



**Office of the Chief Executive Officer  
Shri Mata Vaishno Devi Shrine Board, Katra**

**Request for Inviting Quotation**

SMVDSB invites sealed quotations (on the letter head of the firm) from **reputed manufacturers or their authorized distributors / dealers only** for **Supply, Installation, Testing & Commissioning of EOT Crane at Helipad site at Village Hutt, Katra** as per specifications mentioned in **Annexure "A"**. Interested firms may send their sealed quotations along with relevant documents for the supply of the same giving full details in sealed cover viz. Net price (inclusive of GST & other taxes, F.O.R. Site at Hutt Helipad, payment terms, delivery schedule and other conditions of sale **including special discount to SMVDSB**.

Sealed quotations addressed to undersigned should reach this office through Speed Post / Registered Post / reputed courier or personally handed over to the Receipt & Dispatch Section, Central Office, Katra Section **on or before 30.03.2026 upto 03:00 PM positively**. The quotations received shall be opened by the committee in presence of representative of the firm(s) who may choose to remain present on the occasion.

S.No.	Description of item	Qty.	Location for SITC.
1.	Single Beam EOT crane	01 No.	Helipad at village Hutt, Katra.

**Following particulars must be mentioned on the envelope containing quotation.**

**Quotation- "SITC of EOT Crane at Helipad, Village Hutt, Katra"**

**NOT TO BE OPENED BEFORE 30.03.2026 upto 03:00 PM**

**RFIQ No.: CO/Proj./173-II/1702      dated: 23.03.2026**

**Terms and Conditions:**

**1. Documents (mandatory) to be submitted:**

- i) GST Certificate.
- ii) OEM or its authorized Distributor / Dealer Certificate must be enclosed.

2. This is just a RFIQ and not a Purchase Order.

3. Donations to Shri Mata Vaishno Devi Shrine Board, Katra are exempted from Income Tax under Section 80-G of the Income Tax Act.

4. Rates should be Net inclusive of all taxes, having special discount to SMVDSB and F.O.R. Site at Hutt Helipad, Katra and installation, Testing and Commissioning (including Foundation / Earthing / Cabling work, etc) at Site (Rates excluding GST and Ex-Shop shall not be considered even after opening of the quotation).

**5. Earnest Security Deposit (EMD):**

- a. The participating firm shall have to furnish the EMD in the shape of CDR/FDR amounting to Rs.50,000/- (Rupees fifty thousand only) pledged to FA/CAO, SMVDSB payable at Katra alongwith the offer. The participating firms may also deposit the EMD amount through NEFT/RTGS in the official A/c of Shri Mata Vaishno Devi Shrine Board, Bank Name: The J&K Bank, Account No. 0235040500001804, IFSC – JAKA0KATTRA ("0" Zero). EMD in the shape of Demand Draft shall not be accepted. Also, no exemption for non-submission of EMD is allowed.

