



**SHRI MATA VAISHNO DEVI SHRINE BOARD, KATRA  
TENDER DOCUMENT**

**FOR**

**Providing and Installation of Furniture at  
Vaishnavi Bhawan at Bhawan**

**E-NIT NO.: CO/PUR/NE/670/3566 DATED: 22.01.2026**

**LAST DATE FOR SUBMISSION OF E-TENDER: 04.02.2026 UPTO 3:00 PM**

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## Office of the Chief Executive Officer Shri Mata Vaishno Devi Shrine Board, Katra

e-NIT No.: CO/ PUR/NE/670/3566

Dated: 22.01.2026

e-Tenders on prescribed format are invited on behalf of Shri Mata Vaishno Devi Shrine Board through Chief Executive Officer, SMVDSB, under Two Bids System from reputed and experienced Firms / Contractors / Agencies registered with Government Organizations / Semi Government Organizations and Public Sector Undertakings for the following work:

S. No	Description of work	Approx. cost of work	Time of completion	Amount of EMD
1	Providing and Installation of Furniture at Vaishnavi Bhawan at Bhawan as per BOQ at <b>Annexure-A (Civil Works)</b>	<b>₹ 64.50 Lakh</b>	30 Days	<b>₹ 1,30,000/-</b>

The e-NIT consisting of detailed Terms & Conditions, Eligibility Criteria and other details can be seen / downloaded from <http://jktenders.gov.in> and/or SMVDSB website [www.maavaishnodevi.org](http://www.maavaishnodevi.org).

The Tender Fee of Rs.2,500/- and the Earnest Money Deposit for the above-mentioned amount can be deposited in the official account of Shri Mata Vaishno Devi Shrine Board, Branch - **J&K Bank Katra, Account No. 0235040500001804, IFSC – JAKA0KATTRA** or it can be in the shape of Demand Draft (DD) payable at Katra or CDR/TDR/FDR drawn from any nationalized/scheduled bank pledged to FA/ Chief Accounts Officer, Shri Mata Vaishno Devi Shrine Board, Katra. The bidder shall mention EMD details and UTR No. in the prescribed Technical Bid.

The complete bidding process will be done online on the e-Tender portal [www.jktenders.gov.in](http://www.jktenders.gov.in). The tenders must be submitted strictly in accordance with the provisions of the detailed e-NIT. **No Proposal will be accepted through any other mode.**

Sd/-  
(Dr. Gopal K. Sharma)  
Asstt. Chief Executive Officer

## 1. INSTRUCTIONS TO BIDDERS REGARDING E-TENDERING PROCESS

- i. The interested bidders can download the e-NIT/ bidding document from the website [www.jktenders.gov.in](http://www.jktenders.gov.in) /official website of SMVDSB [www.maavaishnodevi.org](http://www.maavaishnodevi.org).
- ii. To participate in the bidding process, bidders have to get (DSC) “Digital Signature Certificate” as per information Technology Act-2000. This certificate will be required for digitally signing the bid.
- iii. The Bidders, who already possess valid (DSC) Digital Signature Certificate, need not procure a new Digital Signature Certificate.
- iv. The Technical Bids shall be opened online as per the scheduled date & time mentioned in the e-NIT document.
- v. Financial Bids of technically qualified bidders shall be opened online, date and time for which shall be communicated to them separately.
- vi. The rates quoted shall be inclusive of all carriages / head load of the material to the site of work.
- vii. The bidders have to submit their bids online in electronic format with Digital Signature. The bids cannot be uploaded without Digital Signature. No Proposal will be accepted in physical form.
- viii. Bidders are advised to conduct site visit prior to the submission of bids.
- ix. Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents as mentioned in the e-NIT have been attached with the bid. However, the original Demand Drafts and EMDs shall reach Central Office, SMVDSB, Katra before the bid opening date.
- x. Bidders are advised to use “My Documents” area in their user on <http://jktenders.gov.in>, e-tendering portal to store important documents like Balance sheet, GST Registration Certificate, IT Certificate and other related documents etc., and attach these certificates as non-statutory documents while submitting their bids.
- xi. Bidders are advised not to make any change in BOQ (Bill of Quantities) contents or its name. In no case, they should attempt to create a similar BOQ of their own manually. The BOQ downloaded should be used for filling the item rate as prescribed and it should be saved with the same contents.
- xii. Bidders are advised to scan their documents at 100 DPI (Dots per Inch) resolutions with Black and White, PDF / Scan properly.
- xiii. The Bidders should carefully study the e-NIT document and prepare their tender with consideration of all provisions of the document. They should fully acquaint themselves **with site conditions** and all other factors which may influence the preparation of his tender.

## 2. TENDER SCHEDULE:

i. The e-NIT Schedule is as under:

Publishing Date	:	22.01.2026 at 1430 Hour
Download Start Date	:	22.01.2026 from 1500 Hours onwards
Bid Submission Start Date	:	22.01.2026 from 1530 Hours onwards
Pre-Bid Meeting & Venue	:	28.01.2026 at 1200 Noon at Central Office, Katra  <b>Note:</b> The meeting is intended to clarify the queries of bidders and hence only prospective bidders are informed to attend the meeting and not the manufacturers / vendors.
Bid Submission End Date (Online)	:	04.02.2026 up to 1400 Hours
Date of Opening of Technical Bid (online)	:	05.02.2026 up to 1500 Hours
Date of Opening of Financial Bid (online)	:	The Financial Bids (of Technically Qualified Bidders only) shall be opened Online on a subsequent day i.e. after the Technical Evaluation of submitted Bids.

