



**OFFICE OF THE CHIEF EXECUTIVE OFFICER
SHRI MATA VAISHNO DEVI SHRINE BOARD,**

Central Office, Jammu Road, Katra (J&K) – 182301

E-mail: aceovb@maavaishnodevi.net, dmcatering@maavaishnodevi.net

Notice Inviting e-Tender

e-NIT No: CO/Cat/424/1302 Dated: 07.01.2026

For and on behalf of the Shri Mata Vaishno Devi Shrine Board (SMVDSB), through the Chief Executive Officer, SMVDSB, Katra, e-Tenders under a two-bid system are invited from interested and eligible firms **for Operation of Mess Facility at the Hostel of Sports Personnel of SMVD Sports Complex (SMVDSC), located at Aashirwad Complex, Katra (a Multi Sports Complex of SMVDSB being managed under Shri Mata Vaishno Devi Charitable Society).** The Mess shall provide daily diet services to the resident and day boarding sports personnel.

The pre-identified space, under the ownership and control of SMVDSB, shall be allotted to the successful bidder on a **“Leave and License”** and on **“as is where is”** basis, for the purpose of running the Mess at Aashirwad Complex, Katra as per the terms & conditions contained in this e-NIT for a period of **two years extendable by one year** subject to the satisfactory performance and at the sole discretion of the Shrine Board. The successful bidder shall have no right or claim whatsoever for such extension.

Location	EMD (in Rs)	Approx. number of students in Hostel
Pre-identified space at Aashirwad Complex of Shri Mata Vaishno Devi Shrine Board, Katra (Approximately 550 Sq. ft.)	2.00 Lakh	i) 45 (Breakfast / Dinner) ii) 80 (Lunch) ± 20%

The e-NIT consisting of qualifying information, Eligibility Criteria, Specifications, Set of Terms & Conditions of contract and other details can be seen / downloaded from the website: <http://jktenders.gov.in> & on SMVDSB website www.maavaishnodevi.org as per following:

Publishing Date	07.01.2026 (03:00 PM)
Download Start Date	07.01.2026 (04:00 PM)
Pre-Bid Conference	09.01.2026 (12:00 Noon)
Bid Submission Start Date	12.01.2026 (12:00 Noon)
Bid and Hardcopy Submission End Date	20.01.2026 (02:00 PM)
Date of Opening of Technical Bids (Online)	21.01.2026 (03:00 PM)

The Bids shall be deposited in Electronic Format on the e-tender portal and should be submitted strictly in accordance with the provisions of the detailed e.NIT. Complete bidding process will be done online on e-tender portal www.jktenders.gov.in. However, the Bid document is also available on the official website of SMVDSB i.e. www.maavaishnodevi.org for reference purpose only.

The e-Tender must be uploaded as per the conditions mentioned in the e-NIT document. An Earnest Money (Rs.2.00 Lakh only) in the form of CDR / FDR, drawn

from any Nationalized / scheduled Bank duly pledged to the Accounts Officer, Shri Mata Vaishno Devi Charitable Society and receipt of non-refundable Tender Fee of Rs.1500/- deposited in **the official account of SMVD Charitable Society, HDFC Bank, Account No. 50100417566279, IFSC – HDFC0002344 by way of NEFT / RTGS with due intimation of UTR No. for record in favour of Accounts Officer, SMVDCS**. The bidder shall mention EMD detail, UTR No. & other document details in the Pre- Qualification Application Form at **Schedule-‘A’**.

The earnest money deposited by the bidders shall be released soon after the finalization of the tender. The EMD shall remain valid for 90 days from the date of submission of tender. EMD to the successful tenderer shall be refunded on receipt of security deposit.

No Proposal shall be submitted to SMVDSB in physical form unless and until the same is uploaded on the e-tendering website. The Hardcopies of the uploaded Technical Bid documents viz. Tender Fee (Demand Draft/NEFT), EMD (CDR/FDR), PAN, GST and other documents (**except the Financial Bid**) shall be deposited via Registered Post **or** Speed Post **or** in person in the designated cell in the Catering Section of Shri Mata Devi Shrine Board, Central Office, Katra – 182301 before the opening of the technical bid without which the offer submitted by the firm shall not be considered. SMVDSB is not responsible any postal delay whatsoever. The tenders should be submitted strictly in accordance with the provisions of the detailed e-NIT.

Sd/-
(Vipan Bhagat), JKAS
Asstt. Chief Executive Officer,
SMVDSB, Katra

No: CO/Cat/424/1302
Dated: 07.01.2026

Instruction to Bidders regarding e-Tendering process:

1. The interested bidder can download the e-NIT/bidding document from the website www.jktenders.gov.in and www.maavaishnodevi.org.
2. To participate in bidding process, bidders have to get (DSC) "Digital Signature Certificate" as per information Technology Act-2000, to participate in online bidding. This certificate will be required for digitally signing the bid. Bidders can get above mentioned digital certificate from any approved vendors.
3. The Bidders, who already possess valid (DSC) Digital Signature Certificates, need not to procure new Digital Signature Certificate.
4. The Technical Bids shall be opened online.
5. Financial Bids of only those bidders shall be opened who have qualified the technical criteria.
6. The bidders have to submit their bids online in electronic format with Digital Signature. The bids cannot be uploaded without Digital Signature. No Proposal will be accepted in physical form unless and until the same is uploaded on the e-tendering portal.
7. Bids will be opened online as per time schedule mentioned in the e-NIT.
8. Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents have been attached with bid.
9. **SMVDSB will not be responsible for delay in online submission of bids whatsoever reasons may be.**
10. All the required information for bid must be filled and submitted online.
11. The details of cost of documents, EMD specified in the tender documents should be the same, as submitted online (scanned copies) otherwise bid will not be accepted.
12. Bidders are advised not to make any change in BOQ (Bill of Quantities) contents or its name. In no case they should attempt to create similar BOQ manually. The BOQ downloaded should be used for filling the item rate as prescribed and it should be saved with the same as it contains.
13. The guidelines for submission of bid online can be downloaded from the website <http://www.jktenders.gov.in>.
14. The tenderer should carefully study the document and prepare the bid with consideration of all provisions of the document. The bidder should fully acquaint himself / herself with site conditions and all other factors which may influence preparation of the tender.
15. **The firms bidding for the above e-NIT, must not be blacklisted by any government, PSU, Financial Institution, Court, regulatory authority or Shri Mata Vaishno Devi Shrine Board. To ensure compliance, the bidder is required to submit a declaration duly attested by Judicial Magistrate 1st Class / Oath Commissioner that they have not been black listed by any of the above mentioned authority, as on date of submission of the documents of e-NIT. Non submission of the affidavit will lead to rejection of the bid on technical parameters. Submission of fraudulent misleading documents, misrepresentation of information / facts or wrong / misleading affidavit at any stage will lead to blacklisting of the company / firm / individual involved for a period of 05 years alongwith forfeiture of EMD.**
16. The Shrine Board reserves its absolute right to reject the issued e-tender /any or all tenders / offers at any stage before execution of License Deed without assigning any reason.



