



OFFICE OF THE CHIEF EXECUTIVE OFFICER,
SHRI MATA VAISHNO DEVI SHRINE BOARD,
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Notice Inviting e-Tender

e-NIT No. CO/Pur/NE/312-VII/2036

Dated: 18 .09. 2025

For and on behalf of Shri Mata Vaishno Devi Shrine Board (SMVDSB), e-Tenders under two-bid system are hereby invited through the Chief Executive Officer, SMVDSB, Katra, J&K, from reputed professional manufacturers / traders / firms dealing in the Supply of **Printed Stationery items** . The period of Rate Contract for supply shall be **One Year from the date of issuance of 1st purchase order**, but **extendable by another one year** on same rates, terms and conditions subject to satisfactory performance of approved vendor and the sole discretion of competent authority of SMVDSB.

Description of item	Approx. Annual Quantity	Tender Fee (non refundable)	Amount of EMD in the shape of CDR / FDR
Printed Stationery items as mentioned at Annexure-A of the Bid document. Special Notes: 1. Before participating in the competition the perspective bidders are advised to see the sample of Printed Stationery items at Non-Engineering Store of Shrine Board on any day between 10 AM to 5 PM.	As per the requirement of SMVDSB from time to time during the Rate Contract Period or till the finalization of Fresh Rate Contract whichever is later	Rs. 1500/-	Rs. 60,000/-

The e-NIT consisting of Qualifying Information, Eligibility Criteria, Specifications, Bill of Quantities, (BOQ), set of Terms & Conditions of Contract and other details can be seen / downloaded from the website:- <http://jktenders.gov.in> & Shrine Board's official website www.maavaishnodevi.org. Following shall be the schedule for the e-NIT process:

Date of Publishing of e.NIT	18 .09 .2025 at 2.30 PM
Download Start Date	18 .09.2025 from 3 PM onwards
Bid Submission Start Date	18 .09.2025 from 3.30 PM onwards
Bid submission End Date (Online)	03.10.2025 up to 2 PM
Date of Opening of Technical Bid (Online)	04.10.2025 at 3 PM
Date of Opening of Financial Bid (Online)	The financial bids (of technically qualified bidders only) shall be opened online on a subsequent day i.e. after the technical evaluation of submitted bids.

The Bids shall be submitted in Electronic Format on the e-tender portal, strictly in accordance with provisions of the detailed e.NIT. Complete bidding process shall be online only through e-tender portal www.jktenders.gov.in. The Bid document available on the official website of SMVDSB (www.maavaishnodevi.org) is for reference purpose only.

Non Refundable Tender Fee amounting to **Rs.1500 /- (Rupees One Thousand, Five Hundred Only)** is required to be paid. The same can be deposited in the shape of DD or remitted through IMPS / NEFT in the official account of SMVDSB Account No. 0235040500001804, IFSC – JAKA0KATTRA ("0" stands for 'Zero'). The tenders/offers without prescribed Tender Fee shall be outrightly rejected. In case of online transfer, the bidder shall be required to mention UTR No. in the prescribed Annexure-'A' and 'B'.

The Earnest Money **amounting to Rs.60,000 /- (Rupees Sixty Thousand only)** in the form of **CDR / FDR pledged to FA/Chief Accounts Officer, SMVDSB, Katra** drawn on any Nationalized / scheduled Bank and **having validity of 02 Years** shall be required. The EMD amount can also be or remitted through NEFT in the official account of SMVDSB i.e. Account No. 0235040500001804, IFSC – JAKA0KATTRA (“0” stands for “Zero”). The tenders/offers without EMD shall be rejected outrightly. In case of online remittance, the bidder shall have to mention UTR No. in the prescribed Forms (Annexure-‘A’ and ‘B’).

The Earnest Money of Successful bidder/ firm shall be returned after depositing of Security Deposit of the prescribed amount whereas EMDs of Unsuccessful bidders shall be released after the allotment of Rate Contract to the successful bidder.

The copy of tender fees and EMD deposit shall be uploaded along with Technical Bid Documents on e-tendering portal without which the offer submitted by the participating bidder shall not be considered. In case of CDR/FDR, the hard copies shall have be deposited in the Central Office of SMVDSB before the opening of Online Technical Bid without which the offer submitted online shall not be considered.

No Proposal shall be submitted to SMVDSB in physical form unless and until the same is uploaded on the e-tendering website. The Hardcopies of Technical Bid documents viz. Tender Fee (NEFT), EMD (CDR/FDR), PAN, GST and other documents (**except the Financial Bid**), shall be deposited via Registered Post **or** Speed Post or through reputed Courier service or By Hand in the Purchase Department of Shri Mata Vaishno Devi Shrine Board, Central Office, Katra, J&K before the opening of the technical bid **i.e. 04.10.2025 up to 03:00PM** without which the offer submitted by the firm shall not be considered. SMVDSB shall not be responsible for any delay in submission of a bid (online as well as offline).

Note: Read all the Terms and Condition mentioned in the e-NIT carefully before the submission of the bid. No claim shall be entertained after the opening of Bid (Technical as well as Financial).

Sd/-

(Dr. Gopal K Sharma)

Asstt. Chief Executive Officer

S. M. V. D. Shrine Board, Katra

No: CO/Pur/NE/312-VII/2036

Dated: 18 .09.2025

Instruction to bidders regarding e-tendering process:-

1. The interested bidder can download the NIT/bidding document from the website **www.jktenders.gov.in** and **www.maavaishnodevi.org**.
2. To participate in online bidding process, bidders need to get (DSC) "Digital Signature Certificate" as per information Technology Act-2000. This certificate will be required for digitally signing the bid. Bidders can get above mentioned digital certificate from any approved vendors.
3. The Bidders, who already possess valid (DSC) Digital Signature Certificates, need not procure new Digital Signature Certificate.
4. The Technical Bids shall be opened online.
5. Financial Bids of (Technically Qualified Bidders only) shall also be opened online.
6. The bidders have to submit their bids online in electronic format with Digital Signature. The bids cannot be uploaded without Digital Signature. No Proposal will be accepted in physical form.
7. Bids will be opened online as per time schedule mentioned in the NIT.
8. Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents have been attached with bid.
9. The department will not be responsible for delay in online submission of bids for reasons whatsoever.
10. Bidders should get ready with the scanned copies of cost of documents & EMD as specified in the tender documents.
11. The details of cost of tender documents and EMD specified in the tender documents should be the same, as submitted online (scanned copies) otherwise bid will not be accepted.
12. Bidders are advised to use "My Documents" area in their user on **<http://jktenders.gov.in>**, e-tendering portal to store important documents like Balance sheet, GST Registration Certificate, Tax Clearance Certificate, IT certificate, Manufactures authorization and other related documents etc., and attach these certificates as Non-Statutory documents while submitting their bids.
13. Bidders are advised not to make any change in BOQ (Bill of Quantities) contents or its name. In no case they should attempt to create similar BOQ manually. The BOQ downloaded should be used for filling the item rate as prescribed and it should be saved with the same as it contains.
14. Bidders are advised to scan their documents at 100 DPI (Dots per Inch) resolutions with Black and White, PDF \ Scan properly.
15. The guidelines for submission of bid online can be downloaded from the website **<http://www.jktenders.gov.in>**.
16. The Department shall not be held responsible for selection criteria/policy matter being adopted by the Directorate of Information regarding publishing the e-NIT, in any of the newspaper under circulation.
17. The tenderer should carefully study the document and prepare his tender with consideration of all provisions of the document. He should fully acquaint himself with all the factors that may influence preparation of his tender.