- ii. In case of holiday, the bids will be opened on the next working day. Further, the price bids of only those bidders shall be opened who qualify the Technical Eligibility Criteria after scrutiny of the documents in Technical Bid, which shall be notified separately.
- iii. SMVDSB, will not be responsible for any delay in online submission of the bid due to any reason (Technical or otherwise).
- iv. Bidders must ensure to upload scanned copies of all necessary documents as mentioned in the e-NIT.
- v. The bidders need not to submit hard copies of the uploaded documents at Central Office, SMVDSB, Katra, which shall only be obtained from the bidder who is declared as the lowest after the opening of the Financial Bids. **However, the original Demand Drafts and EMDs shall reach Central Office, SMVDSB, Katra before the bid opening date.**

## 3. SUBMISSION OF TENDERS:

The tenderers are required to submit their tender under 2 bids system with Cover-I (Technical Bid Qualification) and Cover-II (Price Bid).

- a. **Cover-I (Technical Bid Qualification):** This cover shall contain scanned copies of the following:

- i. Proof of Tender fee and EMD deposited with the SMVDSB (Self Attested copies to be attached).
- ii. Documents defining the constitution or legal status, place of registration and principal place of business (Self Attested documents to be attached).
- iii. Copy of PAN Card (Self Attested copy to be attached).
- iv. GST Registration Certificate (Self Attested copy to be attached).
- v. The Bidder must have experience of having successfully completed similar nature of works with Government or Semi-Government Departments / Government PSU's / Autonomous Bodies, during last **03 years** ending 31<sup>st</sup> March of the financial year previous to the one in which the tenders are invited. Should have successfully completed either of the following:  
  
*03 similar completed works each costing not less than 40% of the estimated cost.*  
*or*  
*02 similar completed works each costing not less than 50% of the estimated cost.*  
*or*  
*01 similar completed work costing not less than 80% of the estimated cost.*  
  
(Work Completion Certificates along with Letter of Awards of having executed and completed successfully works of similar nature, in any Government or Semi- Government Departments / Government PSU's / Autonomous Bodies during the last three years, duly issued by an officer, not below the rank of Executive Engineer or equivalent).
- vi. The Average Annual Financial Turnover of the Bidder during the last 03 consecutive Financial Years 2022-2023 to 2023-2024 & 2024-2025, ending 31<sup>st</sup> March of the previous financial year should be at least 3 Crores per year (Documents duly certified by Chartered Accountant to be attached).
- vii. Reports on the financial standing of the bidder such as profit and loss statement, balance sheet, ITR for the last three Financial Years **i.e. 2022 – 2023 to 2024 – 2025**, duly certified by Chartered Accountant to be attached.
- viii. Signed and Stamped copy of Tender document (all pages) in respect of acceptance of all terms and conditions of e-NIT.

**Note: Original documents if required to be verified, the same shall have to be facilitated by the bidder.**

**b. Cover II (Price Bids):**

- i. Price bid shall contain price quoted as per BOQ & is to be submitted online in the form of BOQ only as per Annexure-A (Civil Works).
- ii. Price Bids shall be opened of only those tenderers who have qualified the Technical Eligibility Criteria.

iii. The price bid should be absolute and unconditional.

**4. SELECTION CRITERIA:**

- i. In the first stage of evaluation, offers shall be rejected if found deficient as per the requirements of Tender / Bid Processing Fee and other eligibility criteria. Only bids confirming the e-NIT conditions shall be further taken up for evaluation. Evaluation of the technical Bid will start first. The bidder qualifying the technical bid shall only be admitted in process of financial bid evaluation.
- ii. Financial bids of the technically qualified bidders shall be opened and the bidder offering lowest rates for the cost of Project shall emerged as L-1 bidder and can be considered for the allotment of the contract. In-case of a tie in rates, revised sealed bid can be obtained on the spot and the bidder offering lowest rates shall be considered for the allotment of the contract. In-case of tie in the second instance as well, it shall be decided by the process of “draw of lots”.
- iii. The Shrine Board reserve the right to negotiate the quoted rates, terms & conditions with the lowest tenderer or any of the other tenderers on quality basis to ascertain the suitability of the acceptance offer.

**5. PRE-BID CONFERENCE:**

A pre-bid conference will be held on **28.01.2026 at 12:00 Noon** at Conference Hall, C.O., Katra. The prospective bidders are requested to preferably send their queries at-least 02 days in advance before scheduled pre-bid meeting on e-mail ID nes\_purchase@maavaishnodevi.net. Further, in case, any of the prospective bidder(s) intends to join the pre-bid conference through online mode, they shall forward their request on the official e-mail ID nes\_purchase@maavaishnodevi.net by or before **27.01.2026**. **Shrine Board reserves the right to modify the terms & conditions of e- NIT after the pre-bid conference in view of any practical modalities which may emerge during the pre-bid meeting.**

**6. BILL OF QUANTITIES**

- i. The Bill of quantities is enclosed as **Annexure-A (Civil Works)**.
- ii. The quantities given in the Bill of quantities are tentative and provisional, and are given to provide a common basis for bidding. The basis of payment shall be as per the actual quantities of work ordered and executed, as measured and verified by the Engineer In-charge, SMVDSB and valued at the rates in the bill of quantities.
- iii. The advertised quantities of individual items may increase or decrease upto **25%** for which the bidder shall have to execute the extra quantities over the advertised quantities at the same rates. For the items executed lesser than the advertised quantities, actual payment of work executed shall be made.
- iv. SMVDSB, reserves the right to delete, add/modify any item of work during the operation of the work. The contractor shall have no claim on account of any such act.