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SUBJECT: For and on behalf of the Shri Mata Vaishno Devi Shrine Board (SMVDSB), through the Chief Executive Officer, SMVDSB, Katra, e-Tenders under a two-bid system are invited from interested and eligible firms **for Operation of Mess Facility at the Hostel of Sports Personnel of SMVD Sports Complex (SMVDSC), located at Aashirwad Complex, Katra** (a Multi Sports Complex of SMVDSB being managed under Shri Mata Vaishno Devi Charitable Society). The Mess shall provide daily diet services to the resident and day boarding sports personnel.

The pre-identified space, under the ownership and control of SMVDSB, shall be allotted to the successful bidder on a “**Leave and License**” and on “**as is where is**” basis, for the purpose of running the Mess at Aashirwad Complex, Katra as per the terms & conditions contained in this e-NIT for a period of **two years extendable by one year** subject to the satisfactory performance and at the sole discretion of the Shrine Board. The successful bidder shall have no right or claim whatsoever for such extension.

1. **INTRODUCTION**

Shri Mata Vaishno Devi Shrine Board (an autonomous organization) has established Shri Mata Vaishno Devi Sports Complex in the year 2016, accredited with Khelo India Talent Development in the Archery (Boys & Girls) Discipline. Shrine Board’s Sports Complex has been producing sportspersons of national and international standards in various sporting disciplines viz., Archery, Athletics, Judo, Shooting, Badminton etc. who have been showing promising results in varied competitions.

For meeting the diet requirement of sports personnel, the SMVDSC is on the lookout for associating with firms in catering business for providing hygienic catering services in the Mess of SMVD Sports Complex, managed under Shri Mata Vaishno Devi Charitable Society.

Definitions

Unless repugnant to the subject or context of usage, the following expressions shall carry the meaning hereunder assigned to them, namely:

- The word “**Owner**” appearing in the e-NIT would mean Shri Mata Vaishno Devi Shrine Board (SMVDSB).
- The expression “**Licensor / SMVDSCS**” occurring in the e-NIT shall mean Shri Mata Vaishno Devi Charitable Society, Niharika, Katra.
- The expression “**Bidder / Bidding Firm**” shall mean the Tenderer who submits the tender.
- The expression “**Licensee / Contractor / Service Provider**” shall mean the Tenderer who submits the tender and is selected by SMVDSCS for carrying out the F&B Business as per this tender.

- “**Work**” and “**Scope of work**” shall mean the totality of work / services and supplies and other materials by expression or implication envisaged in the tender / LOA / License deed and shall include all materials, equipments, and labour required for commencement, performance, provision or completion thereof. Notably, all of this shall lie in the scope of Tenderer as the Licensor shall be required to provide the vacant space only in terms of license agreement with the Licensee.
- “**SMVDSC**” shall mean Shri Mata Vaishno Devi Sports Complex. For the purposes of this Agreement, the term **SMVDSC** shall be construed solely to denote the location of the licensed premises and the site of the business activity. It shall not, in any manner, be interpreted as the ‘Licensor’. The **Licensor** for the purposes of this Agreement shall be the Shri Mata Vaishno Devi Charitable Society (SMVDCS).
- “**License**” shall mean the license agreement between the Licensor & Licensee of which, the other documents such as e-NIT and Letter of Award shall be deemed to form an integral part.
- “**Mess**” shall mean the set-up created and the business activities carried out by the Licensee in the licensed space made available for usage by the Licensor in the premises of Aashirwad Complex, Katra.

2. **SCOPE OF WORK:**

- i) The selected bidder shall be required to provide mess facilities for the sports personnel of SMVDSC as per the predefined Menu mentioned at **Annexure-I**. The meals provided in Breakfast, Lunch and Dinner shall be unlimited.
- ii) There shall be no repetition of vegetables in Lunch and Dinner in a particular day (Menu of the vegetable shall be determined by the Sports Complex Management Committee of the SMVDSC in consultation with the caterer with a provision to change as per need).
- iii) The selected bidder shall set up kitchen and service area at his own cost as per the requirement of the SMVDSC. All the utensils, dinner set and other kitchen equipment’s required in the mess should be arranged by the caterer and replaced if missing / damaged in the kitchen.
- iv) **Hygiene Criteria:**
 - The food / diet served by the caterer have to be prepared in clean, hygienic and safe conditions as per the menu and healthy sanitary methods.
 - Caterer should wash and maintain dining hall, hand-wash area, dish wash area etc. in highly clean conditions, caterer should also provide hand sanitizer and hand wash.
 - The caterer should collect the garbage from the kitchen, dining-hall, dish-wash area and dispose of the same every morning. The surrounding should be kept clean and hygienic by the caterer.
 - The caterer should maintain high quality of hygiene, sanitation and safety in the kitchen and dining hall. All the surrounding area of the mess premises should be cleaned and washed daily by the caterer.
 - After every meal (**Pre-During-Post training diet, breakfast, lunch and dinner**) all the plates, glasses, spoons and other cutlery are to be cleaned in