**OFFICE OF THE CHIEF EXECUTIVE OFFICER,
SHRI MATA VAISHNO DEVI SHRINE BOARD,**
Central Office, Jammu Road, Katra (J&K) – 182301
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E-mail: nes_purchase@maavaishnodevi.net, aceog@maavaishnodevi.net

Notice Inviting e-Tender

e-NIT No. CO/Pur/NE/312-VII/2036

Dated: 18 .09.2025

Subject: Inviting e-Tenders under 'Two Bids System' from reputed professional manufacturers / traders / firms for the supply of “ **Printed Stationery items**” to SMVDSB. The period of Rate Contract for supply shall be **One Year from the date of issuance of 1st purchase order** but **extendable by another one year** on same rates, terms and conditions subject to satisfactory performance of approved vendor and the sole discretion of competent authority of SMVDSB. The detailed terms and conditions of e-NIT are mentioned below:-

1. REQUIREMENT:

Description of item	Approx. Annual Quantity	Tender Fee (non refundable)	Amount of EMD in the shape of CDR / FDR
Printed Stationery items as mentioned at Annexure-A of the Bid document. <u>Special Notes:</u> Before participating in the competition the perspective bidders are advised to see the sample of Printed Stationery items at Non-Engineering Store of Shrine Board on any day between 10 AM to 5 PM.	As per the requirement of SMVDSB from time to time during the Rate Contract Period or till the finalization of Fresh Rate Contract whichever is later	Rs. 1500/-	Rs. 60,000/-

2. TENDER SCHEDULE:

Date of Publishing of e.NIT	18 .09 .2025 at 2.30 PM
Download Start Date	18 .09.2025 from 3 PM onwards
Bid Submission Start Date	18 .09.2025 from 3.30 PM onwards
Bid submission End Date (Online)	03.10.2025 up to 2 PM
Date of Opening of Technical Bid (Online)	04.10.2025 at 3 PM
Date of Opening of Financial Bid (Online)	The bids of technically qualified bidders only shall be opened online after technical evaluation of bids.

- In case of holiday the bids will be opened on the next working day. Further the price bids of only those tenderers shall be opened who qualify for the same after scrutiny of the documents in technical bid.
- The e-NIT available on SMVDSB's website **www.maavaishnodevi.org** is for reference only.
- SMVDSB will not be responsible for any delay in online submission of the bid due to any reason (Technical or otherwise).
- Conditional bids are liable to be rejected.

3. PROCEDURE FOR SUBMISSION OF TENDER:

The Tenderers are required to submit their Bids (Technical as well as Financial) on e-Tendering portal i.e. **www.jktenders.gov.in** under 2 bids system as per the details given below:

A. Technical Bid

- i) Non Refundable Tender Fee amounting to **Rs.1500 /- (Rupees One Thousand, Five Hundred Only)** is required to be paid. The same can be deposited in the shape of DD or remitted through IMPS / NEFT in the official account of SMVDSB Account No. 0235040500001804, IFSC – JAKA0KATTRA (“0” stands for ‘Zero’). The tenders/offers without prescribed Tender Fee shall be outrightly rejected. In case of online transfer, the bidder shall be required to mention UTR No. in the prescribed Annexure-‘A’ and ‘B’.
- ii) The Earnest Money **amounting to Rs. 60,000/- (Rupees Sixty Thousand only)** in the form of **CDR / FDR pledged to FA/Chief Accounts Officer, SMVDSB, Katra** drawn on any Nationalized / scheduled Bank and **having validity of 02 Years** shall be required. The EMD amount can also be or remitted through NEFT in the official account of SMVDSB i.e. Account No. 0235040500001804, IFSC – JAKA0KATTRA (“0” stands for “Zero”). The tenders/offers without EMD shall be rejected outrightly. In case of online remittance, the bidder shall have to mention UTR No. in prescribed Forms (Annexure-‘A’ and ‘B’).
- iii) The copy of tender fees and EMD deposit shall be uploaded along with Technical Bid Documents on e-tendering portal without which the offer submitted by the participating bidder shall not be considered. In case of CDR/FDR, the hard copies shall be deposited in the office SMVDSB before the opening of Online Technical Bid without which the offer submitted online shall not be considered.
- iv) **Bidder’s Credentials:-** The bidders shall submit credentials of the firm as per **Annexure – C**
- v) **GST Registration Certificate & PAN:-** Self attested copy of GST Registration Certificate and PAN to be attached.
- vi) **Experience / Past Performance:-** The Bidder firm must be in the business of manufacturing / trading same or similar items for at least 3 years (documentary proof needed).
- vii) **Capability to Supply the ordered material:-**The bidder must have an annual capacity to either manufacture or supply at least the estimated quantity indicated in the e-NIT (a self declaration certificate to be attached).
- viii) **Financial Standing:-**
 - a. The average annual financial turnover of the “The Bidder” during the last three completed FYs must be at least 18 Lakh and above **(The turnover of the sister concern firms / subsidiaries shall not be considered.**
 - b. Bidder should not have suffered financial loss in more than one year during the last three (03) years ending 31.03.2025 (documentary proof to be attached).
- ix) **Declaration Certificate:-** A self Declaration Certificate that no case is pending with the police / court against the bidder / firm / company /Agency and that it has not been suspended / blacklisted by any PSU / Government Department / Financial Institution / Court etc **(as per annexure D).**

- x) **Submission of samples:-** Each of the participating bidders shall have to submit atleast 2 samples of **each Printed Stationery items** intended to be supplied. The submitted sample must be in conformity to approved sample of the Shrine Board in terms of the prescribed specifications. All the samples shall have to be physically submitted along with hardcopy of Technical Bid. *The acceptability of samples of bidder shall be based on collective judgment of 'Technical Evaluation Committee' vis-à-vis conformity to prescribed specifications, which shall be final and binding on all bidders.*
- xi) **Submission of Signed and Stamped documents:-** The bidder shall submit duly signed and stamped tender Document conforming the acceptance of Terms and Condition mentioned in the e-NIT.
- xii) **No Deviation Certificate:** - The bidder shall submit No Deviation Certificate as per format enclosed at **Annexure – E**.

Note: Scanned Copies of all the Technical Bid documents have to be uploaded online without which the offer submitted by the firm shall not be considered.