- v. The Contractor shall be bound to execute extra items of works as directed by the Engineer In-Charge, SMVDSB.
- vi. The rates and prices in the bill of quantities shall, except as otherwise provided under the Contract, include all required equipment's, labour, sundries, T&P, supervision, erection, maintenance during execution, insurance, profit, taxes and duties, packing and forwarding, loading and unloading, head Loads, together with all general risks, liabilities, and obligations set out or implied in the contract including the cost of remedying defects.
- vii. The cost of temporary works, if any like establishment and maintenance of contractor's office and stores, watch and ward of site including workshop and stores, implementation of all safety procedures. Implementation of Environment related issues etc. shall be part of work and shall not be paid extra.
- viii. The method of measurement of completed work for payment shall be accorded with relevant BIS specifications and ISI / NBO code practice.

## **7. SPECIAL CONDITIONS**

- i. **Bidding Capacity:** In case it is found that bidder has concealed any information, suitable legal as well as criminal action shall be taken against bidder for concealing such information.
- ii. **Variations:** The advertised quantities are tentative, may increase or decrease upto 25% for which the contractor has to execute the additional quantities (if any) on the allotted rates and nothing extra shall be paid for the same. However, the variation beyond 10% of the allotted amount shall have to be got approved by the Competent Authority.
- iii. **Extra Item:** If some items found necessary at site but not advertised in the B.O.Q. shall be paid as per the Schedule of Rates (SOR) of JKSSR 2022. The items of work not included in JKSSR 2022 and required to be executed shall be paid as per market rate duly analyzed by the committee headed by Engineer-in-Charge.
- iv. **Tools & Plants (T&P)** required for the work shall be arranged by the contractor/bidder.
- v. The Shuttering material required for the work shall be in the scope of the contractor/bidder.
- vi. Uploaded drawings are tender drawings only. All the detailed working drawings including structural designing, electrical and plumbing drawings shall be provided by Shrine Board.

## **8. CORRECTION OF ERRORS**

- i. If there be a discrepancy between the unit price and the total price that is obtained by multiplying the unit price & quantity, the unit price shall prevail and total price shall be corrected.

- ii. If there be a discrepancy in figure and word the total amount stated in word shall prevail.

## **9. BID SUBMISSION / WITHDRAWAL**

- i. Bids shall be submitted online within the stipulated deadline. SMVDSB, may at its discretion, extend the deadline of bid submission by issuing an amendment. In that case all rights and obligations of SMVDSB, and the bidders previously subject to the original deadline shall thereafter be subject to the new deadline as extended.
- ii. No bid shall be withdrawn by any of the participating tenderers. Withdrawal of bid after its submission shall result into forfeiture of EMD.

## **10. BIDDER'S SITE VISIT**

- i. The bidder shall be required to visit and examine the site and its surroundings and obtain all information that may be necessary for preparing the bid. Such site visit shall be at the bidder's own expense, risk and responsibility. Lack of knowledge of site /site conditions/working conditions shall not be considered as a reason whatsoever it may be. SMVDSB, shall however, facilitate such visits to the extent possible on written requests of prospective bidders.
- ii. The tenderer should obtain certificate of site visit from concerned AEE/JE and then quote his rates.

## **11. COST OF BIDDING**

The bidder shall bear all costs associated with the preparation and submission of his bid and SMVDSB in no case shall be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

## **12. GENERAL CONDITIONS**

- i. Tender without copy of requisite tender fee and in deficient of any conditions of e-NIT or submitted incomplete in any respect is liable to be rejected.
- ii. Conditional Tenders shall not be accepted and shall be outrightly rejected.
- iii. The Tender Fee is non-refundable.
- iv. Each Bidder shall have to submit only one Tender, submission of any additional Tender shall invite disqualification.
- v. The Tender offer shall be valid for **90 days** from the last day of receiving of the tender. However, prior to expiry of the original Validity Period, SMVDSB may, on the merit of case, request for extension of validity of the offer for a further period of maximum **30 (thirty) days** without any change in terms & conditions of the offer.
- vi. Even though any Bidder may satisfy the requirements of e-NIT, he/she would be liable for disqualification on grounds of submitting misleading / false information or deliberately suppressing the information in the forms, statement and enclosures in the Eligibility Criteria document and have record of poor performance such as