- soap solution and hot water and dried and kept ready for the next meal by the caterer. The caterer must use cleaning material of high quality.
- Mess workers should be strictly asked to make the use of hand gloves, aprons, cooking hats etc.
 - Dining area and kitchen should be washed with water and soap solution and mopped after every meal by the caterer.
 - Water cooler and purifier should be cleaned and maintained properly by the caterer.
- v) Kitchen, dining area etc. at Complex shall be provided by the SMVDSB on “**as is where is basis**”.
- vi) SMVDSB shall provide the following:
- Water for cooking, washing and cleaning.
 - Drinking water.
 - Electricity for exclusive purpose of running the dining facilities.
 - The caterer should adopt water conservancy measures as water is elixir of human life and no wastage is allowed.
 - The use of electricity / electric stores for the purpose of cooking shall not be allowed. **All cooking shall be allowed using LPG only.**
- vii) Procurement of the items, raw materials required for performing the contract is the responsibility of the caterer. Indicative list of the items to be procured is as below;
- Fresh/ Good quality vegetables, provisions, dairy products etc. In case of non-compliance of the above, a penalty of **Rs.5000/-** will be imposed on caterer for every such violation.
 - Caterer shall use only branded raw materials and best quality items for preparing the food. Brands of ingredients will be approved by the Sports Complex Management Committee of the SMVDSC. In case of non-compliance of the above, a penalty of **Rs.5000/-** will be imposed on caterer for each such violation.
 - The caterer shall provide diet / catering services as per the approved menu (**Annexure – I**). The amount payable by SMVDCS shall include all considerations such as fuel cost, procurement of provisions, vegetables and other items, the cost loading and unloading, transportation, storage at kitchen premises, statutory taxes, duties and all other levies (existing and which may be imposed from time to time). No additional amount shall be payable or reimbursable by the SMVDCS.
 - Caterers should not use any artificial colour, preservatives and other harmful chemical additives' (say, for example, mono- sodium glutamate) in any of the dishes or even store them in the mess premises. In case of non-compliance of the above, a penalty of **Rs.5000/-** will be imposed on caterer. (Note: the above list is indicative and not exhaustive).
- viii) The penalty on complaints shall be imposed upto a total of **Rs.1.00 Lakh** during the contract, thereafter the agreement deed shall be cancelled and the contract may be allotted to some other agency.

- ix) The premises of the Mess should be kept clean and tidy on daily basis and the contractor shall be fully responsible for the maintenance of hygiene as per the standards required by the Municipal / Health Department.
- x) The Mess premises (inside and outside) should not be used for any other purposes except for running the Mess.
- xi) The employees of the caterer should wear proper uniform. In case of non-compliance of the above, a penalty of **Rs.2000/-** will be imposed on caterer.
- xii) The contractor should not transfer / sublet the management to any other individual or agency. The agency or its authorized representative of the Mess should be present at the premises and supervise the day to day affairs of running of Mess and shall not give scope for any complaints either from students/ staff or customers.
- xiii) The Mess should be run in the name of the SMVD Sports Complex Mess and other name should not be used. The walls and surroundings of the Mess should not be used for paintings/ advertisement.
- xiv) The authorized officials of SMVDSB/ SMVDCS/ SMVDSC shall have every right to inspect the mess without any notice and take appropriate action.
- xv) The contractor should not cater items which are not approved by the Sports Complex Management Committee.
- xvi) The Mess should run during the timings as will be declared by the Sports Complex Management Committee of SMVDSC.
- xvii) The licensee shall be required to maintain adequate strength of cooks / helpers etc, having sound health, in consultation with Sports Complex Management Committee of SMVDSC.
- xviii) The caterer shall ensure that its employees / workers / labour etc. strictly refrain from smoking or use of any tobacco products / alcohol or pan chewing within or around the location allotted to them. If any of the employees / workers / labour is caught for violating any of the above inside the allotted premises a penalty of **Rs.5,000/-** shall be imposed forthwith for each such violation.
- xix) The caterer and his workforce shall not misbehave with any sports personnel or official, their behaviour should be cordial to all, at all times.

3. **PROCEDURE FOR SUBMISSION OF TENDER:**

The Tenderers are required to submit their Bids (Technical as well as Financial) on e-tendering portal i.e. www.jktenders.gov.in under 2 bids system, alongwith following essential documents:

A. **Technical Bid**

- i) Non Refundable Tender Fee of Rs.1500/- (Rupees One Thousand Five Hundred only) either in the form of Demand Draft in favour of Accounts Officer, SMVDCS or through NEFT shall be deposited in the **official account of SMVD Charitable Society, HDFC Bank, Account No. 50100417566279, IFSC – HDFC0002344 by way of NEFT / RTGS with due intimation of UTR No. for record in favour of Accounts Officer, SMVDCS** without which the tender / offer shall be rejected out rightly.