B. Financial Bid (BoQ):

- i) Price bid shall be as per BOQ & has to be submitted **online only**. (Format as per **Annexure–B**) Submission of the Hardcopy of the same tantamount to rejection of the bid submitted online.
- ii) The price bid should be absolute and unconditional.
- iii) The price bid shall be opened in respect of the bidders who have qualified in the technical bid and whose samples are found acceptable.
- iv) Rates are required to be quoted strictly as per prescribed UOM mentioned in the BOQ.

4. Submission of Bids:

All the prospective bidders shall have to upload all the technical documents and financial offers on e-Tendering portal i.e. www.jktenders.gov.in. as per the schedule mentioned in the e-NIT. The bidders have to submit hardcopies of the uploaded technical bid documents by or before the due date. Submission of Hard copy of financial bid may leads to cancellation of the bid submitted online by the bidder. No claim/ query shall be entertained after opening of the online bid (Technical as well as Financial).

5. RATES:

The rates quoted by the tenderers shall be valid for a period of two year F.O.R. Non Engineering Store, Banganga, Katra inclusive of GST, levies/discounts & other taxes. The supplier will have to supply the material against the supply orders issued from time to time by SMVDSB, during the rate approval period or till the finalization of Fresh Rate Contract whichever is later.

After the successful culmination of tender, if the approved firms refuses to comply with the rate approval order and subsequently the supply orders on account of any reason, the same firm/firms shall be debarred from further dealing with the Board for a continuous period of 03 years and the stipulated CDR/FDRs of the firm shall be forfeited.

No escalation in the basic rate of item shall be allowed by SMVDSB during currency of Contract. If the rate of GST is increased/ decreased or a new tax is introduced or an existing tax is abolished or any change in interpretation or application of any tax occurs in the course of performance / evaluation of contract, which was or will be assessed on the bidder in connection with the performance of the contract, an equitable adjustment of the contract price shall be made to fully take into account any such change by addition to the contract price or deduction there from as the case may be. However no escalation in the basic cost of the item shall be allowed during the currency of the contract.

6. QUANTITY:

The quantities indicated in the e-NIT are tentative and may increase / decrease as per the requirement of SMVDSB.

7. Security Deposit:

The successful bidder shall deposit an amount equals to **5% of the Contract Value as Security Deposit before issuance of Rate approval order**, in the shape of CDR / FDR / TDR pledged to the FA / Chief Accounts Officer, SMVDSB, Katra or through NEFT which shall be deposited in the official account of SMVDSB Account No. 0235040500001804, IFSC – JAKA0KATTRA ("0" stands for 'Zero'). The EMD of the successful bidder shall be returned subsequently within a period of 15 days after submission of Security Deposit.

8. RIGHT RESERVED BY SMVDSB:

- a) The Shrine Board reserves the right to split the demand among one or more qualified bidders at the approved rate after culmination of successful e-NIT.
- b) The Shrine Board reserves the right to reject, accept or prefer any tender in part or full at any stage if not in conformity to the specifications, terms & conditions mentioned in the e-NIT. Shrine Board also reserves the right to re-invite the tender at its sole discretion.
- c) The Shrine Board reserve the right to negotiate the quoted rates, terms and conditions with the lowest tenderer or any of the other tenderers on quality basis to ascertain the suitability of the acceptable offer.
- d) The Competent authority of SMVDSB reserves the right to:-
 - i) To cancel/ terminate the e-NIT / supply order / letter of award (LOA) during the period of its validity without assigning any reason thereof.
 - ii) To forfeit the CDR/FDR of defaulter supplier.
 - iii) Debarring any defaulter from any further dealing with Shrine Board.
 - iv) Grant of extension with or without imposing penalty, as deemed fit
- e) In case of any dispute arising between the parties hereto, relating to the supply of **Printed Stationery items** and all matters connected therewith, both parties shall make every effort to resolve it amicably by direct informal negotiation. If the parties have not been able resolve the dispute amicably, then such disputes/differences shall be resolved by arbitration as per The Arbitration and Conciliation Act,1996.
 - i. Either party may request other of its intention that a dispute be submitted to Arbitration and both the parties shall meet within 15 days from the date of receipt of such request, to select a sole arbitrator mutually for the resolution of dispute and venue/seat of Arbitration shall be at Jammu.
 - ii. In the event that the parties cannot agree upon the selection of the sole Arbitrator, either of the party or both of the parties may move an application before the Hon'ble High Court at Jammu, under The Arbitration and Conciliation Act, 1996, for the appointment of sole Arbitrator with seat/venue at Jammu for the resolution of disputes between the parties.
 - iii. The competent authority of SMVDSB reserves the right to exempt any of the qualify criteria, in case the bidder (manufacturer or principal of authorised representative) who is a successful past supplier of 'The Product' in at least one of the recent past three procurements, who do not meet any or more of requirements above, would also be considered to be qualified in view of their proven credentials, for the maximum quantity supplied by him in such recent past, subject to meeting the specifications and quality of the product.

9. SIGNING OF TENDERS:

Each page of the tender (Technical bid) which is to be submitted in physical form shall be signed by the tenderer / authorized signatory of the company / firm conforming the acceptance of the Terms and Conditions as laid down in the e-NIT document.

10. VALIDITY:

The offer shall remain valid and open for acceptance for a period of **90 days** from the date of opening of technical bid and **60 days** from the opening of Financial Bid, if the tenderer withdraws his tender before the expiry of the said period or makes any modifications in the terms and conditions of the tender, the earnest money/security deposited by the tenderer shall be forfeited without any notice.

The rates quoted by the tenderers shall be valid for a period of One year, FOR at Non-Engineering Store, Banganga, Katra, extendable up to another one year on same rates, terms and conditions, subject to satisfactory and sole discretion of the Competent authority, from the date of issuance of Rate Approval Order or till the finalization of Fresh Rate Contract whichever is later.

11. PAYMENT:

No advance payments shall be made. The payment shall be made against receipt of material at Non-Engineering Stores, Banganga Katra within 20 days of date of issuance of G.R.

12. DELIVERY PERIOD:

The successful tenderer shall have to deliver the ordered material within a period of 30 days from the date of issuance of supply orders from time to time during the rate contract period. The material shall be supplied immediately from ready stock from the date of placement of purchase order, for it shall be expected from the successful tenderers(s) that they keep sufficient stock of the approved item(s) for immediate supply of the ordered item(s).

13. INSPECTION / LIFTING BACK OF REJECTED SUPPLIES:

- i. The material supplied shall be checked / inspected by the quality cell / inspecting team of Shrine Board and if found of inferior quality/defective, the same shall be rejected and is also liable to penalize, as deemed fit by the Competent authority of SMVDSB.
- ii. The rejected material shall have to be lifted by the supplier at his own risk and cost within a week's time falling which storage charges per day as may be deemed fit to the authority shall be levied.
- iii. In case the supplies are rejected, same shall be lifted back by the supplier within 07 days from the date of intimation from this office, failing which the penalty @ 2% of the total value of rejected supplies per day shall be imposed against the supplier for a period of one week which shall be doubled in subsequent weeks and the material shall lie in the stores at his own risk & responsibility. Beyond one month the material shall be auctioned and storage charges shall be recovered from the supplier @2% per day. The amount acquired on account of auctioning shall be deposited to SMVDSB Account.