- b. It shall be noted that if any bidder did not enclose EMD (in original) of stipulated amount or furnish CDR/FDR of an amount less than the stipulated amount as mentioned, the bid/offer submitted by the firm shall be rejected outrightly and the rates of the said firm shall not be considered even after opening.
- c. The EMD of the successful bidder shall be released after SITC of New EOT at Helipad site at Hutt, Katra in all respect subject to submission of installation, testing & commissioning report jointly by SMVDSB & concerned Unit Incharge. The same can be withheld / forfeited, in full, or in part, in case the work order is not executed satisfactorily, within the stipulated time period.
6. Participating firm (s) shall quote the rates as per the "UOM (unit of measurement)", requirement & specification of the Shrine Board.
7. No escalation in the basic rate of item shall be allowed by SMVDSB during currency of Contract. If the rate of GST is increased/ decreased or a new tax is introduced or an existing tax is abolished or any change in interpretation or application of any tax occurs in the course of performance/evaluation of contract, which was or will be assessed on the bidder in connection with the performance of the contract, an equitable adjustment of the contract price shall be made to fully take into account any such change by addition to the contract price or deduction there from as the case may be.
8. The rates should strictly be quoted on the LETTER HEAD as per price bid format / financial bid format, specification / UOM / requirement of SMVDSB. No change shall be made in the Price Bid Format / financial bid format enclosed by the bidder. Any deviation from the same shall tantamount to rejection of the offer / rates quoted by you. The quotation / offer should be filled neatly without any cutting/over writing. In case of any cutting / overwriting, the rates shall not be considered. {"It is advised that the quotation shall be submitted in a computerized typed format"}
9. The participating firms are advised to quote the rates as per the brand / make mentioned in the RFIQ. No change of brand / make shall be entertained even after opening of quotations. Any change in the Brand / Make shall outrightly be rejected even after opening of Quotation / issuance of Orders.
10. The successful firm is responsible for supplying genuine / original quality material to SMVDSB. Any deviation from the same shall lead to the rejection of the supplied material alongwith forfeiting of EMD and debaring from any further dealing with SMVDSB for a period of 03 years.
11. Authorized manufacturer / distributor / dealers certificate must be enclosed alongwith the quotation.
12. Before submitting the quotation, the participating firms shall ensure that stock is available with them.
13. **Delivery / Timeline for Completion of Work:**
- a. The successful firm shall have to complete the entire job i.e. SITC (including Foundation / Earthing / Cabling work, etc.) at Site (Helipad, Hutt, Katra) within the stipulated timeframe as mentioned in the Job Order. However, early supply / completion of job shall highly be appreciated. No extension in delivery period shall be allowed.
- b. The supplier shall have to mention the GST No. 01AAETS9822J1ZC of (Shri Mata Vaishno Devi Shrine Board) while raising their bill of supplies.
- c. While filing GSTR-I, the supplier shall classify the supply / service made to SMVDSB under Business to Business (B to B) Sales.
- d. The firm shall have to mention the HSN Code while raising the bills of supplies.
- e. The supplier shall file GSTR-I and 3B within due dates prescribed under the CGST/SGST Act 2017 so as to enable SMVDSB to claim timely input credit. In case of default, interest @2% per month of the tax amount shall be charged and recovered from the defaulting supplier.

- f. The supplier who opted for QRMP scheme must opt for Invoice Furnishing Facility (IFF) to file their details of outward supplied in first two months of the quarter to pass on the credit to the Shrine Board.
14. **Defect Liability Period:** The firm shall be fully responsible for all the defects of the said EOT for a period of one (01) year upon the commissioning of the unit. Any defect occurring in the work due to poor quality or workmanship during defect liability period shall be rectified / replaced by the firm at its own cost. In case of failure to do so within specified time frame, the SMVDSB, shall be at liberty to take up the rectification work at the risk and cost of the firm and recover the cost on account of rectification from amount due to the contractor in the shape of Security Deposit.
15. **The terms of payment shall be as under:**
- 40% payment shall be released on supply of complete material.
  - 50% payment shall be made on installation, testing and commissioning of the EOT at site.
  - 10% payment shall be released after 12 months from commissioning of the EOT.
16. **Inspection / Lifting Back of Rejected Supplies:**
- On receipt, the material shall be inspected / checked by our Inspection Committee and if found of inferior quality/defective/not conforming to specifications, the same will be rejected and the Board shall be at liberty to have the same procured from open market at the risk & cost of the supplier whereby the original supplier shall be liable to pay the extra cost, if any, involved in the process.
  - The rejected material shall have to be lifted by the supplier at his own risk and cost within a week's time failing which storage charges @2% per day of the total value of the rejected supply as may be deemed fit to the authority shall be levied.
  - Beyond one month the material shall be auctioned without any communication and storage charges @2% per day of the total value of the Purchase /Supply Order shall be deducted from any pending payment of the supplier.
17. **Penalty:**
- In case the work is not completed within the stipulated timeframe (as mentioned in the Work Order), the supplier is liable to penalty for the delay i.e. i) upto 07 days @ 0.5% ii) from 8<sup>th</sup> day upto 15<sup>th</sup> day @ 1% iii) from 16<sup>th</sup> day upto 22<sup>nd</sup> day @ 1.5% and iv) from 23<sup>rd</sup> day to 30<sup>th</sup> day @ 2% shall be imposed on each pending item as per the approved rate/quantity mentioned in the PO of the value of the pending supplies.
  - In case the work is not completed beyond the penalty period, the work order issued shall be deemed to have been cancelled and relevant penalties shall be imposed including forfeiting of EMD submitted by the firm.
18. **Debarring**  
If the successful bidder / supplier / firm fails to comply with the terms and conditions of the RFIQ after successful culmination of the RFIQ and placing of purchase / work order, the firm shall be debarred from further dealing with SMVDSB for a period of 03 years and the EMD/Security Deposit, if any, of the firm shall be forfeited without any communication.
19. **SMVD Shrine Board reserves the right to:**
- Cancel the RFIQ without any prior notice.
  - Negotiate the quoted rates, terms and conditions with the lowest bidder or any of the other bidder to ascertain the suitability of the acceptable offer.
  - Procure the material on Quality Basis.
  - Reject, accept or prefer any quotation in part or full without assigning any reason whatsoever at any stage.
  - Re-invite the quotations at its sole discretion.