- ii) The Earnest Money in the form of CDR / FDR pledged to Accounts Officer, SMVDCS amounting to Rs.2.00 lakh (Rupees Two Lakh only) from any Nationalized / scheduled Bank shall be uploaded alongwith Technical Bid Documents on e-tendering portal without which the offer submitted by the participating firm shall not be considered. The earnest money deposited by the bidders shall be released soon after the finalization of the tender. The EMD shall remain valid for 90 days from the date of submission of tender. EMD to the successful tenderer shall be refunded on receipt of security deposit.
- iii) PAN number
- iv) GST / SGST number (the successful bidder must obtain a GST registration for JK-UT, if not already held, immediately upon allotment of the tender)
- v) Work Experience
- vi) Statutory compliances like EPF / CPF registration number
- vii) FSSAI certificate
- viii) Last 03 years (2022-23, 2023-24 & 2024-25) Income Tax Return and Copies of audited statement of accounts / balance sheet.
- ix) Self-attested copy of GST Registration Certificate & PAN.
- x) **Criteria, Experience / Past Performance:**
 - a) Tenderer should have a minimum of 3 years' experience in providing mess services to Government / Public Sector undertaking / Large industrial establishment / organizations / companies / Educational Institutes / Vishwavidyalayas of repute or establishments of Sports Authority of India. A certificate of organizations indicating satisfactory performance should be enclosed duly indicating the period of contract and total payment paid to the firm.
 - b) Presently, the tenderer should have running / ongoing contract of mess or canteen for a capacity of 200 nos. approx. Documentary evidence such as experience certificate must explicitly mention the no. of pax / capacity served.
 - c) The bidders should have worked in Government/ Public Sector undertaking / large industrial establishment / organizations / companies / Educational Institutes / Vishwavidyalayas of repute or establishments of Sports Authority of India having annual turnover of Rs.50.00 Lakh or more per annum. The bidders should provide separate Balance Sheet, certified by Chartered Accountant for the last three years having turnover of Rs.50.00 Lakh or more per annum.
 - d) The applying Firms / Organization / Company must also be registered with the Government.
 - e) The firms bidding for the above e-NIT, must not be blacklisted by any government, PSU, Financial Institution, Court, regulatory authority or Shri Mata Vaishno Devi Shrine Board. To ensure compliance, the bidder is required to submit a declaration duly attested by Judicial Magistrate 1st Class / Oath Commissioner that they have not been black listed by any of the above mentioned authority, as on date of submission of the

documents of e-NIT. Non submission of the affidavit will lead to rejection of the bid on technical parameters. Submission of fraudulent misleading documents, misrepresentation of information / facts or wrong / misleading affidavit at any stage will lead to blacklisting of the company / firm / individual involved for a period of 05 years alongwith forfeiture of EMD.

- f) Net worth of the firm as per latest 03 years audited annual financial result should be positive and enclosed while applying for the e-NIT.
- g) The bidder should have a FSSAI Licenses to support his experience in providing catering services. A FSSAI license is mandatory.
- h) In support of meeting the eligibility criteria as mentioned above, the bidder must submit the following documents in an un-priced technical bid.
 - i. PAN number
 - ii. GST / SGST number (the successful bidder must obtain a GST registration for JK-UT, if not already held, immediately upon allotment of the tender)
 - iii. Work Experience
 - iv. Statutory compliances like EPF / CPF registration number.
 - v. FSSAI certificate

B. Financial Bid:

- i) Price bid shall contain price quoted for the services as per BOQ & has to be submitted **online only** as per **Schedule-B**.
- ii) The quoted price bid should be absolute and unconditional.
- iii) Conditional bids shall be rejected.
- iv) The price bid shall be opened in respect of bidders who qualify in the technical bid. Rates are required to be quoted strictly as per prescribed BOQ / item of works.
- v) Price bids not conforming to above standards or suffering from any infirmities shall be rejected

4. Processing of Tender Applications.

- i) Only Hard copies of e-tender documents submitted online should be submitted in the Catering Section, Central Office of Shri Mata Vaishno Devi Shrine Board, Katra within the due date & time i.e. on **20.01.2026 upto 02.00 PM**. ***Submission of Hardcopy of the Financial Bid leads to the rejection of the bid submitted online.***
- ii) The earnest money in the shape of CDR/ TDR deposited by the successful bidder shall be refunded on the receipt of security deposit and those of the unsuccessful tenderers shall be released soon after the finalization of the contract.
- iii) The Financial Bids of the eligible tenderers only shall be opened upon qualifying of Technical Bids.

iv) The Shrine Board reserves its absolute right to reject any tender / offer at any stage before execution of License Deed without assigning any reason.

5. After the process of allotment is approved by the Competent Authority of the Shrine Board, the successful firm shall be issued a Letter of Award (LoA). **The successful firm shall have to execute a formal agreement deed with the SMVDSB, in which all the terms and conditions of the e-NIT or any other modification(s) as arrived during process shall be incorporated and the firm shall be bound by all such terms and conditions.**

6. The Shrine Board reserves the right to negotiate with any firm(s) for allotment of premises in case bidding process fails in attracting offers. The Shrine Board also reserves the right to negotiate with any firm in case no bids are received or insufficient bids are received.

7. **Earnest Money Deposit:**

(i) The proposal complete in all respects shall be submitted along with an Earnest Money Deposit (EMD) to be paid in the form of CDR / FDR of any nationalised bank drawn in favour of Accounts Officer, SMVDCS, payable at Katra. The EMD shall remain valid for 90 days from the date of submission of e-NIT.

(ii) The EMD shall be refunded to the unsuccessful bidders soon after the finalisation of the e-NIT.

(iii) EMD to the successful tenderer shall be refunded on receipt of security deposit.

8. **Security Deposit:**

The successful tenderer shall have to deposit within 15 days of issuance of LoA, an amount of Rs.3.00 lakh in shape of CDR / FDR / Bank Guarantee (pledged to Accounts Officer, SMVDCS) valid for a period not less than 27 months or the same may be deposited in the official Account of SMVDCS before the execution of the LOA.

9. Each page of the e-tender document should be signed and stamped by the tenderer in acceptance of the terms and conditions, laid down by the Shrine Board.

10. Conditional, illegible, ambiguous tender(s) are liable to be rejected. Bids sent by Fax or e-mail or any other mode will not be considered.

11. The person / representative signing the tender / bid document on behalf of the bidder must be authorized by a registered Power of Attorney.

12. Tenders incomplete in any form will be rejected out rightly. Conditional offers will not be accepted, under any circumstances.

13. No Tenderer will be allowed to withdraw offer after submission of the tender, if any body does so, the EMD submitted by the tendering Company will be forfeited.