- abandoning work, leaving Contract incomplete or financial failures / weaknesses etc.
- vii. If any information furnished by the contractor is found incorrect at any stage, Contract shall be terminated and further penal action shall be initiated, e.g. forfeiture of EMD / Performance Security / Security Deposit and debarring for period of three years for participating in SMVDSB tender process.
  - viii. The contract as a whole or part thereof is Non-Transferable.
  - ix. SMVDSB reserves the right to instruct the bidders to submit hard copy of any relevant document (and to produce the original documents for verification) during scrutiny & evaluation of bids. Bidders' failure to comply to such instruction may lead to rejection of bid.
  - x. The Bidder shall comply with all the statutory provisions as laid down under various Laws / Act / Rules like Employees Provident Fund, ESI and other Laws / Acts / Rules in force from time to time.
  - xi. The contractor/bidder shall be under obligation to comply with all statutory / labour laws / regulations in vogue.
  - xii. The Contractor / Bidder shall have to execute the job under strict supervision and to the best satisfaction of Engineer In-charge, SMVDSB.
  - xiii. SMVDSB reserves the right to accept or reject the bid, wholly or partly, or to split the work in parts and to add/delete any of the items, without assigning any reason whatsoever.
  - xiv. In case of any dispute or clarification in Tender, the decision of the Chief Executive Officer, SMVDSB shall be final & binding upon the Bidder.

### **13. EARNEST MONEY DEPOSIT (EMD) / BID SECURITY**

- i. The bidders shall have to deposit the requisite earnest money amounting to **₹1,30,000/-**, in the official account of Shri Mata Vaishno Devi Shrine Board, Branch- **J&K Bank Katra, Account No. 0235040500001804, IFSC – JAKA0KATTRA** or it can be in the shape of CDR/TDR/FDR drawn from any nationalized/scheduled bank pledged to FA/Chief Accounts Officer, SMVDSB, Katra.
- ii. Bid securities of the unsuccessful bidders shall be returned/released at the earliest after the expiry of the final bid validity period and latest by the **30<sup>th</sup> day** after the award of the contract to the successful bidder.
- iii. The Earnest Money Deposit (EMD) of the successful bidder shall be released on deposit of performance security.
- iv. A bidder's EMD will be forfeited if the bidder:
  - a. Withdraws or amends his tender;
  - b. Impairs or derogates from the tender in any respect within the period of the validity of the tender;
  - c. If the bidder does not accept the correction of his bid price during evaluation and;
  - d. If the tenderer fails to furnish the required performance security within the specified period.

#### **14. ALLOTMENT OF WORK**

After scrutiny and evaluation of Financial Bids, the Contract will be awarded to the Lowest Bidder and the successful bidder shall have to enter into an Agreement with the Shrine Board within a period of **14 days** from the date of award of the Contract.

#### **15. PERFORMANCE SECURITY**

- i. The successful Bidder shall furnish performance security equivalent to **05% (five percent)** of the total value of the Contract, in the form of Bank Guarantee from any Nationalized / Scheduled Bank pledged to the FA/Chief Accounts Officer, SMVDSB, Katra within a period of **07 Days** from the issuance of Letter of Award. Failure to do so within the stipulated period, the contract shall be liable for cancellation together with forfeiture of the Earnest Money Deposit (EMD).
- ii. The performance security shall be released on completion of Defect Liability Period on certification of Engineer In-charge, SMVDSB as per following proportion.

#### **16. SECURITY DEPOSIT**

If the Contract price increases more than 10% of original contract value due to any reason, the contractor shall be under obligation to deposit the proportionately security amount within one weeks' time, falling which same shall be deducted from the bills raised by Contractor and kept as a security.

#### **17. CONSTRUCTION PROGRAMME**

The Contractor / Bidder shall submit a detailed construction/execution programme to the Engineer-In-charge, SMVDSB within **07** days after the date of issuance of LOA. The Contractor / Bidder shall also be required to submit a revised programme whenever the previous programme is inconsistent with actual progress explaining therein the reasons for the occurred delay.

#### **18. MATERIALS**

- i. The quality of materials for the work is enclosed at **Annexure- A**.
- ii. The material not mentioned in the list and to be used for the work shall have to be approved by the Engineer-In-charge before using it at the site by the contractor.
- iii. The material to be used for the work shall have to be approved by the Engineer-in-charge before using it at the site by the contractor.

#### **19. TIME OF COMPLETION**

The time of completion of the work in all respect shall be **30 Days** reckoned from the date of issuance of letter of award.

## 20. INCENTIVES

The work shall be completed within the prescribed time frame as per **Clause 18** of the e-NIT. If the contractor advances the completion of entire work before the scheduled completion date, the Shrine Board may consider incentives in favour of the contractor in the following manner:

S.No.	Timeframe	Incentive
(i)	Saving atleast one week from the allowed time frame	@ 0.25% of the Contract Value
(ii)	Saving of two weeks or more	@ 0.50 % of the Contract Value

No incentive shall be payable in case of delay beyond the scheduled completion date irrespective of the reasons for such delay. The incentive clause shall be operated by considering the original time schedule and not on extended time due to any reason, whatsoever. The Shrine Boards decision on the applicability of the incentive will be final and binding on the contractor.

## 21. EXTENSION OF TIME FOR COMPLETION

The contractor / bidder shall be entitled to an extension of time for completion if the work is delayed by any of the following causes:

- i. A substantial increase in the quantity/quantities of work i.e more than 15% has taken place.
- ii. Additional items beyond the scope of work have been asked for execution.
- iii. A cause of delay attributable to Shrine Board.