20. Standard Terms and Conditions shall also be incorporated in the Work Order to be issued in favour of the successful bidder/firm.
21. Conditional, illegible, ambiguous quotation(s) and quotation(s) received after the stipulated date and time shall be out rightly rejected.
22. One copy of the RFIQ document duly signed and stamped accepting the terms and conditions shall also be enclosed alongwith the offer.
23. The bidder must visit the site before quoting the rates for exact measurements at their own risk & cost.

**Seal & Signature of the bidder**

**Sd/-  
(Dhruv Gupta, JKAS)  
Asstt. Chief Executive Officer**

**PRICE BID**  
(on the letter head of the firm)

The Asstt. Chief Executive Officer (DG),  
Shri Mata Vaishno Devi Shrine Board,  
Katra.

**Sub.: Quotation for supply of New EOT at Helipad site at Hutt, Katra.**

**RFIQ No. CO/Proj./173-II/1702      dated: 23.03.2026**

Sir,

I, \_\_\_\_\_ representative / proprietor of  
M/s \_\_\_\_\_ hereby submit my following offer as per the specifications / UOM / requirement of Shrine Board, inclusive of all taxes for Supply, Installation, Testing and Commissioning of the EOT Crane at Helipad site at Village Hutt, Katra:-

S. No.	Description of items	Specification	Net amount in Rs. (for SITC at site) inclusive of all taxes
<b><u>Specifications of Single Beam EOT crane:</u></b>			
	<b>Description</b>		
1	Main Hoist safe Working Load	2 MT (with low Headroom type)	
2	Design Standard	IS807, IS3177, FEM standard	
3	Type	Single Beam	
4	Testing Load	25% Extra of SWL	
5	Class & Duty	III & Heavy Duty	
6	Span	Approx. 70 feet (As per site)	
7	Height of lift	7 meters (As per site)	
8	Location/ Application	Indoor, Material Handling	
9	Ambient Temp.	45 deg. C	
10	Operation	Floor Operated Through Pendant Push Button of ISI Certified make with Emergency button.	
11	Structure and Beam Box Plate sizes	Fabricated from Tested MS steel plates confirming IS2062 (Make-Tata/Sail/equivalent) Beam sizes are: Height: 750mm X 6mm Top: 400mm X 10mm Bottom: 500mm X 16mm With inside Reinforcement	
12	Platform	2 nos. small service platform on both end will be provided.	
13	Motors	(Make-MH-ABM (Germany) make or equivalent, LT & CT-SEW/Bonglioli make Geared Motor) Main Hoist-2.5 KW Long Travel – 0.75 KW X 2 Nos Geared Motor Cross Travel – 0.37 Kw Geared Motor	
14	Operating speed	Main Hoist – 4m/min. with VVFD Long Travel- 20/5m/min with VVFD	