14. PENALTY: Following penalties (calculated on the value of unsupplied material) shall be imposed after delay beyond the prescribed delivery period; unless exempted by the Competent authority of SMVDSB after getting convinced about validity of reasons for delay:-

- a) up to 7 days @ 0.5%
- b) From 8th day to 15th day @ 1%
- c) From 16th day to 22nd day @ 1.5% and
- d) From 23rd day to 30th day @ 2%.
- e) After 30 days of delay, the PO shall be deemed to have been cancelled to the extent of unsupplied material and the deficit material shall be procured from alternate sources at risk and cost of vendor.

Note: Despite cancellation of Purchase Order as stated above; for any valid reason, the Competent Authority may grant extension in the delivery period; with or without penalty (the amount of this penalty shall be as per the sole discretion of Competent Authority).

15. FORCE MAJEURE:

Any failure or omission to carry out the provisions of the order shall not give rise to any claim by one party against the other, if such failure or omission arises from an "Act of God" which shall include all acts of Natural Calamities such as fire, flood, earthquakes, hurricanes, pandemics or any pestilences or from civil strikes, compliances with any statute or regulations of the Government lock outs and strikes, riots, embargoes or from any other reasons beyond the control of the parties including the war (Whether declared or not) Civil War or State of Insurrection.

16. JURISDICTION:

All disputes arises hereto are subject to Jurisdiction of the Courts of Law at Katra and Reasi and Jammu. The Arbitration proceeding shall be conducted as per "The Arbitration and Conciliation Act, 1996.

17. Other Terms and Conditions:

- i) The tenderer shall not be entitled to revoke or withdraw their tenders or vary or modify after its submission.
- ii) The tenders shall be opened on the same day or any other subsequent day convenient to the authorities in presence of such tenderers who may choose to be present at the time of opening.
- iii) These terms and conditions will form an integral part of the Rate approval order / supply order with the successful tenderer(s), which the tenderer shall have to enter into with the SMVDSB.
- iv) The tenderers furnishing the CDR/FDR for an amount less than the stipulated amount mentioned in the **Tender quoting the exemption as Small Scale Industries or any other reason shall not be entertained and the bid submitted shall be out-rightly rejected.**
- v) Conditional, illegible, ambiguous tender(s) received after the stipulated date and time shall be out rightly rejected. **Furthermore, no increase in rates (of any sort) shall be entertained by Shrine Board during the rate contract or till the finalization of Fresh Rate Contract.**
- vi) The quantities mentioned in the Tender Format are indicative in nature and can be increased / decreased substantially according to requirement from time to time during the currency of contract.
- vii) No increase in rate shall be entertained by the Board during the currency of Rate Contract. However, any change in the taxation by the Govt. shall be considered by the Board and based on the reasonability of the rates, decision shall be taken by the Competent authorities of the Board.
- viii) After the successful culmination of tender, if the approved firms refused to comply with the rate approval order and subsequently the supply orders on account of any reason, the same firm/firms shall be **debarred from further dealing with the Board for a continuous period of 03 years and the stipulated CDR/FDRs of the firm shall be confiscated.**
- ix) The EMD of the successful tenderer(s) shall be retained as a Security Deposit and the same shall be released after the successful culmination of the Contract period.
- x) The EMD in respect of un-successful tenderer (s) shall be released after the allotment of the contract to the successful bidder.
- xi) These terms and conditions and any other communication exchanged by the SMVDSB with the Tenderer shall form integral part of the Rate contract / agreement with the successful tenderer(s).
- xii) Page numbering of Tender Document: All the pages of the Tender Document and other supported documents should be numbered and duly signed by the authorized signatory. All the documents should be submitted as single document in Hard Bound form with rigid protective cover.

- xiii) The Agency shall keep necessary books of accounts and other documents for the purpose of inspection by an authorized representative of the SMVDSB, and further shall furnish such other information / documents as may required in process of E- Tender.
- xiv) The competent authority of SMVDSB, does not bind itself to accept the lowest or any other Bid and reserves the right to reject any or all the Bids received without assigning any reason thereof. The incomplete and conditional bid shall be outrightly rejected. The competent authority of Shrine Board also reserves the right to reject any Bid including L-1 and allots the work to any other Bidder at L-1 rates or even can proceed with fresh Bidding.
- xv) The Successful tenderer shall be responsible for execution of the supplies strictly in accordance with the contract and shall not in any case assign or sublet any part thereof. Deviation, if any can lead to forfeiture of Earnest money and debarred from further dealing with the Board for a continuous period of 03 years.
- xvi) Confidentiality: Notwithstanding anything contained in this Bidding document but subject to the provisions of any other law for the time being in force providing for disclosure of information. The Bidder shall not disclose any information if such disclosure is likely to:-
 - (i) impede enforcement of any law;
 - (ii) affect the security or strategic interests of SMVDSB;
 - (iii) affect the intellectual property rights or legitimate commercial interests of Bidders;
 - (iv) affect the legitimate public interests.
- xvii) Disqualification basis other than qualifying criteria: Even though the Bidders meet the qualifying criteria, they are liable to be disqualified if they have:
 - a) The participating Bidder shall be liable for disqualification if found that he has furnished misleading or false information or deliberately suppressed the information in the forms, statement and enclosures required in the Bid Document and have record of poor performance such as abandoning work, leaving Contract incomplete or financial failures / weaknesses etc.
 - b) Made misleading or false representation in the forms, statements and attachments submitted in proof of the qualification requirements.
 - c) Records of poor performance such as abandoning the work, not properly completing the contract, inordinate delays in completion, litigation history or financial failures etc.
 - d) Banned by any Central/State Govt. Department/Public Sector Undertakings or Enterprises of Central/State Govt.
 - e) Not attached all the supporting documents or not furnished the relevant details as per the prescribed format in the eNIT.
 - f) Submitted any information, which found incorrect at the later stage, the Bidder/ Bidding Firm shall be liable to be debarred from further bidding in SMVDSB, and the Contract shall be cancelled by the competent authority of SMVDSB along with forfeiture of security amount.

Sd/-
(Dr. Gopal K Sharma)
Asstt. Chief Executive Officer
S. M. V. D. Shrine Board, Katra



**OFFICE OF THE CHIEF EXECUTIVE OFFICER,
SHRI MATA VAISHNO DEVI SHRINE BOARD,**

Central Office, Jammu Road, Katra (J&K) – 182301

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E-mail: nes_purchase@maavaishnodevi.net, aceog@maavaishnodevi.net,

Annexure – A

To,

The Chief Executive Officer,
Shri Mata Vaishno Devi Shrine Board,
Central Office, Katra.