If the contractor/bidder considers himself to be entitled to an extension of time for completion, the contractor shall within 15 days of the happening of that event, apply for the same to Engineer-In-Charge for determining such extension of time for approval from the competent authority. The request made after this period shall not be entertained for consideration of any such request for time extension. Time lost due to Monsoon rains / winter rains shall not be considered for granting any time extension.

## 22. RATE OF PROGRESS

If at any time the progress of work is slow or the progress has fallen behind the timeline fixed, the contractor/bidder shall have to adopt measures like increase in labour or contractor's/bidder's personnel/resources. The contractor/bidder shall not be entitled to claim any extra incurred cost on account of acceleration of work due to such measures. If the contractor fails to accelerate the progress, then the Engineer In-charge shall be entitled to increase resources from his end at the risk and cost of the contractor/bidder to accelerate the progress of works after serving a notice to the contractor.

## **23. PROGRESS REPORTS**

The Contractor / Bidder shall submit a weekly progress report to the Engineer In-charge in three copies. The first report shall cover the period up to the end of first calendar month following the commencement date. Reports shall be submitted on weekly basis thereafter, each within 7 days after the last day of the period to which it relates. The progress reports shall be accompanied with colour photographs in both soft and hard copies.

## **24. SUSPENSION OF WORK**

The contractor/bidder shall not suspend work on his own unless otherwise directed by the Engineer-In-Charge in writing.

## **25. TERMS OF PAYMENT**

With a view to ensure expeditious completion of the work, the contractor/bidder shall be released part payment as under:

- i. Payment shall be made on running A/c bills for completed items after joint measurement of the work done (to be carried out by the contractor/bidder and the Engineer-In-charge).
- ii. Final payment shall be done after successful completion of the work in all respects and to the entire satisfaction of the Engineer-In-charge and its due handing over to the SMVDSB.

## **26. PENALTY FOR DELAYS**

- i. If the contractor/bidder fails to complete the work within the specified time of completion, the penalty shall be imposed @0.5% (half percent) per week of the contract value subject to the maximum of 10% of the contract value shall be levied.
- ii. In case, the contractor/bidder fails to complete the work even after delaying the work beyond one week from the stipulated date of completion, Shrine Board reserves the right to get the remaining work executed at the risk and cost of the contractor/bidder. In addition, penal action in the shape of forfeiting of Performance Security, Security Deposit shall be taken against the contractor.

## **27. EMPLOYER'S TAKING OVER OF THE WORK**

The Engineer In-Charge, SMVDSB shall, within 15 days after receiving the Contractor's / Bidder's application shall issue the taking over certificate to the contractor / bidder stating the date on which the works have been completed and defects, if any rectified. In case, the Engineer-In-Charge is not satisfied with the completion then he will reject the application giving reasons and specifying the work required to be redone by the contractor / bidder to enable the taking over certificate

to be issued. The contractor / bidder shall then complete this work before issuing a further notice. No part taking over of the works shall be allowed.

**28. DEFECT LIABILITY PERIOD**

The contractor / bidder shall be fully responsible for all the defects in respect of executed work for quality and workmanship for a period of **03 years** from the date of completion of work. Any defect occurring in the work due to poor quality or workmanship during defect liability period shall be rectified / replaced by the contractor / bidder at its own cost. In case of his failure to do so within specified time frame, the SMVDSB, shall be at liberty to take up the rectification work at the risk and cost of the contractor / bidder and recover the cost on account of rectification from amount due to the contractor and in the shape of Security Deposit / Performance Security and balance payment due to the contractor / bidder.

**29. TAXES, DUTIES AND OTHER LEVIES**

- i. The contractor / bidder shall be solely responsible for the taxes that may be levied on the contractor/contractor's / bidder's persons or on earnings of any of his office employee. The SMVDSB, does not take any responsibility what-so-ever regarding taxes under Income Tax Act, for the contractor / bidder or his personnel. However as per the provisions of Income Tax Act, deduction of Income Tax for the executed work, at source shall be made by SMVDSB.
- ii. All other duties / levies payable by the bidder shall be included in the bid price and no claim on this behalf will be entertained by SMVDSB.
- iii. The price quoted in the BOQ shall be inclusive of GST.

**30. CONTRACTOR'S OPERATION AT SITE**

The Contractor / bidder shall be responsible for keeping unauthorized persons off site. The contractor / bidder shall confine his operations to the site. During the execution of work, the contractor / bidder shall keep the site free from all unnecessary obstruction and shall clear away and remove from the site any scrap, wreckage, rubbish and temporary works which are no longer required.

**31. REMEDIAL WORK**

Notwithstanding any previous test or certification, the Engineer In-charge may instruct the contractor to:

- (a) Remove from site and replace any material which is not found as per specifications.
- (b) Remove and re-execute any work which is found defective and is not in accordance with the contract.
- (c) Execute any work which is urgently required for the safety of the works, whether because of an accident, unforeseen event or otherwise.

If the contractor / bidder fails to comply with the instruction within the reasonable time specified in the instructions, the Engineer In-charge, SMVDSB shall be entitled to employ and pay other persons to carry out the work and recover the cost from the contractor / bidder.

### **32. FOSSILS**

All fossils, coins, articles of value or items of archaeological interest found on site during excavation or otherwise shall be handed over to the Engineer-in-charge. It shall become the property of the owner.