14. In case, the successful tenderer declines the offer after finalization of contract or refuses to acknowledge or **execute the contract / agreement with the SMVDSB** for what-so-ever reasons, the EMD will be forfeited and further penal action shall be initiated against the firm.

15. No child labour should be engaged for running business in the premises. All relevant labour laws must be adhered to during the contract. All persons engaged must undergo a prior character and antecedent check / police verification.

16. **TERMS OF PAYMENT**

a) The firm shall be paid a fixed approved amount per sports personnel per day on monthly basis, which shall be inclusive of all taxes.

b) The payments shall be made on monthly basis for which the licensee shall submit bill in duplicate to the Director (Sports), SMVDSC, who shall verify number of sports personnel who availed mess services and forward the same to Accounts Officer, SMVDCS for payment alongwith Satisfactory Performance Report from Sports Complex Management Committee.

17. That during period of the license, the Licensee shall be liable to pay directly to the concerned authorities all such taxes, levies and cesses as may be payable / imposed by the Govt. or any local authority for carrying out the business. The Licensee shall be personally liable to pay all such tariff as is imposed for such services by respective agencies.

18. The Licensee undertakes to indemnify and keep indemnified the SMVDSB against any damages, compensation costs, charges or expenses arising out of any claims or proceedings relating to its operations / activities.

19. That the Licensee should undertakes to be wholly and solely accountable and responsible for the conduct and performance of manpower engaged by it, and also undertakes to be responsible for any dispute arising out of labour and industrial laws/violations if any or any other law incidental thereto which may arise between the licensee and the manpower engaged by it or labour department. It further binds itself to indemnify the licensor for any loss.

20. That Licensee shall protect the property of the Licensor from any consequential damage.

21. That the Licensee shall take appropriate fire safety measures under the directions of qualified fire tenderer and shall put in place a robust fire fighting system in the allotted premises at its own expenses within a time frame of 04 months from the execution of agreement deed.

22. That the Licensee shall abide by all the restrictions imposed and orders issued by the Licensor from time to time including the type of fuel to be used, electric, lighting and general cleanliness etc.

23. That on expiry of the period of the license, the license granted in favour of the licensee shall deemed to have been revoked and the licensee shall remove their belongings without any demur and voluntarily surrender the use and enjoyment of the

licensed premises forthwith. In the event of failure of the licensee to vacate the licensed space, it shall be lawful for the Licensor to enter the property and take over the licensed premises thereof from the Licensee to which the Licensee shall not have any objection. No notice would be required to be given to the Licensee in respect of revocation of the license due to expire of the period of license.

24. That the licensee hereby admits and acknowledges that the Licensor shall have absolute and unconditional right to enter upon the licensed premises and remove all the belongings of the Licensee without any objection of the Licensee in event of violation of any terms and conditions of the deed.

25. That notwithstanding the period of license stipulated herein, the Licensee may surrender the licensed premises to the Licensor during the subsistence of license by serving three months' notice to the Licensor communicating his intention to surrender the premises failing which, the security deposit of the Licensee shall be forfeited. On receipt of the notice / intimation from the Licensee of his intention to surrender the premises before the expiry of license as stated above, it shall be lawful for the Licensor to re-auction / allot the licensed premises to some other person / persons upon such surrender.

26. That without prejudice to the right of the Licensor to terminate this agreement deed for violation of the obligations/ conditions of this agreement or the law, the Licensor shall have a right to terminate this agreement / license by giving one months prior notice in writing. In the event of termination / revocation of this agreement deed, the Licensor shall be under no obligation to give any reason for its decision to put to an end this agreement deed. In the event of termination / revocation of this agreement deed, the Licensee agrees that it shall have no claim of any nature / kind against the Licensor.

VALIDITY

27. The offer shall remain valid and open for acceptance for a period of **90 days** from the date of opening of tenders, if the tenderer withdraws his tender before the expiry of the said period or makes any modifications in the terms and conditions of the tender, the earnest money/security deposited by the tenderer shall be forfeited without any notice.

28. The tenderer shall not be entitled to revoke or withdraw their tenders or vary or modify after its submission. If any such attempt is made the EMD shall be forfeited and the firm shall be debarred from future participation in e-NIT process of SMVDSB or its allied institutes.

29. That the employees of the licensee, who are directly/ indirectly in contact with the eatables, shall get Medical Fitness Certificate from the concerned authorities.

30. That the licensee shall keep complaint / suggestion register / box at the licensed premises.

31. **The licensee shall be bound to comply with and meet all the requisite legal and statutory obligation under the Legal Metrology laws or any other laws**

as applicable in the UT of Jammu and Kashmir and in the event of breach or violation thereof it shall hold the licensee responsible thereto.

32. That the licensee shall not have any right to make any addition, alteration improvement, changes or even effect any repair in the licensed premises without express approval of the SMVDSB in writing. Violation of this provision shall attract termination of the contract.

33. That the Licensee shall not use any product / article, which causes environmental pollution, health hazards. The Licensee shall ensure that its activities / operations do not cause any nuisance, pollution of any kind within or around the licensed premises. Licensee shall alone be responsible for the disposal by scientific methods, of the waste materials emanating and arising out of its activities.

34. That the licensor, its officials and representatives shall have the right to enter the premises at all the times to maintain and supervise the property. The Licensee shall not prevent the official(s) / employee(s) and representatives of the licensor from maintaining and supervising the premises in any manner. Any interference or obstruction caused by the Licensee shall be deemed to be the breach of the license rendering the Licensee liable for eviction with immediate effect.

35. The licensor shall not be held responsible for any loss or damage caused due to natural calamity.

36. That the Licensee shall obtain the food selling license from the competent authority under Food Safety and Standard Act or any other license required for carrying out business in the licensed premises.