Subject: e-NIT for Supply of Printed Stationery items.

Ref. No. e-NIT No. CO/Pur/NE/312-VII/2036

dated: 18 -09-2025

Tender Fee Detail: _____, Dated: _____, Bank Name: _____

EMD Detail: _____, Dated: _____, Bank Name: _____

Dear Sir,

I, _____ authorized representative of
M/s _____ hereby submit our
e-tender for the supply of **Printed Stationery items** as per the required specifications of SMVDSB along with 02
samples of each item, from time to time during the Rate Contract Period or till the finalization of Fresh Rate Contract.

S. No.	Description of material	Specifications.	Approx. Annual Qty. Required
1.	Accommodation booking register	Size 17"x27"=1/4 200 leaves in each register, book binding, both side gatta, printing & numbering (ledger paper 70 GSM)	200 Nos.
2.	Accommodation reservation slip	Size 18"x28"=1/8 100 leaves in each pad, pad binding printing single side as per sample (43 GSM).	2,50,000 Slips
3.	Attendance register	Size 39cmX31cm both side gatta, 200 leaves in each register, book binding, both side printing, ruling and numbering (ledger paper 70 GSM)	100 Nos.
4.	Blanket issue book	Size 18"x22"=1/12 100 leaves in triplicate in each book, 1st two copies perforated, 1st copy in pink colour, 2ndcopy in yellow colour and 3rd copy in white colour, book binding, numbering printing single side (Coloured Paper of 43 GSM & White paper of 44 GSM)	4000 Nos.
5.	Blanket issue register	Size 17"x27"=1/4 book binding, both side gatta, 200 leaves in each register, both side printing and numbering (ledger paper 70 GSM)	200 Nos.
6.	Bill Book with GST	Bill Book with GST No. Paper Printing as per approved matter 100 Bills in each Book with perforation on 1st. page duplicate plain paper with numbering only from ----- ---- onward(total 400 Bills in each Book) Book binding paper and matter to be printed as per approved sample.	100 Nos.
7.	Bin Card	Size 28cmX18cm, printing and paper Cardboard sheet of 400 GSM	450 Nos.
8.	Complaint/ Suggestion Register	Size 36 cm x 29 cm 200 leaves in each register. Book binding, both side gatta as per sample (ledger paper 70 GSM)	20 Nos.

9.	Clock Room Token Books.	Size 22 cm x26 cm 100 leaves in duplicate, 400 cash memo in each Book, 1st copy in Red Colour & 2nd copy in Yellow colour, Printing Book, Binding, Numbering, Printing single side (above 60 GSM)	200 Nos.
10.	Daily sale statement Register.	Size 30cmX 20 cm, book binding in 100 leaves in triplicate, both side gatta, printing numbering and ruling single side	50 Nos.
11.	Dispatch Challan book (G)	Size 18cmX31cm book binding, 100 leaves in quadruplicate, printing as per sample (white Paper above 60 GSM)	200 Nos.
12.	Dispatch register	Size 17"x27"=¼ 200 leaves in each register, book binding, both side gatta, numbering and printing (ledger paper 70 GSM)	150 Nos.
13.	Daily Donation Record register	Size 20cmX32cm, 200 leaves in each register, book binding, both side printing numbering and ruling (ledger paper 100 GSM)	50 Nos.
14.	Daily Yatra Record register	Size 20cmX32cm, 200 leaves in each register, book binding, both side printing numbering and ruling (ledger paper 100 GSM)	50 Nos.
15.	Envelope white with logo in Red Colours. (Two colours Printing)	Size 11" x 5" Printing single side with Shrine Board logo in Red Colour and printing in Black Colour as per sample (90 GSM).	20,000 Nos.
16.	File cover.	Size 22"x28" = 1/2 of laminated card Board sheet of 400 GSM with two eyes at top duly printed, fold portion, supported by the cloth on the inner side in different colour (Magenta, Green, Orange, Wood & Cream).	10,000 Nos.
17.	File movement register	Size 32.5cmX20.5cm, containing 200 leaves in each register, book binding, both side gatta, printing and numbering both side (Paper and Printing as per approved sample)	30 Nos.
18.	Goods Receipt Book	Size 31cmX19cm, Both side Gatta book binding 100 leaves in duplicate, 1st copy in red colour and 2nd copy in black colour perforated, single side printing and numbering (paper of 100 GSM)	100 Nos.
19.	Instruction pad for guest arrangements	Size 10.5cmX13cm containing 100 leaves in each pad, pad binding, numbering and printing single side, as per sample (Sr. No._____to onwards.) (paper of 60 GSM)	200 Nos.
20.	Leave record register	Size 17"x27"=¼ book binding, both side gatta, 200 leaves in each register, printing and numbering (ledger paper 70 GSM)	100 Nos.
21.	Log Book	Size 19 cm x 15 cm containing 200 leaves in each book, book binding, both side gatta, printing and numbering (Ledger paper as per sample)	200 Nos.
22.	Material movement register	Size 17"x27"=¼, containing 200 leaves in register, book binding, both side gatta, printing and numbering (ledger paper 70 GSM)	50 Nos.

23.	Material Check Post Register Milk Bar	Size 17"x27"=¼ in duplicate, book binding, both side gatta, printing and numbering single side (ledger paper 70 GSM)	30 Nos.
24.	Measurement Book	Size 17"x27"=1/8 (100 leaves) (ledger paper 70 GSM)	200 Nos.
25.	Medical Aid Register	Size 17"x27"=¼ book binding, both side gatta, 200 leaves in each register, printing and numbering (ledger paper 70 GSM)	150 Nos.
26.	Peon Book	Size 17"x27"=1/8 containing 200 leaves in each book, book binding, both side gatta, printing and numbering (ledger paper 70 GSM)	100 Nos.
27.	Pre-Printed Room reservation slip	Size 25.5cmX15cm, 80 Col. Part-I, 75 GSM containing printing	2,00,000 Nos.
28.	Pre-Printed Priority slip	Size 19cmX11cm, both side printing and paper as per sample (100 GSM red colour)	20,000 Nos.
29.	Daily Cash Counting proceeding register	Size 32.5cm x 20.5 cm 200 leaves in each register book binding both side gatta printing and numbering both side (Paper and Printing as per approved sample)	20 Nos.
30.	Priority slip of Sub Divisional Magistrate, Bhawan (Army Gate)	Size 18"x22" =1/16 containing 100 leaves in each pad, pad binding, single side gatta, single side printing in yellow colour (49 GMS or above coloured paper)	1,00,000 slip
31.	Priority Slip of Sub Divisional Magistrate, Bhawan) Bathing Ghat)	Size 13 CM x 11 CM Containing 100 leaves (Pink Colour pads) in each pad. Pad binding single side Gatta, single side gatta (paper in 48 GSM or above).	1,00,000 slip
32.	Penalty Receipt Book.	Size 22cm x 13cm, in duplicate, 1st. copy perforated ABC paper printing & numbering as per approved sample.	200 Nos.
33.	Room Rent book	Size 18"x22"=1/12 containing 100 pages in triplicate, 1st copy pink colour, 2nd copy yellow colour & 3rd copy in white colour, (Super Deluxe) numbering portion perforated, book binding, single side printing (Coloured Paper DSG 43 GSM)	200 Nos.
34.	Ruled register	Size 17"x27"=1/4 containing 200 leaves in each register, book binding, both side gatta, covering printing, printing and numbering (paper above 54 GSM)	1000 Nos.
35.	Receipt register	Size 31cmX19cm containing 200 leaves in each register, book binding, both side gatta and printing (Paper and Printing as per approved sample)	100 Nos.
36.	Slip Pad.	Size 18"x22"=1/8 100 leaves in each pad, pad binding, single side printing as per sample (58 GSM)	100 Nos.
37.	Stock Ledger 250 leaves with index Alphabetically	Size 20"x30"=¼ both side gatta, superior book binding, 250 leaves in each ledger with side printing, numbering (ledger paper 70 GSM)	200 Nos.

