



# **SHRI MATA VAISHNO DEVI SHRINE BOARD, KATRA**

## **Tender Document**

**FOR**

### **Allotment of Space for Installation & Operation of Automated Teller Machine / Cash Recycling Machine Near Yatra Registration Counter- I**

**No.: CO/Adm/997-I/4288**

**DATED: 19.01.2026**

**Last Date for submission of e-Tender: 03.02.2026 upto 3:00 PM**

**Address:** Central Office, Shri Mata Vaishno Devi Shrine Board, Katra (J&K) – 182301

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## Office of the Chief Executive Officer Shri Mata Vaishno Devi Shrine Board, Katra

**e-NIT No.: CO/Adm./997-I/4288**  
**Dated: 19.01.2026**

Shri Mata Vaishno Devi Shrine Board, Katra, invites offers from Scheduled Commercial Banks / Authorized Banking Institutions for allotment of space (80 sq. ft. approx.) near Yatra Registration Counter-I, Bus Stand, Katra, to be utilized for the installation and operation of Automated Teller Machine (ATM) / Cash Recycling Machine (CRM) for the convenience of pilgrims.

The allotment shall be for a period of three (03) years, which may be extended for a further period of two (02) years, subject to satisfactory performance and at the sole discretion of the Shrine Board. The successful bidder shall have no right or claim whatsoever for such extension.

The e-tender consisting of detailed Terms & Conditions, Eligibility Criteria and other details can be seen / downloaded from <http://jktenders.gov.in> and/or SMVDSB website [www.maavaishnodevi.org](http://www.maavaishnodevi.org), as per following:

<b>Publishing Date</b>	:	19.01.2026 at 05:00 PM
<b>Download Start Date</b>	:	19.01.2026 at 05:00 PM
<b>Financial Bid Submission end date (online)</b>	:	03.02.2026 at 03:00 PM
<b>Date of opening of Financial bids</b>	:	05.02.2026 at 02:00 PM

The tender document fee of **Rs. 500/-** shall be deposited in the official account of Shri Mata Vaishno Devi Shrine Board, Branch - **J&K Bank Katra, Account No. 0235040500001804, IFSC – JAKA0KATTRA**, without which offer shall not be accepted.

The complete bidding process shall be done online on the e-Tender portal [www.jktenders.gov.in](http://www.jktenders.gov.in). The bid must be submitted strictly in accordance with the provisions of the EOI.