37. **OBLIGATIONS OF THE LICENSEE**

- a. The Licensee will not allow or permit his employees to participate in any trade Union activities or agitation in the premises of the owner and the SMVDSB / SMVDCS reserves the right to demand change of any employee/ worker if need warranted.
- b. The Licensee shall ensure that all safety precautions are properly taken during the process of cooking by its / their employees. Special emphasis will be laid on fire safety norms. Strict compliance is required in this clause and may lead to penalty of **Rs.5,000/-** by the Competent Authority.
- c. Maintenance of all civil structure, electrical, plumbing and carpentry installations in the kitchen / dining area will be done by the Licensee during the contract period. The Licensee shall hand over the premises after the completion of Contract in good condition.
- d. The Licensee shall appoint fully qualified competent and skilful workers in their services, supervisors and employees / workmen at their own cost to ensure that services rendered by them and the responsibility and obligations undertaken by them are carried out to the satisfaction of the SMVDSB / SMVDCS.
- e. Licensee shall provide its employees / workmen with such equipments and other paraphernalia as may be considered necessary, at his own cost.

- f. Any damage caused to the structure due to negligence of the Licensee shall be borne by the Licensee. Appropriate amount of penalty after due consideration will be imposed by the designated officer of the SMVDSB / SMVDCS.
- g. SMVDSB / SMVDCS shall not be responsible for any injury, accident disability, or loss of life to the Licensee or to any of its personnel that may take place while on daily or conservancy duties. Any compensation or expenditure towards treatment of such injury, accident, or loss of life shall be the sole responsibility of the Licensee. The Licensee has to make his own arrangement towards health insurance, accidental and disability coverage and domiciliary treatments of all personal engaged by him under their pay roll. Compliance of policy regulation viz. Payment of Minimum Wage Act, Employers Liability Act, Control Labour (regulation and abolition) Act, The Work Man Compensation Act, Industrial Dispute Act, Martyr Benefit Act, Employees State Insurance Act, Provident Fund Act, Miscellaneous Provision Act, and Labour License of State and Central Government Act, as on the date in existence or revised / changes in future, will be whole sole responsibility of the Licensee.
- h. The Chief Executive Officer, SMVDSB, reserves the right to withdraw / relax / interpret any of the terms and conditions mentioned hereinbefore; in such a situation the Licensee shall be given sufficient time to take the changes into account.

38. **FAILURE AND TERMINATION**

If the performance of the Licensee is not satisfactory, the SMVDSB / SMVDCS may cancel the awarded contract and subsequently, arrange another service provider out of L-2 / L-3 firms. SMVDSB/SMVDCS shall not be responsible for any loss, damages, etc. suffered by the service provider as a result of such termination of contract.

39. **DAMAGES AND LOSSES**

The allotted premises to the Licensee stand at the risk and sole responsibility of the Licensee and shall deliver the same in proper condition after the completion of the contract period. The cost of the repair of any damages as assessed by the SMVDSB/SMVDCS shall be recovered from the security deposits of the Licensee.

40. **FORCE MAJEURE**

If during the currency of contract, there is any outbreak of war, natural calamity, pandemic or any other factor which effects the business whether financially or otherwise affects the execution of the contract, the Contractor unless contract is terminated under provision of this clause shall make his / her best efforts to complete the contract. However after outbreak of such war, SMVDSB/SMVDCS shall be entitled to terminate the contract at any time by giving notice in writing. Force Majeure is hereby defined as a clause which is beyond the control of SMVDSB/SMVDCS / Licensee and which consequently affects the performance of the contract.

41. **ARBITRATION CLAUSE**

In case of any dispute arising between the parties to this e-tender and all matters connected therewith, both parties shall make every effort to resolve it amicably by direct informal negotiation. If, even after thirty days from the commencement of informal negotiation, the parties have not been able to resolve the dispute amicably, then such disputes / differences shall be resolved by Arbitration as per the Arbitration and Conciliation Act, 1996.

- Either party may request other of its intention that a dispute be submitted to Arbitration and both the parties shall meet within 15 days from the date of receipt of such request, to select a sole arbitrator mutually for the resolution of dispute and venue / seat of Arbitration shall be at Jammu.
- In the event that the parties cannot agree upon the selection of the sole Arbitrator, either party or both of the parties may move an application before the Hon'ble High Court at Jammu, under the Arbitration and Conciliation Act, 1996, for the appointment of sole Arbitration with seat / venue at Jammu for the resolution of disputes between the parties.

However, on failure of resolution of disputes through procedure elaborated above, the Courts at Jammu, Katra / Reasi alone, shall have the Jurisdiction with respect to subject matter of this e-tender.

**Sd/-
(Vipan Bhagat), JKAS
Asstt. Chief Executive Officer**



**OFFICE OF THE CHIEF EXECUTIVE OFFICER
SHRI MATA VAISHNO DEVI SHRINE BOARD,
Central Office, Jammu Road, Katra (J&K) – 182301
E-mail: aceovb@maavaishnodevi.net, dmcatering@maavaishnodevi.net**

Schedule-A

PRE QUALIFICATION APPLICATION FORMAT

S. No.	Particulars /Criterion	Attached at Page No.
1	Name of the Firm with Address (telephone number / contact Mobile No) along with brief description of background.	:
2	Details of Registration No, if any.	:
3	The bidders should have worked in Government/ Public Sector undertaking / large industrial establishment / organizations / companies / Educational Institutes / Vishwavidyalayas of repute having annual turnover of Rs.50.00 Lakh or more per annum. The bidders should provide separate Balance Sheet, certified by Chartered Accountant for the last three years (2022-23, 2023-24 & 2024-25) having Rs.50.00 Lakh or more per annum.	:
4	Proof regarding three years' experience in providing mess services to Government / Public Sector undertaking / Large industrial establishment / organizations / companies / Educational Institutes / Vishwavidyalayas of repute or establishments of Sports Authority of India. A certificate of organizations indicating satisfactory performance should be enclosed duly indicating the period of contract and total payment paid to the firm.	:
6	Proof regarding net worth of the firm as per latest 03 years audited.	:
7	PAN & copy of latest Income Tax Assessment order (2022-23, 2023-24 & 2024-25).	:
8	Proof of GST / ESI registrations, if any and the registration numbers thereof. (Copy of latest assessment order to be enclosed)	:
9	Proof of FSSAI certificate.	:

10	Detail of EMD	:	
11	Duration of validity of bid	:	
12	List of similar activity undertaken presently being run, with their location, validity of contract etc., if any.	:	
13	The firms bidding for the above e-NIT, must not be blacklisted by any government, PSU, Financial Institution, Court, regulatory authority or Shri Mata Vaishno Devi Shrine Board. To ensure compliance, the bidder is required to submit a declaration duly attested by Judicial Magistrate 1 st Class / Oath Commissioner that they have not been black listed by any of the above mentioned authority, as on date of submission of the documents of e-NIT. Non submission of the affidavit will lead to rejection of the bid on technical parameters. Submission of fraudulent misleading documents, misrepresentation of information / facts or wrong / misleading affidavit at any stage will lead to blacklisting of the company / firm / individual involved for a period of 05 years alongwith forfeiture of EMD.	:	

No: CO/Cat/424/1302

Dated: 07.01.2026

Signature of Tenderer _____

Address _____



**OFFICE OF THE CHIEF EXECUTIVE OFFICER
SHRI MATA VAISHNO DEVI SHRINE BOARD,
Central Office, Jammu Road, Katra (J&K) – 182301
E-mail: aceovb@maavaishnodevi.net, dmccatering@maavaishnodevi.net**

Schedule-B

UN-PRICE BID

To,

**The Chief Executive Officer,
Shri Mata Vaishno Devi Shrine Board,
Katra.**

Subject: E-NIT for Operation of Mess Facility at the Hostel of Sports Personnel of SMVD Sports Complex, located at Aashirwad Complex, Katra

Ref. No: e.NIT No.: CO/Cat/424/1302 Dated: 07.01.2026

Dear Sir,

I, _____ representative / proprietor of M/s _____ hereby submit the offer for providing Mess Facility at the Hostel of Sports Personnel of SMVD Sports Complex, located at Aashirwad Complex, Katra.

Detail of Tender Fee:

a) UTR/DD No. _____ date _____ Amount _____

Detail of EMD:

a) CDR/FDR/TDR No. _____, Amount: _____ Date: _____,
Bank _____, Branch _____

Description of Location	Meal charges per sports person per day (Pre-during-post training diet, breakfast, lunch and dinner) (inclusive of applicable GST)
Pre-identified space at Aashirwad Complex of Shri Mata Vaishno Devi Shrine Board, Katra. (Approximately 550 Sqft.)	xxxxxxx

I further affirm that I have read and fully understood the e-tender notice and agree to abide by all the terms and conditions laid therein, which are being signed in token of my acceptance. In case, I fail to abide-by the conditions or to carry on the contract to the entire satisfaction of the Shrine Board, I shall be liable to the penalties as laid down in the terms and conditions. I further hereby declare that my firm is not blacklisted.

Yours faithfully,

Seal & Signature of the tenderer _____

Name of the representative _____

M/s _____

Contact No: _____

E-mail Id: _____



**OFFICE OF THE CHIEF EXECUTIVE OFFICER
SHRI MATA VAISHNO DEVI SHRINE BOARD,
Central Office, Jammu Road, Katra (J&K) – 182301
E-mail: aceovb@maavaishnodevi.net, dmcatering@maavaishnodevi.net**

Annexure- I

Diet Chart of Sports Personnel

S. No.	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
	Pre-training (Morning)	Pre-training (Morning)	Pre-training (Morning)	Pre-training (Morning)	Pre-training (Morning)	Pre-training (Morning)	Pre-training (Morning)
1	Almond (10 Nos.)	Almond (10 Nos.)	Almond (10 Nos.)	Almond (10 Nos.)	Almond (10 Nos.)	Almond (10 Nos.)	Almond (10 Nos.)
2	Raisins (10 Nos.)	Raisins (10 Nos.)	Raisins (10 Nos.)	Raisins (10 Nos.)	Raisins (10 Nos.)	Raisins (10 Nos.)	Raisins (10 Nos.)
3	Banana (01 No.)	Banana (01 No.)	Banana (01 No.)	Banana (01 No.)	Banana (01 No.)	Banana (01 No.)	Banana (01 No.)
	During-training (Morning)	During-training (Morning)	During-training (Morning)	During-training (Morning)	During-training (Morning)	During-training (Morning)	N/A
1	Lemon Water	Lemon Water	Lemon Water	Lemon Water	Lemon Water	Lemon Water	
2	Any Fruit (01 No.)	Any Fruit (01 No.)	Any Fruit (01 No.)	Any Fruit (01 No.)	Any Fruit (01 No.)	Any Fruit (01 No.)	
	Post-training (Morning)	Post-training (Morning)	Post-training (Morning)	Post-training (Morning)	Post-training (Morning)	Post-training (Morning)	N/A
1	Milk (200 ml)	Milk (200 ml)	Milk (200 ml)	Milk (200 ml)	Milk (200 ml)	Milk (200 ml)	
	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast
1	Idli Sambar	Veg Poha	Veg Upma	Veg Dalia	Moong or Oats Besan Dal Cheela	Dosa Sambar	Veg Vermicelli
2	Atta Bread	Atta Bread	Sambar	Atta Bread	Atta Bread	Atta Bread	Atta Bread
3	Oats Porridge (W/O Sugar)	Daila	Atta Bread	Milk Dalia (W/O Sugar)	Oats Porridge (W/O Sugar)	Milk Dalia (W/O Sugar)	Milk Dalia (W/O Sugar)