38.	Stock Ledger 500 leaves with index Alphabetically	Size 20"x30"= $\frac{1}{4}$ both side gatta, superior book binding, 500 leaves in each ledger with side printing, numbering (ledger paper 70 GSM)	100 Nos.
39.	Stock Register	Size 17"x27"= $\frac{1}{4}$, containing 200 leaves in each register, book binding, both side gatta printing and numbering (ledger paper 70 GSM)	25 Nos.
40.	Store Issue requisition slip/Indent book	Size 20cmX30cm book binding, 100 leaves in triplicate, printing and numbering as per sample (white Paper above 60 GSM)	200 Nos.
41.	Service Book	Size 31 cm x 19 cm, 18 leaves each book. Book binding both side gatta, cover printing of JK ledger paper above 100 GSM, printing as per sample	200 Nos.
42.	Track report form	Size 62cmX20cm, printing both side as per sample (paper of 75 GSM)	10,000 Nos.
43.	Yatra slip for Garbhjoon, Adhkuwari in three colour (white, yellow & pink)	Size 18"x22"= $\frac{1}{16}$, each pad containing 100 leaves, printing both side coloured paper of 60 GSM and as per sample	6,00,000 Nos. (6,000 Pads)
44.	Pre-printed computer sty 80 col. Part-2nd (Blue)	Size 25.5 cm x 30.5 cm. 80 Col part 2nd above 60 GSM containing printing as per sample (500 Sheets each Pkt.)	100 Pkts..
45.	Pre-printed computer sty 80 col. Part-2nd (Green)	Size 25.5 cm x 30.5 cm. 80 Col part 2nd above 60 GSM containing printing as per sample (500 Sheets each Pkt.)	100 Pkts.
46.	Pre-printed computer sty 80 col. Part-2nd (Red)	Size 25.5 cm x 30.5 cm. 80 Col part 2nd above 60 GSM containing printing as per sample (500 Sheets each Pkt.)	50 Pkts.
47.	Pre-printed computer sty 80 col. Part-2nd (Yellow)	Size 25.5 cm x 30.5 cm. 80 Col part 2nd above 60 GSM containing printing as per sample (500 Sheets each Pkt.)	50 Pkts.
48.	Yatra Registration Register	Size 17"x 27"= $\frac{1}{4}$ 200 leaves in each register, book binding, both side gutta, numbering and printing(Ledger Paper above 70 GSM)	100 Nos.
49.	Prescription Cards	Size 11"x9", both side printing and paper Cardboard sheet of 210 GSM	5000 Nos.
50.	SMVDSB Act	Inner 12 pages, Single Colour, Ready Size 5.5 x 8.5 inch on 80gsm, Centre Pin with Craft paper pink Cover Single Colour Printing	200 Nos.
51.	Thermal Paper Rolls QR Code Based Paper Tickets.	European NTC Thermal Paper GSM 75, Roll Size W-78mm, L-40 Meter, Weight-approx 210-240 gms	20,000 Nos.
52.	Cloth Line Envelope Yellow Big Size	Good Quality	10,000 Nos.
53.	Cloth Line Envelope Yellow Medium Size	Good Quality	10,000 Nos.

54.	Cloth Line Envelope Yellow Small Size	Good Quality	10,000 Nos.
55.	Dispatch Challan Book (LOC)	Size 24.5 cm x 21.5 cm in duplicate(Ist copy with printing matterand 2 nd copy plain with numbering) (four challan in each page) ABC paper printing and numbering as per approved sample.	1,000 Nos

I further affirm that I have read and fully understood the tender notice and agree to abide by all terms and conditions laid in the e.NIT, which are being signed in token of my acceptance. In case, I fail to abide-by the conditions or to carry on the contract to the entire satisfaction of the Shrine Board. I will be liable to the penalties under rules mentioned in the terms and conditions.

Yours faithfully,

Signature_____

M/s _____

Name of the Contact Person:_____

Contact No: _____

E-mail Id: _____



**OFFICE OF THE CHIEF EXECUTIVE OFFICER,
SHRI MATA VAISHNO DEVI SHRINE BOARD,**
Central Office, Jammu Road, Katra (J&K) – 182301
Fax: +91-1991-232120 Tel.: +91-1991-232189

E-mail: nes_purchase@maavaishnodevi.net, aceog@maavaishnodevi.net,

Annexure – B

To,
The Chief Executive Officer,
Shri Mata Vaishno Devi Shrine Board,
Central Office, Katra.

Subject: e-NIT for Supply of “Printed Stationery items”

Ref. No. e-NIT No. CO/Pur/NE/312-VII/2036

dated:18-09-2025

Tender Fee Detail: _____, Dated: _____, Bank Name: _____

EMD Detail: _____, Dated: _____, Bank Name: _____

Dear Sir,

I _____ authorized representative of M/s _____
hereby submit following rates (NET inclusive of GST and other taxes / costs)
for the Supply of **Printed Stationery items** as per the required specifications of SMVDSB and sample submitted
by us for supply from time to time during the Rate Contract Period or till the finalization of Fresh Rate Contract:

S. No.	Description of material	Specifications.	Approx. Annual Qty. Required	Net Rate inclusive of GST and other expenses FOR Non Engg., Banganga, Katra
1.	Accommodation booking register	Size 17"x27"=¼ 200 leaves in each register, book binding, both side gatta, printing & numbering (ledger paper 70 GSM)	200 Nos.	
2.	Accommodation reservation slip	Size 18"x28"=1/8 100 leaves in each pad, pad binding printing single side as per sample (43 GSM).	2,50,000 Slips	
3.	Attendance register	Size 39cmX31cm both side gatta, 200 leaves in each register, book binding, both side printing, ruling and numbering (ledger paper 70 GSM)	100 Nos.	
4.	Blanket issue book	Size 18"x22"=1/12 100 leaves in triplicate in each book, 1st two copies perforated, 1st copy in pink colour, 2ndcopy in yellow colour and 3rd copy in white colour, book binding, numbering printing single side (Coloured Paper of 43 GSM & White paper of 44 GSM)	4000 Nos.	
5.	Blanket issue register	Size 17"x27"=¼ book binding, both side gatta, 200 leaves in each register, both side printing and numbering (ledger paper 70 GSM)	200 Nos.	
6.	Bill Book with GST	Bill Book with GST No. Paper Printing as per approved matter 100 Bills in each Book with perforation on 1st. page duplicate plain paper with numbering only from ----- onward (total 400 Bills in each Book) Book binding paper and matter to be printed as per approved sample.	100 Nos.	