**No: CO/Adm/997-I/4288**  
**Dated: 19.01.2026**

**Sd/-**  
**(Satish Kumar Sharma), JKAS**  
**Jt. Chief Executive Officer**

## **DETAILS TERMS AND CONDITIONS**

1. Shri Mata Vaishno Devi Shrine Board i.e. licensor shall provide space to the Bank i.e. licensee for installation and operation of its ATM / CRM, purely on leave and license basis for Three Years, at the space near Yatra Registration Counter-I, Bus Stand, Katra. The allotment may be extended for a further period of two (02) years, subject to satisfactory performance and at the sole discretion of the Shrine Board. The successful bidder shall have no right or claim whatsoever for such extension. The Bank shall provide all facilities at its ATM / CRM under the guidelines of RBI.
2. The licensee shall be liable to pay all Government union territory/central taxes, local municipal and other taxes for the space and also, such tax, Charge or Cess including Service Tax as may be liable anytime hereto after commencement of period of License. In addition to this, all charges, liabilities, damages, compensation etc. arising out of any activity attributable to the licensee shall be borne by the Licensee during the license period.
3. SMVDSB shall raise the invoice(s) in favour of the licensee on account of payment of License Fee by 5<sup>th</sup> of every month till the expiry of the period of the license. The licensee shall honestly, faithfully, and punctually deposit the due of payment to the licensor within a period of 10 days from the issuance of invoice(s), in the Shrine Board's Bank Account. In case of delay, the same shall attract penalty @ 18% p.a. after the due date i.e. 11<sup>th</sup> day from issuance of invoice. The delay in this regard shall be construed to be in violation of the terms of the License Deed, resulting in revocation of the same.
4. The licensee shall not in any manner, transfer, assign let, underlet, change, share the privilege of licensor with any other person or body corporate.
5. The licensee shall not ordinarily alter the licensed premises. However, the Bank/licensee shall be entitled to plant, install and fix any machineries related to the banking operations, air conditioners, fans, heating and lighting systems etc. in the said premises and for the said purposes the Bank/licensee shall also be entitled to make any additions/alterations to the said premises or any part thereof or any furniture/fixture therein and to lay down and relay from time to time, pipes for water, gas, sewage and electricity wiring with mains as may be reasonably required in this behalf. Express approval of Shrine Board shall be mandatory for major alterations or alterations of permanent nature.
6. The licensee shall carry out regular maintenance and repair of space with an intimation to the licensee. However, the cost of maintenance shall be borne by the licensee itself.
7. In the event of any deviation, deflection or infraction of the above conditions, the License shall be liable to be revoked at the discretion of the licensor.
8. The license granted to the licensee is liable to be revoked by the licensor at any time before the expiry of the period of license for non-payment of License fee or delay in the payment thereof/ violating/ not observing any of the conditions of the agreement. In the event of license having been revoked due to aforesaid reasons, the licensee undertakes that it shall have no claim of any nature/ kind against the licensor and licensee shall not be entitled to any claim whatsoever.
9. The Licensee may surrender the licensed premises to the Licensor during the subsistence of license by serving three months' notice to the Licensor communicating its intention to surrender

the premises. The Licensee will, however, be liable to pay license fee for the period of notice even if it surrenders the premises before the expiry of 03 months. On receipt of notice/ intimation from the Licensee of its intention to surrender the premises before the expiry of license as stated above, it shall be lawful for the Licensor to re-auction/ allot the licensed premises to some other person/ persons/ firm upon such surrender.

- 10.** The duration of period of license of three years shall ipso facto come to an end unless the licensor and licensee principally agrees further extension. Any extension shall be at the discretion of licensor and such agreement shall be arrived at two (2) months prior to the expiry of the stipulated period from which the license is granted.
- 11.** On expiry of the period of the license, the license granted in favour of the licensee shall be deemed to have been revoked and the licensee shall remove its belongings without any demur and voluntarily surrender the use and enjoyment of the licensed premises forthwith. It shall vacate the licensed premises forthwith and handover the vacant physical possession of the same to the licensor. In the event of failure of the licensee to vacate the licensed premises, it shall be lawful for the licensor to enter the property and take over the licensed premises from the licensee to which the licensee shall not have any objection. No notice would be required to be given to the licensee in respect of the revocation of the license due to expiry of period of license.
- 12.** The licensee shall remove its belongings, tools, infrastructure etc. brought by it for making the ATM / CRM functional within forty-eight (48) hours from the date of expiry of the license. The licensor shall be deemed to be in actual, physical as well as the legal possession of the site, notwithstanding, the fact that the licensee has been granted time for the removal of its infrastructure.
- 13.** It shall be the sole responsibility of the licensee to maintain and safeguard its property including the machinery and other allied items etc. against any damage or loss. The licensee shall store and keep its equipment and allied items in safe condition and shall be responsible for cleanliness of the premises and its surroundings. The licensee shall adopt and deploy all such means and equipment that is safe and do not cause any nuisance or danger to the life and property and conforms to the laws relating to environment. For any loss / damage to the property or the life, limb of any person, licensee shall be solely liable for the same and no proceedings shall lie against the licensor on this account including claims of compensation. Further, licensee shall indemnify and keep indemnified licensor against the same.
- 14.** The operation of the ATM / CRM shall however, be under overall control and discipline enforced by the licensor, commensurate to continuation of the Holy Yatra and other conditions.
- 15.** It shall be the sole responsibility of the licensee to strictly adhere to and follow all the essential statutory Rules, Regulations and Guidelines enforced upon the licensee for running the ATM / CRM.
- 16.** The licensee shall pay electricity, water charges and other taxes, levies and cesses that may be payable / imposed by the Government or any authority on the trade carried on by it and in case any permission is required for the same, the licensee shall on its own cost, risk and responsibility obtain the same.
- 17.** The licensee shall provide a clear and uninterrupted passage to the said premises to the officials, customers and any other person having business dealing with the bank.