### **33. QUALITY ASSURANCE /TESTING OF MATERIALS AND WORKS**

The Contractor / bidder shall institute a quality assurance system to demonstrate compliance with the requirements of the contract.

Details of all procedures and compliance documents shall be submitted to the Engineer In-charge before each work commencement stage commences.

This clause shall also apply to all tests required to be done periodically or otherwise on materials and works. The contractor / bidder shall provide all assistance viz. Men and Material, consumables etc. to the Engineer-In-charge or his representatives to carry out the tests efficiently. **The testing of materials shall be done in the Site laboratory set up by Shrine Board at SMVDIME, Kakryal. The tests for which the facility is not available in the site laboratory shall be got done by outsourcing the tests from any laboratories of repute suggested by the Engineer-In-charge. All such tests shall be done at contractor's expense.**

### **34. ELECTRICITY & WATER**

Electricity and water for the work shall be in the Scope of contractor / bidder. Further distribution shall be done by contractor / bidder at his own expenses and the cost of same shall be deemed to have been included in the rates. Electricity/Water for labour camp shall be arranged by contractor / bidder at his own expenses.

### **35. LABOUR**

The contractor / bidder shall make his own arrangements for the engagement of all staff and labour, local or other, and make necessary arrangement for housing, feeding and transport at his own.

### **36. INDEMNITY**

The contractor / bidder shall keep indemnified Shri Mata Vaishno Devi Shrine Board against all the losses, claims, injuries or damages to any persons or property which may arise out of or in consequences of this contract at its own cost.

### **37. CLEARANCE OF SITE**

The contractor / bidder shall clear the site of the contractor's equipment, surplus material, wreckage, rubbish and temporary works from the site except that required to remedy notified defects, if any. In case the contractor / bidder fails to clear the site, the Engineer-In-Charge, SMVDSB shall remove those items from site of work at the risk and cost of the contractor / bidder.

### **38. CANCELLATION / TERMINATION OF THE CONTRACT IN FULL OR IN PART:**

a. If the contractor / bidder: -

- i. at any time makes default in proceeding with the works without due diligence and continues to do so even **7 days** after a notice in writing from the Engineer In-Charge, SMVDSB; or
- ii. commits defaults in complying with any of the terms and conditions of the contract and does not remedy it within **7 days** after a notice in writing is given to him in that behalf by the Engineer In-Charge, SMVDSB; or
- iii. fails to complete the works or any part of the work on or before the date of completion and does not complete them within the period specified in notice given in writing in that behalf by the Engineer In-Charge, SMVDSB; or
- iv. has obtained contract with the Shrine Board as a result of ring tendering or other non-bonafide methods of competitive tendering;

the Shrine Board shall outrightly cancel the contract by a written order to the contractor / bidder. In the event of cancellation, the contractors EMD / Performance Security / Security Deposit shall be forfeited.

b. The Shrine Board shall on such cancellation have powers to:

- i. If the work is not completed even after **7 days** after due date of completion, the Contract shall be terminated and work shall be executed as per the discretion of the Board including the option of offering the work to any other firm or inviting fresh tenders at the risk and cost of the Contractor / bidder with the penal cost to an extent of 20% cost of the unfinished works. The liquidated damages and penalty imposed shall be adjusted against this amount and balance, if any, shall be recovered from other dues (work done or deposit) of the contractor / bidder.
- ii. Take possession of the site and any materials, machinery, implements, stores, etc. thereon, and make out a list of such material in presence of the representative of the contractor / bidder who shall have to be present on one day notice and in case of non-compliance of the notice, measurements taken by the Shrine Board representative shall be considered as final and contractor / bidder will have no claim of any sort regarding this.

- iii. Carry out the incomplete work by any means at the risks and cost of the contractor / bidder.
- iv. On cancellation of the contract in full or in part, the Engineer In-Charge, SMVDSB shall determine what amount, if any, is recoverable from the contractor /bidder for completion of the works or in case the works or part of the works not to be completed, the loss or damage suffered by Shrine Board. In determining this amount, credit shall be given to the contractor / bidder for the value of the work executed by him up to the time of cancellation, the value of the contractor's / bidder's materials taken over and incorporated in the work, and use of machinery belonging to the contractor/bidder.
- v. Any excess expenditure incurred or to be incurred by the Shrine Board in completing the works or part of the works or the excess loss or damage suffered or may be suffered by the Shrine Board as aforesaid after allowing such credit shall be recovered from any amount due to the contractor / bidder on any account including forfeiting of Performance Security / Security Deposit and if such amount is not sufficient, the contractor / bidder shall be called upon in writing to pay the same, within 30 days of the notice given to that effect by the 'Engineer In-Charge'.
- vi. If the contractor / bidder fails to pay the required sum within the aforesaid period of 30 days, the Shrine Board shall have the right to sell any or all of the contractor's / bidder's unused materials, machinery, implements, etc. and use the proceeds of sale thereof towards the satisfaction of any sums due from the contractor / bidder under the contract and in accordance with the provisions thereof.
- vii. Any sums in excess of the amounts due to the Shrine Board and unsold materials constructional plant, etc. shall be returned to the contractor / bidder, provided always that if cost or anticipated cost of completion by the Shrine Board, of the works is less than the amount which the contractor would have been paid had he completed the works, such benefit shall not accrue to the contractor.

