



**Office of the Chief Executive Officer**  
**Shri Mata Vaishno Devi Shrine Board, Katra**

Central Office, Jammu Road, Katra (JK – UT) 182301


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**No.CO/Pur/Civil/25/238-I/3773**

**Dated: 25.02.2026**

**Request for Inviting Quotations (RFIQ)**

For and on behalf of Shri Mata Vaishno Devi Shrine Board; through Chief Executive Officer (herein after referred as SMVDSB), offers are hereby invited from the firms dealing in the trade for furnishing the rates of following Misc. Civil material as detailed below:

S. No.	Description of Material	Req. Qty.	Specifications, Brand / Make
1	Iron Aldrop with Nut Bolt & Locking Bolt Size: 10"	150 nos.	Superior Quality / Heavy Duty
2	Handle 3 inch	50 nos.	
3	Iron Hinges 6 inch	100 nos.	
4	Hinges ¾" x ¾" x 6 ft	100 nos.	SS 304 / Higher Gauge
5	Black smith Tong – Y Shape (for holding hot utensils)	04 nos.	
6	Aluminum Double Side Self Supporting A Type Ladder (Fully Extended Height 6 ft)	01 no.	Superior Quality / Heavy Duty
7	Glass Plain 3.5 mm Thick	150 sft	
8	Face for CP Bib Cock	130 nos.	
9	Face for CP Bib Cock ¾ inch	150 nos.	
10	Towel Ring	100 nos.	
11	CP Concealed Stop Cock ½ inch complete	150 nos.	Parko / Jaquar / Marc / Cera / Czar / Ess Ess/ Hindware / Kerovit / Parryware / Essco
12	GI Socket 1 inch	70 nos.	DRP / Kent / Zoloto / Unik / New / UNO
13	GI Socket ¾ inch	250 nos.	
14	GI Reducer Elbow ¾" X 1"	50 nos.	
15	PVC Flow Trap 4" x 3"	50 nos.	Vectus / Astral / SFMC / Supreme / Finolex

**Terms and conditions:**

1. **Document to be submitted:**

i) GST Certificate.

2. **Validity:**

The validity of quotation should be 30 days from the last date prescribed for submission.

3. **Rates:**

i) The rates should be NET inclusive of GST, loading, unloading, labour charges, toll tax, freight and other taxes / charges and F.O.R. Engineering Store, Banganga.

ii) The participating firms are advised to quote rates as per UoM (inclusive of all) (Rates excluding GST and Ex-Shop shall not be considered even after opening of the quotation).

Seal & Signature of the firm

4. The participating firm must ensure that single bidder may submit single bid only against the RFIQ, otherwise the quotation submitted by the firm shall not be considered for evaluation, besides the firm shall be debarred from any further dealing with SMVDSB for a period of 03 years.
5. **Delivery:**  
The delivery period shall be 30 days from the issuance of Purchase Order. Before participating, the competing firm must ensure that it has the capacity to meet the delivery period criteria. The Shrine Board may or may not extend the delivery period.
6. The conditional, illegible, ambiguous quotation (s) and quotation (s) received after the stipulated date and time shall be outrightly rejected.
7. The material to be supplied strictly should be from the brands / make / specifications mentioned in the RFIQ. No change in the Brand / Make shall be accepted. Any change in the Brand / Make shall outrightly be rejected. Kindly note that the ISI is not a brand / make of the product.
8. The Board reserves the right to establish reasonability of rates, to negotiate with the bidders for each item or to bifurcate the Purchase Order amongst more than one bidder (on L-1/negotiated rates).
9. **Selection Criteria:** The successful firm shall be selected that emerges as the Lowest bidder (L-1) against each item.
10. **INSPECTION / LIFTING BACK OF REJECTED SUPPLIES:**
  - a. On receipt, the material shall be inspected / checked by our Inspection Committee and if found of inferior quality/defective, the same will be rejected and the Board shall be at liberty to have the same procured from open market at the risk & cost of the supplier whereby the original supplier shall be liable to pay the extra cost, if any, involved in the process. The Competent Authority, however, may accept the replaced material within the delivery period if it conforms to the approved specifications.
  - b. The rejected material shall have to be lifted by the supplier at his own risk and cost within a week's time, failing which storage charges @ 2% per day shall be imposed against the supplier for a period of one week. The penalty amount shall get doubled for each subsequent week and the rejected material in the stores shall be at the risk of the firm. Beyond one month the material shall be auctioned and storage charges shall be recovered from the supplier @2% per day. The amount acquired on account of auctioning shall be deposited to SMVDSB Account.
11. **Penalty:** Following penalties (calculated on the value of unsupplied material) shall be imposed for delay beyond the prescribed delivery period, unless exempted by the competent authority for valid reasons to be brought on record.
  - a. upto 7 days @ 0.5%
  - b. From 8th day to 15th day @ 1%
  - c. From 16th day to 22nd day @ 1.5% and
  - d. From 23rd day to 30th day @ 2% shall be imposed on each pending item as per the approved rate/quantity mention in the purchase order of the value of the pending supplies.

Seal & Signature of the firm

- e. After 30 days of delay, the purchase order shall be deemed to have been cancelled to the extent of unsupplied material and the material shall be procured from alternative sources at risk and cost of vendor.

**Note:** Despite cancellation of Purchase Order as stated above; for any valid reason to be brought on record, the Competent Authority may grant extension in the stipulated delivery period; with or without penalty. (Amount to be decided by the Competent Authority).