7.	Bin Card	Size 28cmX18cm, printing and paper Cardboard sheet of 400 GSM	450 Nos.	
8.	Complaint/ Suggestion Register	Size 36 cm x 29 cm 200 leaves in each register. Book binding, both side gatta as per sample (ledger paper 70 GSM)	20 Nos.	
9.	Clock Room Token Books.	Size 22 cm x26 cm 100 leaves in duplicate, 400 cash memo in each Book, 1st copy in Red Colour & 2nd copy in Yellow colour, Printing Book, Binding, Numbering, Printing single side (above 60 GSM)	200 Nos.	
10.	Daily sale statement Register.	Size 30cmX 20 cm, book binding in 100 leaves in triplicate, both side gatta, printing numbering and ruling single side	50 Nos.	
11.	Dispatch Challan book (G)	Size 18cmX31cm book binding, 100 leaves in quadruplicate, printing as per sample (white Paper above 60 GSM)	200 Nos.	
12.	Dispatch register	Size 17"x27"=¼ 200 leaves in each register, book binding, both side gatta, numbering and printing (ledger paper 70 GSM)	150 Nos.	
13.	Daily Donation Record register	Size 20cmX32cm, 200 leaves in each register, book binding, both side printing numbering and ruling (ledger paper 100 GSM)	50 Nos.	
14.	Daily Yatra Record register	Size 20cmX32cm, 200 leaves in each register, book binding, both side printing numbering and ruling (ledger paper 100 GSM)	50 Nos.	
15.	Envelope white with logo in Red Colours. (Two colours Printing)	Size 11" x 5" Printing single side with Shrine Board logo in Red Colour and printing in Black Colour as per sample (90 GSM).	20,000 Nos.	
16.	File cover.	Size 22"x28" = 1/2 of laminated card Board sheet of 400 GSM with two eyes at top duly printed, fold portion, supported by the cloth on the inner side in different colour (Magenta, Green, Orange, Wood & Cream).	10,000 Nos.	
17.	File movement register	Size 32.5cmX20.5cm, containing 200 leaves in each register, book binding, both side gatta, printing and numbering both side (Paper and Printing as per approved sample)	30 Nos.	
18.	Goods Receipt Book	Size 31cmX19cm, Both side Gatta book binding 100 leaves in duplicate, 1st copy in red colour and 2nd copy in black colour perforated, single side printing and numbering (paper of 100 GSM)	100 Nos.	
19.	Instruction pad for guest arrangements	Size 10.5cmX13cm containing 100 leaves in each pad, pad binding, numbering and printing single side, as per sample (Sr. No. _____ to onwards.) (paper of 60 GSM)	200 Nos.	
20.	Leave record register	Size 17"x27"=¼ book binding, both side gatta, 200 leaves in each register, printing and numbering (ledger paper 70 GSM)	100 Nos.	

21.	Log Book	Size 19 cm x 15 cm containing 200 leaves in each book, book binding, both side gatta, printing and numbering (Ledger paper as per sample)	200 Nos.	
22.	Material movement register	Size 17"x27"= $\frac{1}{4}$, containing 200 leaves in register, book binding, both side gatta, printing and numbering (ledger paper 70 GSM)	50 Nos.	
23.	Material Check Post Register Milk Bar	Size 17"x27"= $\frac{1}{4}$ in duplicate, book binding, both side gatta, printing and numbering single side (ledger paper 70 GSM)	30 Nos.	
24.	Measurement Book	Size 17"x27"= $\frac{1}{8}$ (100 leaves) (ledger paper 70 GSM)	200 Nos.	
25.	Medical Aid Register	Size 17"x27"= $\frac{1}{4}$ book binding, both side gatta, 200 leaves in each register, printing and numbering (ledger paper 70 GSM)	150 Nos.	
26.	Peon Book	Size 17"x27"= $\frac{1}{8}$ containing 200 leaves in each book, book binding, both side gatta, printing and numbering (ledger paper 70 GSM)	100 Nos.	
27.	Pre-Printed Room reservation slip	Size 25.5cmX15cm, 80 Col. Part-I, 75 GSM containing printing	2,00,000 Nos.	
28.	Pre-Printed Priority slip	Size 19cmX11cm, both side printing and paper as per sample (100 GSM red colour)	20,000 Nos.	
29.	Daily Cash Counting proceeding register	Size 32.5cm x 20.5 cm 200 leaves in each register book binding both side gatta printing and numbering both side (Paper and Printing as per approved sample)	20 Nos.	
30.	Priority slip of Sub Divisional Magistrate, Bhawan (Army Gate)	Size 18"x22" = $\frac{1}{16}$ containing 100 leaves in each pad, pad binding, single side gatta, single side printing in yellow colour (49 GMS or above coloured paper)	1,00,000 slip	
31.	Priority Slip of Sub Divisional Magistrate, Bhawan) Bathing Ghat)	Size 13 CM x 11 CM Containing 100 leaves (Pink Colour pads) in each pad. Pad binding single side Gatta, single side gatta (paper in 48 GSM or above).	1,00,000 slip	
32.	Penalty Receipt Book.	Size 22cm x 13cm, in duplicate, 1st. copy perforated ABC paper printing & numbering as per approved sample.	200 Nos.	
33.	Room Rent book	Size 18"x22"= $\frac{1}{12}$ containing 100 pages in triplicate, 1st copy pink colour, 2nd copy yellow colour & 3rd copy in white colour, (Super Deluxe) numbering portion perforated, book binding, single side printing (Coloured Paper DSG 43 GSM)	200 Nos.	
34.	Ruled register	Size 17"x27"= $\frac{1}{4}$ containing 200 leaves in each register, book binding, both side gatta, covering printing, printing and numbering (paper above 54 GSM)	1000 Nos.	