### **39. FORECLOSURE OF THE CONTRACT**

Foreclosure in full or in part due to abandonment or reduction in scope of work:

- i. If at any time after acceptance of the tender, Shrine Board decides to abandon or reduce the scope of the works for any reason whatsoever and hence not require the whole or any part of the works given to be carried out, the Engineer In-Charge shall give notice in writing to that effect to the contractor / bidder and the contractor / bidder shall have no claim to any payment of compensation or otherwise whatsoever, on account of any profit or advantage which he might have derived from the execution of the works in full, but which he did not derive in consequence of the foreclosure of the whole or part of the works.

- ii. The contractor / bidder shall be paid at contract rates full amounts for works executed at site duly certified by the Engineer In-Charge.

#### **40. FORCE MAJEURE**

If during the currency of contract, there is any outbreak of war, fire, major floods, earthquake, riots (other than among the contractor's employees) and similar other causes which whether financially or otherwise affects the execution of the Contract; the contractor / bidder unless contract is terminated under provision of this clause shall make his / her best efforts to complete the contract. However, after the outbreak of such war, Shri Mata Vaishno Devi Shrine Board shall be entitled to terminate the contract at any time by giving notice in writing. Force Majeure is hereby defined as a clause which is beyond the control of SMVDSB / contractor / bidder and which consequently affects the performance of the contract.

#### **41. ARBITRATION**

In case of any dispute arising between the parties to this e-tender and all matters connected therewith, both parties shall make every effort to resolve it amicably by direct informal negotiation. If even after thereby days from the commencement of informal negotiation, the parties have not been able to resolve the dispute amicably, then such disputes / differences shall be resolved by Arbitration as per the Arbitration and Conciliation Act, 1996.

1. Either party may request other of its intention that a dispute be submitted to Arbitration and both the parties shall meet with 15 days from the date of receipt of such request to select a sole arbitrator mutually for the resolution of dispute and venue / seat or Arbitration shall be at Jammu / Katra / Reasi.
2. In the event that the parties cannot agree upon the selection of the sole Arbitrator, either party or both the parties may move an application before the Hon'ble High Court at Jammu, under the Arbitration and Conciliation Act, 1996, for the appointment of sole Arbitration with seat / venue at Jammu for the resolution of dispute between the parties.

#### **42. ASSIGNMENT**

The contractor / successful Bidder shall not sublet the contract or any part thereof without the prior written consent of the Competent Authority of Shrine Board.

#### **43. JURISDICTION**

The Courts at Katra / Reasi alone shall have the jurisdiction with respect to the subject matter of the Contract.

**Sd/-**  
**(Dr. Gopal K. Sharma)**  
**Asstt. Chief Executive Officer**

**No: CO/PUR/NE/670/3566**

**Dated: 22.01.2026**

**CHECK LIST**  
**(Technical Bid Qualification)**

S.No.	DOCUMENTS	SUBMITTED	
		YES	NO
1.	Proof of Tender fee and EMD deposited with the SMVDSB (Self Attested copies to be attached).		
2.	Documents defining the constitution or legal status, place of registration and principal place of business (Self Attested documents to be attached).		
3.	Copy of PAN Card (Self Attested copy to be attached).		
4.	GST Registration Certificate (Self Attested copy to be attached).		
5.	<p>The Bidder must have experience of having successfully completed similar nature of works with Government or Semi-Government Departments / Government PSU's / Autonomous Bodies, during last <b>03 years</b> ending 31<sup>st</sup> March of the financial year previous to the one in which the tenders are invited. Should have successfully completed either of the following:</p> <p><i>03 similar completed works each costing not less than 40% of the estimated cost.</i></p> <p style="text-align: center;">Or</p> <p><i>02 similar completed works each costing not less than 50% of the estimated cost.</i></p> <p style="text-align: center;">Or</p> <p><i>01 similar completed work costing not less than 80% of the estimated cost.</i></p> <p>(Work Completion Certificates along with Letter of Awards of having executed and completed successfully works of similar nature, in any Government or Semi- Government Departments / Government PSU's / Autonomous Bodies during the last three years, duly issued by an officer, not below the rank of Executive Engineer or equivalent).</p>		
6.	The Average Annual Financial Turnover of the Bidder during the last 03 consecutive Financial Years 2022-2023 to 2023-2024 & 2024-2025, ending 31 <sup>st</sup> March of the previous financial year should be at least 3 Crores per year (Documents duly certified by Chartered Accountant to be attached).		
7.	Reports on the financial standing of the bidder such as profit and loss statement, balance sheet, ITR for the last three Financial Years <b>i.e. 2022 – 2023 to 2024 – 2025</b> , duly certified by Chartered Accountant to be attached.		
8.	Signed and Stamped copy of Tender document (all pages) in respect of acceptance of all terms and conditions of e-NIT.		