		Cross Travel- 20/5m/min with VVFD (VVFD of Fuji make or equivalent)	
15	Brakes	MH – DC Electromagnetic Brake of ABM (Germany) make or equivalent LT- inbuilt Disc Brake of SEW make or equivalent CT- Inbuilt Disc Brake of Bonglioli make or equivalent	
16	Gear Box	All Gearbox Hardened & Profile Ground MH- ABM (Germany) make or equivalent LT & CT – SEW/Bonglioli make Geared Motor or equivalent	
17	Wire Rope	Tested Imported Compact Steel Rope with Tensile Strength of 2160 Mpa. MH-4/1 falls x 6.4mm Dia Factor of safety - 6	
18	Rope Drum	Rope drum will be duly machined from seamless steel pipe to suitably groove accordingly to wire rope size as per IS standard.	
19	Type of Hook	Standard swiveling 'C' Type with Safety Latch, confirming IS: 3815/15560. Proof Lead, Test certificate & Ultrasonic Test Certificate will be provided.	
20	Control Gear Panel	All the accessories of Control Panel in a sheet metal enclosure (Contractors – SCHNEIDER make or equivalent) (Enclosure- RITTAL make or equivalent)	
21	LT Wheels	LT – 4 nos x 250mm DIA. Material – Forged En9/C55Mn75, Hardened to 280-320 BHN to a depth of 6-10mm Bearing Brackets – L – type Heavy duty Type of Bearing – Self – Align Spherical Roller bearing of (URB/ZKL/Fab/SKF make)	
22	Limit Switch	Crane duty limit switch MH-Rotary Type LT-2way Lever Type CT-2way Lever Type	
23	Type of buffers	Rubber Type	
24	Cables	All cable ISI marked (LAPP/POLYCAB make or equivalent)	
25	CT Power feeding	Through Festoon Trailing Cable	
26	LT power feeding	Included	
27	Emergency Switch	Will be provided for extra safety	
28	Power supply voltage	410v, A.C.3ph, 50Hz	
29	Operating control voltage	110v	
30	Lubrication	First Fill Oil/ lubricants will be provided	
31	Overload Device	Electronic Type is provided	
32	Surface Treatment & Painting	Two coats of Zinc Chromate primer followed by Two coats of Yellow Synthetic Enamel Paint	
33	Erection & Commissioning	Included. Hydra, Tool & Tackle in the scope of bidder.	
34	Packing	Included	
35	Transportation	Included, for your site	

36	Loading	Included	
37	Hydra Crane, Tools & Tackles & Labour for unloading material	Included	
38	Payment terms	<ul style="list-style-type: none"> <li>• 40% payment shall be released on supply of complete material.</li> <li>• 50% payment shall be made on installation, testing and commissioning of the EOT at site.</li> <li>• 10% payment shall be released after 12 months from commissioning of the EOT.</li> </ul>	
39	GST (on total basic value of Order)	Included	
40	Time of Completion	04-06 weeks	
41	Note	Bidder must visit the site for complete knowledge of the work at his risk and cost. Also bidder should have CAR insurance policy for the work and bidder shall have to comply the safety norms during the execution of the job at his risk and cost. (No separate claim to be entertained)	
42	Warranty	The equipment is warranted for material and performance for a period of 12 months from the date of commissioning. This covers free spares and free services if required at site.	
43	Storage of Materials	The responsibility for receipt, unloading and safe storage of materials shall be in the scope of successful bidder and SMVDSB shall not be liable for any damage during unloading/storage & theft of the material.	
44	Testing	No- Load & Load Test, Deflection Test can be conducted at client site at successful bidder cost.	

Notwithstanding anything mentioned in our price bid, we hereby accept all the terms and conditions mentioned in the RFIQ which are being signed in token of my acceptance. We hereby undertake and confirm that I/we have understood the specifications properly and shall supply the material as per the required / higher specifications to SMVDSB.

I further affirm that in case, I fail to abide-by the conditions or upto the entire satisfaction of the Shrine Board; I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

Yours sincerely

Seal & Signature \_\_\_\_\_  
M/s \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Contact No. \_\_\_\_\_  
E-mail Id: \_\_\_\_\_

- **Please read all the contents of the RFIQ before the submission of the quotation.**