35.	Receipt register	Size 31cmX19cm containing 200 leaves in each register, book binding, both side gatta and printing (Paper and Printing as per approved sample)	100 Nos.	
36.	Slip Pad.	Size 18"x22"=1/8 100 leaves in each pad, pad binding, single side printing as per sample (58 GSM)	100 Nos.	
37.	Stock Ledger 250 leaves with index Alphabetically	Size 20"x30"=1/4 both side gatta, superior book binding, 250 leaves in each ledger with side printing, numbering (ledger paper 70 GSM)	200 Nos.	
38.	Stock Ledger 500 leaves with index Alphabetically	Size 20"x30"=1/4 both side gatta, superior book binding, 500 leaves in each ledger with side printing, numbering (ledger paper 70 GSM)	100 Nos.	
39.	Stock Register	Size 17"x27"=1/4, containing 200 leaves in each register, book binding, both side gatta printing and numbering (ledger paper 70 GSM)	25 Nos.	
40.	Store Issue requisition slip/Indent book	Size 20cmX30cm book binding, 100 leaves in triplicate, printing and numbering as per sample (white Paper above 60 GSM)	200 Nos.	
41.	Service Book	Size 31 cm x 19 cm, 18 leaves each book. Book binding both side gatta, cover printing of JK ledger paper above 100 GSM, printing as per sample	200 Nos.	
42.	Track report form	Size 62cmX20cm, printing both side as per sample (paper of 75 GSM)	10,000 Nos.	
43.	Yatra slip for Garbhjoon, Adhkuwari in three colour (white, yellow & pink)	Size 18"x22"=1/16, each pad containing 100 leaves, printing both side coloured paper of 60 GSM and as per sample	6,00,000 Nos. (6,000 Pads)	
44.	Pre-printed computer sty 80 col. Part-2nd (Blue)	Size 25.5 cm x 30.5 cm. 80 Col part 2nd above 60 GSM containing printing as per sample (500 Sheets each Pkt.)	100 Pkts..	
45.	Pre-printed computer sty 80 col. Part-2nd (Green)	Size 25.5 cm x 30.5 cm. 80 Col part 2nd above 60 GSM containing printing as per sample (500 Sheets each Pkt.)	100 Pkts.	
46.	Pre-printed computer sty 80 col. Part-2nd (Red)	Size 25.5 cm x 30.5 cm. 80 Col part 2nd above 60 GSM containing printing as per sample (500 Sheets each Pkt.)	50 Pkts.	
47.	Pre-printed computer sty 80 col. Part-2nd (Yellow)	Size 25.5 cm x 30.5 cm. 80 Col part 2nd above 60 GSM containing printing as per sample (500 Sheets each Pkt.)	50 Pkts.	
48.	Yatra Registration Register	Size 17"x 27"= 1/4 200 leaves in each register, book binding, both side gutta, numbering and printing(Ledger Paper above 70 GSM)	100 Nos.	

49.	Prescription Cards	Size 11"x9", both side printing and paper Cardboard sheet of 210 GSM	5000 Nos.	
50.	SMVDSB Act	Inner 12 pages, Single Colour, Ready Size 5.5 x 8.5 inch on 80gsm, Centre Pin with Craft paper pink Cover Single Colour Printing	200 Nos.	
51.	Thermal Paper Rolls QR Code Based Paper Tickets.	European NTC Thermal Paper GSM 75, Roll Size W-78mm, L-40 Meter, Weight-approx 210-240 gms	20,000 Nos.	
52.	Cloth Line Envelope Yellow Big Size	Good Quality	10,000 Nos.	
53.	Cloth Line Envelope Yellow Medium Size	Good Quality	10,000 Nos.	
54.	Cloth Line Envelope Yellow Small Size	Good Quality	10,000 Nos.	
55.	Dispatch Challan Book (LOC)	Size 24.5 cm x 21.5 cm in duplicate (1st copy with printing matter and 2 nd copy plain with numbering) (four challan in each page) ABC paper printing and numbering as per approved sample.	1,000 Nos	

I further affirm that I have read and fully understood the tender notice and agree to abide by all terms and conditions laid in the e.NIT, which are being signed in token of my acceptance. In case, I fail to abide-by the conditions or to carry on the contract to the entire satisfaction of the Shrine Board. I will be liable to the penalties under rules mentioned in the terms and conditions.

Yours faithfully,

Signature_____

M/s _____

Name of the Contact Person: _____

Contact No: _____

E-mail Id: _____

(ON THE LETTER HEAD OF THE FIRM)**BIDDER'S DETAIL**

Name of the Supplier / Party / Firm		
Name of the Authorized Representative		
Mailing Address:		
Phone/Landline No		
Mobile No.		
Fax No.		
E-mail Address		
Website Address (if any)		
Bank details for payment through NEFT / RTGS	Name of the Bank:	
	Branch	
	Account No	
	IFSC Code	
	MICR No	

Note: Submit a cancelled cheque for verification of above bank details.

Seal and Signature of the bidder

Place:

Date:

Annexure – D

(ON THE LETTER HEAD OF THE FIRM)

DECLARATION

I / We hereby declare that no case is pending with the police / court against the bidder / firm / company (Agency). Also, I / We have not been suspended / blacklisted by any PSU / Government Department / Financial Institution / Court etc., from participating in any bidding process/tender.

Seal and Signature of the bidder

Place:

Date:

Annexure – E

(ON THE LETTER HEAD OF THE FIRM)

Ref. No: CO/Pur/NE/312-VII/2036

Dated: 18-09-2025

NO DEVIATION CERTIFICATE

Notwithstanding anything mentioned in our bid, we hereby accept all the terms and conditions mentioned in the e.NIT. We hereby undertake and confirm that we have understood the specifications properly and shall supply the material to SMVDSB during the Rate Contract Period or till the finalization of Fresh Rate Contract whichever is later.

Seal and Signature of the bidder

Place:

Date:

Important Instructions to the Tenderer(s):-

- a)** Each specification must be quoted in the same format and order of sequence as mentioned in the tender document and specify/indicate the verification document from the product data sheet against each column.
- b)** When required information other than those in the data sheets should be provided as a separate document and should refer to the specific sections being addressed.
- c)** When standard vendor data sheet disagrees with bid, clarifications should accompany necessarily.
- d)** In absence of data sheet provided by the tenderer(s), the decision of the technical committee shall be final and binding on the tenderer(s).
- e)** Representation, if any, related to financial bid(s) shall have to be made within 10 days from the date of opening of financial bids and thereafter no representation whatsoever shall be considered.
- f)** The tenderer(s) shall be bound to provide benchmark supply order copy of institutions if asked by SMVDSB.
- g)** If at any stage, any dispute arises between the tenderer(s) and **SMVDSB**, the terms and conditions of the NIT shall prevail over the offer of the tenderer. Further the tenderer submitting his tender would be deemed to have considered and accepted all the terms and conditions. No enquiries (verbal or written) shall be entertained in respect of acceptance or rejection of the tender.
- h)** In no case plea of discontinuation of the quoted/approved item(s) or any other issues with regard to quality controls etc. shall be accepted & therefore the participating companies are advised to ensure quoting of such item(s) only which are of standard quality & those which are not likely to be discontinued till the currency of the contract.

