any or all of the firm's unused materials, machinery, implements, etc. and use the proceeds of sale thereof towards the satisfaction of any sums due from the firm and in accordance with the provisions thereof.
- vi. Notwithstanding the above clause, the SMVDSB reserves the right to accept or reject any bid, and to cancel the RFIQ and reject all quotations at any time prior to the award of work, without thereby incurring any liability to the affected firms or any obligation to inform the affected firms of the grounds for SMVDSB action.

## **17. FORE CLOSURE OF THE CONTRACT**

Foreclosure in full or in part due to abandonment or reduction in scope of work:

- i. If at any time after acceptance of the tender, Shrine Board decides to abandon or reduce the scope of the works for any reason whatsoever and hence not require the whole or any part of the works given to be carried out, the Engineer In-Charge shall give notice in writing to that effect to the executing firm and the said firm shall have no claim to any payment of compensation or otherwise whatsoever, on account of any profit or advantage which he might have derived from the execution of the works in full, but which he did not derive in consequence of the foreclosure of the whole or part of the works.
- ii. The firm shall be paid for works executed at site duly certified by the Engineer In-Charge.

## **18. FORCE MAJEURE**

If during the currency of work, there is any outbreak of war, fire, major floods, earthquake, riots (other than among the contractor's employees) and similar other causes which whether financially or otherwise affects the execution of the work; the firm unless project is terminated under provision of this clause shall make his / her best efforts to complete the work. However, after the outbreak of such war, Shri Mata Vaishno Devi Shrine Board shall be entitled to abandon the work at any time by giving notice in writing. Force Majeure is hereby defined as

a clause which is beyond the control of SMVDSB / executing firm and which consequently affects the performance of the work.

#### **19. ARBITRATION**

In case of any dispute arising between the parties to this RFIQ and all matters connected therewith, both parties shall make every effort to resolve it amicably by direct informal negotiation. If even after thirty days from the commencement of informal negotiation, the parties have not been able to resolve the dispute amicably, then such disputes / differences shall be resolved by Arbitration as per the Arbitration and Conciliation Act, 1996.

- a) Either party may request other of its intention that a dispute be submitted to Arbitration and both the parties shall meet with 15 days from the date of receipt of such request to select a sole arbitrator mutually for the resolution of dispute and venue / seat or Arbitration shall be at Jammu / Katra / Reasi.
- b) In the event that the parties cannot agree upon the selection of the sole Arbitrator, either party or both the parties may move an application before the Hon'ble High Court at Jammu, under the Arbitration and Conciliation Act, 1996, for the appointment of sole Arbitration with seat / venue at Jammu for the resolution of dispute between the parties.

#### **20. JURISDICTION**

The Courts at Katra & Reasi alone shall have the jurisdiction with respect to the subject matter of the Contract.

**Sd/-**  
**(Pawan Kumar Goswami, JKAS)**  
**Dy. Chief Executive Officer**

**Seal and Sign. of the firm**  
**(Please read all the contents of the RFIQ before the submission of the quotation)**

RFIQ No.: CO/Dev/699/6606

Dated: 22.01.2026

**Subject: Waterproofing of rooftop Hostel, Acharya Building Block 1 & 2 in Gurukul Phase 1, Charanpaduka, Katra.**

S. No.	Item No.	Description of Item
1.	A	Repair to existing surface by way of using Methodology as:-
		1. Proper cleaning of existing surface.
		2. Sealing of all plumbing, A.C Joints, Pipe Joints with PU sealent.
		3. <b><u>Filling of all joints of Gola, Drainage Mudphuska/brick slip joints etc by way of:-</u></b>
		a) Applying Neeru in (1:1) Ratio (SBR : Cement). b) Applying Mortor in (1:4) Ratio with (Cement : Sand) SBR 10% wt. of cement. c) Filling of depressions with SBR for smooth and sound surface.
2.	B	4. a) Applying the priming coat in (1:1-1/2) ratio 1 SBR: 1/1/2 cement over the mud phuska surface. b) Water curing for 2-3 days before applying the membrane.
		Providing and laying 4mm thick APP membrane over a priming coat of compatible 1 <sup>st</sup> quality ready to use the Bitumen Primer. Additionally, applying two coats of Aluminum paint over the membrane.

Sd/-

**(Pawan Kumar Goswami, JKAS)  
Dy. Chief Executive Officer**

**PRICE BID**  
**(on the Letter Head of the Firm)**

To,

The Dy. Chief Executive Officer (PG),  
Shrine Mata Vaishno Devi Shrine Board,  
Katra.

**Subject: Quotation for Waterproofing of rooftop Hostel, Acharya Building Block 1 & 2 in Gurukul Phase 1, Charanpaduka, Katra.**

Ref. CO/Dev/699/6606

dated: 22.01.2026

I, \_\_\_\_\_ representative / proprietor of  
M/s \_\_\_\_\_ hereby submit my following rates as  
per specification / UOM / / requirement of Shrine Board. The offered rates are NET  
inclusive of GST / other taxes and F.O.R SITC at Site(s).

Notwithstanding anything mentioned in our price bid, we hereby accept all the  
terms & conditions mentioned in the RFIQ which are being signed in token of my  
acceptance. We hereby undertake and confirm that I / we have understood the  
specifications properly and shall supply the material as per the required / higher  
specifications to SMVDSB.

I further affirm that in case, I fail to abide-by the conditions or upto the entire  
satisfaction of the Shrine Board; I shall be liable to the penalties under rules. I further  
hereby declare that my firm is not blacklisted.

Seal & Signature \_\_\_\_\_

M/s \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Number: \_\_\_\_\_

E-mail ID: \_\_\_\_\_

**\*The price to be quoted / offered on the letter head of the firm as per the Price Bid format only.\***