4	Boiled Moong Sprouts	Boiled Black Channa Salad	Oats Porridge (W/O Sugar)	Boiled White Channa Salad	Boiled Moong Sprouts	Boiled Black Channa Salad	Boiled White Channa Salad
5	Papaya + Apple	Papaya + Pear	Boiled Moong and Corn Salad	Papaya + Grapes	Papaya + Cheeku	Papaya + Apple	Mixed Fruit Salad
6	Hot Milk	Hot Milk	Papaya + Guava	Hot Milk	Hot Milk	Hot Milk	Hot Milk
			Hot Milk				
	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch
1	Special Thali (Malk Dal, Vegetable, Paneer Bhurji, Jeera Raita, Chapati, Jeera Rice, Salad-Beetroot, Carrot, Tomato, Cucumber, lemon)	Special Thali (Malk Dal, Vegetable, Capsicum Paneer Sabji, Plain Curd, Chapati, Jeera Rice, Salad-Beetroot, Carrot, Tomato, Cucumber, lemon)	Special Thali (Black Masoor Dal, Vegetable, Kadhai Paneer, Veg. Raita, Chapati, Jeera Rice, Salad-Beetroot, Carrot, Tomato, Cucumber, lemon)	Special Thali (Moong Dhuli Dal, Vegetable, Matar Paneer, Plain Curd, Chapati, Jeera Rice, Salad-Beetroot, Carrot, Tomato, Cucumber, lemon)	Special Thali (Lobia Curry, Vegetable, Paneer Bhurji, Jeera Raita, Chapati, Jeera Rice, Salad-Beetroot, Carrot, Tomato, Cucumber, lemon)	Special Thali (Mixed Dal, Vegetable, Kadhai Paneer, Plain Curd, Chapati, Jeera Rice, Salad-Beetroot, Carrot, Tomato, Cucumber, lemon)	Special Thali (Dal Palak, Vegetable, Palak Paneer, Cucumber Raita, Chapati, Plain Rice, Salad-Beetroot, Carrot, Tomato, Cucumber, lemon)
	Pre-training	Pre-training	Pre-training	Pre-training	Pre-training	Pre-training	N/A
1	Black Coffee	Black Coffee	Black Coffee	Black Coffee	Black Coffee	Black Coffee	
2	Banana (01 No.)	Banana (01 No.)	Banana (01 No.)	Banana (01 No.)	Banana (01 No.)	Banana (01 No.)	
	During-training (Evening)	During-training (Evening)	During-training (Evening)	During-training (Evening)	During-training (Evening)	During-training (Evening)	During-training (Evening)
1	Lemon Water	Lemon Water	Lemon Water	Lemon Water	Lemon Water	Lemon Water	Lemon Water
2	Coconut Water	Coconut Water	Coconut Water	Coconut Water	Coconut Water	Coconut Water	Coconut Water
3	Banana (01 No.)	Banana (01 No.)	Banana (01 No.)	Banana (01 No.)	Banana (01 No.)	Banana (01 No.)	Banana (01 No.)
	Post-training (Evening)	Post-training (Evening)	Post-training (Evening)	Post-training (Evening)	Post-training (Evening)	Post-training (Evening)	Post-training (Evening)
1	Cocoa milkshake	Cocoa milkshake	Cocoa milkshake	Cocoa milkshake	Cocoa milkshake	Cocoa milkshake	Cocoa milkshake
2	Atta Bread + Almond Peanut Butter	Atta Bread + Almond Peanut Butter	Atta Bread + Almond Peanut Butter	Atta Bread + Almond Peanut Butter	Atta Bread + Almond Peanut Butter	Atta Bread + Almond Peanut Butter	Atta Bread + Almond Peanut Butter

	Dinner	Dinner	Dinner	Dinner	Dinner	Dinner	Dinner
1	Veg Thali (Vegetable, Rajma Curry, Chapatti, Plain Rice, Salad - Beetroot, Carrot, Tomato, Cucumber, radish, lemon)	Veg Thali (Vegetable, Moong Chilka, Chapatti, Plain Rice, Salad - Beetroot, Carrot, Tomato, Cucumber, radish, lemon)	Veg Thali (Vegetable, Black Channa Curry, Chapatti, Plain Rice, Salad - Beetroot, Carrot, Tomato, Cucumber, radish, lemon)	Veg Thali (Vegetable, Urad Channa, Chapatti, Plain Rice, Salad - Beetroot, Carrot, Tomato, Cucumber, radish, lemon)	Veg Thali (Vegetable, Whole Moong Dal, Chapatti, Plain Rice, Salad - Beetroot, Carrot, Tomato, Cucumber, radish, lemon)	Veg Thali (Vegetable, Chole Curry, Chapatti, Plain Rice, Salad - Beetroot, Carrot, Tomato, Cucumber, radish, lemon)	Veg Thali (Vegetable, Channa Dal, Chapatti, Plain Rice, Salad - Beetroot, Carrot, Tomato, Cucumber, radish, lemon)
	Post-Dinner	Post-Dinner	Post-Dinner	Post-Dinner	Post-Dinner	Post-Dinner	Post-Dinner
1	Hot Milk (200 ml)	Hot Milk (200 ml)	Hot Milk (200 ml)	Hot Milk (200 ml)	Hot Milk (200 ml)	Hot Milk (200 ml)	Hot Milk (200 ml)
2	Turmeric Powder	Turmeric Powder	Turmeric Powder	Turmeric Powder	Turmeric Powder	Turmeric Powder	Turmeric Powder
3	Black Pepper Powder	Black Pepper Powder	Black Pepper Powder	Black Pepper Powder	Black Pepper Powder	Black Pepper Powder	Black Pepper Powder
4	Walnut Giri (25gm)	Walnut Giri (25gm)	Walnut Giri (25gm)	Walnut Giri (25gm)	Walnut Giri (25gm)	Walnut Giri (25gm)	Walnut Giri (25gm)

No: CO/Cat/424/1302

Dated: 07.01.2026

**Sd/-
(Vipan Bhagat), JKAS
Asstt. Chief Executive Officer**