12. **Debarring**

In case the material is not supplied even after the lapse of penalty period, the purchase order deemed to have been cancelled and the firm shall be debarred from any further dealing with SMVDSB for a continuous period of 03 years.

13. **Force Majeure:**

Any failure or omission to carry out the provisions of the order shall not give rise to any claim by one party against the other, if such failure or omission arises from an "Act of God" which shall include all acts of Natural Calamities such as fire, flood, earthquakes, hurricanes, pandemics or any pestilences or from civil strikes, compliances with any statute or regulations of the Government lock outs and strikes, riots, embargoes or from any other reasons beyond the control of the parties.

14. All disputes arising hereto are subject to Jurisdiction of the Courts of Law at Katra / Reasi.

15. **Payment:** No Advance payment shall be made. The payment shall be made after receipt and inspection / acceptance of complete material against a Purchase Order, at Engineering Store, Banganga within a period of 20 days from the date of issuance of GR.

16. **Rights reserved by SMVDSB:**

The Competent authority of SMVDSB reserves the right:

- i. To cancel/ terminate the RFIQ / Purchase Order during the period of its validity without assigning any reason thereof.
  - ii. Grant of extension with or without imposing penalty, as deemed fit.
  - iii. To visit the premises of the bidder to verify the production capacity of the bidder / quality of products.
17. This is just a RFIQ and not a Purchase Order.
18. The broad terms and conditions have been included. However, other standard terms and conditions of supply may be incorporated in the Purchase Order to be issued in due course.

19. **Procedure for submission of Bid:**

The firm shall submit the Price Bid on their letter head as per Annexure "A", in a sealed envelope super-scribed "**QUOTATION FOR SUPPLY OF MISC. CIVIL Material against RFIQ No. CO/Pur/Civil/25/238-I/3773 dated 25.02.2026**" which shall contain all relevant details.

All such offers, along with the terms and conditions duly signed, and enveloped as described above, must be submitted in person in the office of SMVDSB, Katra by **3:00 PM (1500 hrs) on 05.03.2026**. Alternatively the sealed offer may be sent by Registered Post /Speed Post/ Courier addressed to Asstt. Chief Executive Officer (VB), Central Office, Jammu Road, Katra (J&K) - 182301 so as to reach **by 3:00 PM (1500 hrs) on 05.03.2026**. The offer(s) received after the due date and time shall not be considered under any circumstance.

20. The quotations shall be opened by the Committee, at Central Office, SMVDSB, Katra in the presence of the bidders who may choose to be present.
21. The Shrine Board shall not be responsible for any postal delay. Any conditional offer OR offers which are not appropriately sealed as per the format, as explained above, OR offers received after the stipulated date and time, shall not be entertained. Any cutting or overwriting in the Documents will also make the bid liable for rejection.

**Sd/-**  
**(Vipan Bhagat), JKAS**  
**Asstt. Chief Executive Officer**

**Seal and Sign of the firm**

***(Please read terms & conditions carefully before participating)***

Annexure – “A”

(On the letter head of the firm)

PRICE BID

To,

**The Asstt. Chief Executive Officer (VB),**  
Shri Mata Vaishno Devi Shrine Board, Katra.

**Subject: Quotation for the Procurement of Misc. Civil Material**

**RFIQ No: CO/Pur/Civil/25/238-I/3773**

**Dated: 25.02.2026**

Sir,

I, \_\_\_\_\_ representative / proprietor of M/s \_\_\_\_\_ hereby submit my following rates as per the specification / UOM / requirement of Shrine Board, NET rates inclusive of GST, freight, loading / unloading, toll tax and other taxes / charges F.O.R. Engineering Store, Banganga, Katra:-

S. No.	Description of Material	Offered Brand / Make	Net rates (inclusive of GST, loading, unloading, labour charges, toll tax, freight and other taxes / charges) F.O.R. Engineering Store, Banganga
01	Iron Aldrop with Nut Bolt & Locking Bolt Size: 10”		Per no.
02	Handle 3 inch		Per no.
03	Iron Hinges 6 inch		Per no.
04	Hinges ¾” x ¾” x 6 ft		Per no.
05	Black Smith Tong – Y Shape (for holding hot utensils)		Per no.
06	Aluminum Double Side Self Supporting A Type Ladder (Fully Extended Height 6 ft)		Per no.
07	Glass Plain 3.5 mm Thick		Per sft
08	Face for CP Bib Cock		Per no.
09	Face for CP Bib Cock ¾ inch		Per no.
10	Towel Ring		Per no.
11	CP Concealed Stop Cock ½ inch complete		Per no.
12	GI Socket 1 inch		Per no.
13	GI Socket ¾ inch		Per no.
14	GI Reducer Elbow ¾” x 1”		Per no.
15	PVC Flow Trap 4” x 3”		Per no.

Notwithstanding anything mentioned in our price bid, we hereby accept all the terms and conditions mentioned in the RFIQ which are being signed in token of my acceptance. We hereby undertake and confirm that I/we have understood the specifications properly and shall deliver the material as per the required specifications to SMVDSB.

I further affirm that in case, I fail to abide-by the conditions or upto the entire satisfaction of the Shrine Board; I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

Yours faithfully,

Seal & Signature \_\_\_\_\_ M/s \_\_\_\_\_

Full Address \_\_\_\_\_

Contact Person: \_\_\_\_\_ Contact No: \_\_\_\_\_

E-mail Id: \_\_\_\_\_

*\*The price to be quoted / offered on the letter head of the firm only as per the price bid format.\**