**Note: Original documents if required to be verified, the same shall have to be facilitated by the bidder.**

**Authorized Signatory of the firm**

**BOQ - Furniture List for New Vaishnavi Bhawan at Bhawan (Annexure – “B”)**

S.No.	Furniture Details	Tentative Furniture Size			Floor										Material Specification
		Length (mm)	Width (mm)	Height (mm)	Basement 1	Lower Ground Floor	Ground Floor	Reception Waiting area & Manager Room	First Floor	Second Floor	Third Floor	Fourth Floor	Restaurant	Total	
1	Bunk Beds	1950	900	1625	13	21	42		60	55		7		198	Steel frame (powder coated) + 18mm BWP plywood panels + laminate
2	Double Beds	1950	1700	450							20			20	Solid hardwood or MS frame + plywood + laminate
3	Side Tables	600	450	450	7	10	27		38	35	35	6		158	18mm BWP plywood + laminate; hardwood legs
4	Wardrobes	600	1200	2250							13			13	BWP plywood + laminate; soft-close hardware
5	<b>Single Chair Table Set</b>														
	a. Table	1200	600	750							14			14	18mm BWP plywood top + laminate; MS powder-coated frame
	b. Chair	550	650								14			14	MS powder-coated frame + upholstered seat
6	<b>Double Chair with a round Table sets</b>														
	a. Round Table	500 ∅ (Dia)									17			17	18 mm Round BWP plywood top + laminate + MS steel base.
	b. Chair	500	600								34			34	MS powder-coated frame + upholstered seat
7	<b>6 Seater Dining Table</b>														
	a. Table	2100	900	750								5		5	Hardwood/MS frame + plywood/engineered top with laminate
	b. Chair	500	450									30		30	MS powder-coated frame + moulded plywood or PP moulded chair
8	<b>4 Seater Dining Table</b>														
	a. Table	1200	900	750								17		17	BWP plywood top + laminate + MS frame
	b. Chair	500	450									68		68	MS powder-coated frame + moulded plywood/PP seat
9	<b>4 Seater Round Dining Table</b>														
	a. Round Table	900 ∅ (Dia)		750								15		15	Round BWP plywood top + laminate + MS pedestal
	b. Chair	500	450									60		60	MS powder-coated frame + moulded plywood/PP seat
10	<b>2 Seater Dining Table</b>														
	a. Table	900	750	750								4		4	BWP plywood top + laminate + MS frame
	b. Chair	500	450									8		8	MS powder-coated frame + moulded plywood/PP seat
11	<b>Sofa Set</b>														
	a. 3 Seater Sofa	1800	650					5						5	Solid wood frame + PU foam + fabric upholstery
	b. 2 Seater Sofa	1200	650					1						1	Solid wood frame + PU foam + fabric upholstery
	c. 1 Seater Sofa	700	600					6						6	Solid wood frame + PU foam + fabric upholstery
	d. Table	1200	750	450				4						4	Hardwood legs + plywood/laminate top
	e. Side table	450	450	450				2						2	BWP plywood + laminate + hardwood legs
12	<b>Reception Area</b>														
	a. Reception Desk	2800	600	900				1						1	BWP plywood + laminate
	b. Reception Round Chair	550 ∅ (Dia)						3						3	MS frame + foam + upholstery
13	<b>Office Table Set</b>														
	a. Office Table	1750	750	750				1						1	BWP plywood + laminate + MS support frame
	b. Office Chair	475	500					3						3	MS/nylon base + mesh back + upholstered seat

Above table excludes Lockers, Tv cabinet, Cupboard (Cpd) of Yatri & Staff dorms and Kitchen equipment furniture.

Disclaimer - 1. Based on plan prepare for Electrical Layout

2. One type of typical room may please be layout with existing furniture for size check and after that order may be placed.



**Office of the Chief Executive Officer  
Shri Mata Vaishno Devi Shrine Board, Katra**

**Bills of Quantities (Civil Works)**

**(Annexure – “A”)**

**Subject: Providing and Installation of Furniture at Vaishnavi Bhawan at Bhawan.**

S.No.	Furniture Details (As per specifications at Annexure – “B”)	UOM	Quantity	Rate per Item (in ₹)	Amount (in ₹)
1.	Bunk Beds	Nos.	198		
2.	Double Beds	Nos.	20		
3.	Side Tables	Nos.	158		
4.	Wardrobes	Nos.	13		
5.	Single Chair Table Set				
	(a) Table	Nos.	14		
	(b) Chair	Nos.	14		
6.	Double Chair with a round Table sets				
	(a) Round Table	Nos.	17		
	(b) Chair	Nos.	34		
7.	6 Seater Dining Table				
	(a) Table	Nos.	5		
	(b) Chair	Nos.	30		
8.	4 Seater Dining Table				
	(a) Table	Nos.	17		
	(b) Chair	Nos.	68		
9.	4 Seater Round Dining Table				
	(a) Round Table	Nos.	15		
	(b) Chair	Nos.	60		
10.	2 Seater Dining Table				
	(a) Table	Nos.	4		
	(b) Chair	Nos.	8		
11.	Sofa Set				
	(a) 3 Seater Sofa	Nos.	5		
	(b) 2 Seater Sofa	Nos.	1		
	(c) 1 Seater Sofa	Nos.	6		
	(d) Table	Nos.	4		

<b>S.No.</b>	<b>Furniture Details (As per specifications at Annexure – “B”)</b>	<b>UOM</b>	<b>Quantity</b>	<b>Rate per Item (in ₹)</b>	<b>Amount (in ₹)</b>
	(e) Side table	Nos.	2		
12.	Reception Area				
	(a) Reception Desk	Nos.	1		
	(b) Reception Round Chair	Nos.	3		
13.	Office Table Set				
	(a) Office Table	Nos.	1		
	(b) Office Chair	Nos.	3		