18. The licensor shall provide space to the bank at the roof top of the said premises free of any additional license fee/cost/charges/fees for installation of Dish/ V-Sat/ Antenna/ R.F. Pole or any other machinery/equipment related to its banking operations.
19. Watch and ward of the ATM / CRM shall be the sole responsibility of the licensee and licensee shall provide adequate number of watchmen to guard the site/ premises, materials and equipment at all times at its own expense.
20. The licensee shall for advertisement purposes have the right to display/fix signboards, glowing boards, neon lights and any other light material at any part of the building of which the demised premises forms the part for advertisement purposes.
21. The license for operations shall stand suspended due to any Force Majeure conditions such as a Government order / regulation, war, an accident creating a disturbed condition, terrorists' activity, strikes / riots, civil commotion etc.
22. In the event of either licensor or licensee being rendered unable by Force Majeure to perform any obligation required to be performed by it under the agreement, the respective obligation of the party affected by such Force Majeure, shall after a notice under the relevant article remain suspended for the period during which such cause lasts. Upon the occurrence of such cause and upon its termination, the party alleging that it has been rendered unable as aforesaid shall notify the other party in writing within 24 hours of the alleged beginning and ending thereof giving full particulars and satisfactory evidence in support of its claim. During the period as the obligations of the parties are suspended by Force Majeure, the party shall not be entitled to any payment.
23. The licensor shall not be liable for whatsoever consequences arising out of Force Majeure or any event relating to the operations of the licensee. The licensee shall be solely and exclusively liable for any kind arising out of its operations.

#### **24. ARBITRATION**

In case of any dispute arising between the Licensor & Licensee and all matters connected therewith, both parties shall make every effort to resolve it amicably by direct informal negotiation. If, even after thirty days from the commencement of informal negotiation, the parties have not been able to resolve the dispute amicably, then such disputes / differences shall be resolved by Arbitration as per the Arbitration and Conciliation Act, 1996.

- a) Either party may request other of its intention that a dispute be submitted to Arbitration and both the parties shall meet within 15 days from the date of receipt of such request, to select a sole arbitrator mutually for the resolution of dispute and venue / seat of Arbitration shall be at Jammu / Katra / Reasi.
- b) In the event that the parties cannot agree upon the selection of the sole Arbitrator, either party or both of the parties may move an application before the Hon'ble High Court at Jammu, under the Arbitration and Conciliation Act, 1996, for the appointment of sole Arbitration with seat / venue at Jammu for the resolution of disputes between the parties.

However, on failure of resolution of disputes through procedure elaborated above, the Courts at Katra / Reasi alone, shall have the Jurisdiction with respect to subject matter of this e-tender.

**25. JURISDICTION OF THE COURTS**

All dispute subject to the jurisdiction of civil Courts at Reasi and Katra only.

**No: CO/Adm/997-I/4288  
Dated: 19.01.2026**

**Sd/-  
(Satish Kumar Sharma), JKAS  
Jt. Chief Executive Officer**

**FINANCIAL BID**

<b>S.No.</b>	<b>Minimum Reserve Bid / Month</b>	<b>Licensee Fee</b>	<b>Amount in figures (exc. GST)</b>	<b>Amount in words (exc. GST)</b>
1.	Rs. 25,000/- excl. GST	1 <sup>st</sup> Year	*****	*****

There shall be an enhancement of 15% on the license fee per year (excl. GST) till the expiry of the license agreement. The space shall be allotted to the bidder quoting the highest bid for the allotment of space.