



**OFFICE OF THE CHIEF EXECUTIVE OFFICER,
SHRI MATA VAISHNO DEVI SHRINE BOARD,**

Central Office, Jammu Road, Katra (J&K) – 182301

Notice Inviting e - Tender

e-NIT No.: CO/Pur/Civil/24/243-IV/1337

dated 29.08.2025

For and on behalf of Shri Mata Vaishno Devi Shrine Board, through Chief Executive officer, (herein after referred as SMVDSB), e-Tender under Single cover system on item rate are invited for supply of **Roto (Rotational Molded Plastic) Pots with Trays** of following sizes and specifications as per the detail given below:

S. No.	Description of Material Sizes (LxWxH)	Qty	Specification
1	18 inches (24.5cmx24.5cmx43.5cm)	130	<ul style="list-style-type: none">• Material: High quality plastic• Durability: Highly durable and can withstand various weather conditions.• Weight: Lightweight• Drainage: Require drainage hole to prevent overwatering.• Colour: Marble White
2	24 inches (32cmx32cmx56cm)	130	
3	29 inches (36cmX36cmX71.5cm)	130	

The e-NIT consisting of Qualifying Information, Eligibility Criteria, Specifications, Bill of Quantities, (B.O.Q), set of Terms & Conditions and other details can be seen / downloaded from the website:- <http://jktenders.gov.in> & on SMVDSB website www.maavaishnodevi.org as per following schedule:

Date of Publishing of e-NIT	29.08.2025 at 03:00 PM
Download Start Date	30.08.2025 from 10:30 AM onwards
Bid Submission Start Date	30.08.2025 from 11:00 AM onwards
Bid Submission End Date & Time (Online)	08.09.2025 upto 03:00 PM
Opening of Technical & Financial Bid	09.09.2025 upto 03:00 PM
Date & Time of Opening of Financial Bid (Online)	Shall be intimated to the technically qualified bidders.

The Bids shall be deposited in Electronic Format on the e-tender portal and should be submitted strictly in accordance with the provisions of the detailed e.NIT. Complete bidding process will be done online on e-tender portal www.jktenders.gov.in. However, the Bid document is also available on the official website of SMVDSB i.e. www.maavaishnodevi.org for reference purpose only.

Non Refundable Tender Fee of **Rs. 500/- (Rupees Five Hundred Only)** either in the form of Demand Draft drawn in favour of FA/Chief Accounts Officer, SMVDSB, Katra or through NEFT shall be deposited in the official account of SMVDSB Account No. 0235040500001804, IFSC – JAKA0KATTRA ("0" Zero) without which the tender / offer shall be rejected outrightly. In case of NEFT transfer, the bidder shall mention UTR No. in the prescribed Bid Form at Annexure-'A'.

The Earnest Money in the shape of CDR/FDR amounting to **Rs. 8,500/- (Rupees Eight Thousand Five Hundred only)** pledged to FA/CAO, SMVDSB payable at Katra drawn from any Nationalized / scheduled Bank having validity not less than 12 months shall be furnished and uploaded on e-tendering portal without which the offer submitted by the participating bidder shall not be considered. The participating firms may also deposit the

EMD amount through NEFT/RTGS in the official A/c of Shri Mata Vaishno Devi Shrine Board, Bank Name: The J&K Bank, Account No. Account No. 0235040500001804, IFSC – JAKA0KATTRA (“0” Zero). **EMD in the shape of Demand Draft shall not be accepted. Also, no exemption for non submission of EMD is allowed.**

Hard copy of the EMD & Tender Fee or any other relevant document in a separate envelope, shall be deposited via Registered Post **or** Speed Post **or** by hand in the Office of Chief Executive Officer, Purchase Department, Shri Mata Vaishno Devi Shrine Board, Katra 182301, District: Reasi, J&K- UT without which the offer submitted online shall not be considered)

The Earnest Money of the Successful bidder / firm shall be converted into Security Deposit and same shall be released only after receipt of satisfactory supply of material within the delivery period whereas the EMDs of the Unsuccessful bidders shall be released after the issuance of Purchase Order in favour of the successful bidder.

No Proposal shall be submitted to SMVDSB in physical form unless and until the same is uploaded on the e-tendering website. The uploaded Hardcopies viz. Tender Fee (Demand Draft / NEFT), EMD (CDR / FDR / NEFT) (except the Financial Bid) shall be deposited via Registered Post or Speed Post in the office of Chief Executive Officer, Purchase Department, Shri Mata Devi Shrine Board, Central Office, Katra – 182301, District: Reasi, J&K- UT by or before the Bid Submission End Date & Time **i.e. 08.09.2025 upto 03:00 PM** without which the offer submitted by the firm shall not be considered. SMVDSB is not responsible for any postal delay whatsoever.

Submission of Hardcopy of Financial Bid lead to the rejection of the bid submitted online.

**Sd/-
(Vipan Bhagat), JKAS
Asstt. Chief Executive Officer,
S.M.V.D. Shrine Board, Katra**

**No: CO/Pur/Civil/24/243-IV/1337
Dated: 29.08.2025**

Instruction to bidders regarding e-tendering process:-

1. The interested bidder can download the e-NIT/bidding document from the website www.jktenders.gov.in and www.maavaishnodevi.org.
2. To participate in bidding process, bidders have to get (DSC) “Digital Signature Certificate” as per information Technology Act-2000, to participate in online bidding. This certificate will be required for digitally signing the bid. Bidders can get above mentioned digital certificate from any approved vendors.
3. The Bidders, who already possess valid (DSC) Digital Signature Certificates, need not to procure new Digital Signature Certificate.
4. Financial Bids of bidders shall be opened online.
5. The bidders have to submit their bids online in electronic format with Digital Signature. The bids cannot be uploaded without Digital Signature. No Proposal will be accepted in physical form.
6. Bids will be opened online as per time schedule mentioned in the e-NIT.
7. Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents have been attached with bid.
8. Shrine Board will not be responsible for delay in online submission of bids whatsoever reasons may be.
9. All the required information for bid must be filled and submitted online.
10. Bidders should get ready with the scanned copies of cost of documents & EMD as specified in the tender documents.
11. The details of cost of documents, EMD specified in the tender documents should be the same, as submitted online (scanned copies) otherwise bid will not be accepted.
12. Bidders are advised to use “My Documents” area in their user on <http://jktenders.gov.in>, e-tendering portal to store important documents and attach these certificates as Non-Statutory documents while submitting their bids.
13. Bidders are advised not to make any change in BOQ (Bill of Quantities) contents or its name. In no case they should attempt to create similar BOQ manually. The BOQ downloaded should be used for filling the item rate as prescribed and it should be saved with the same as it contains.
14. Bidders are advised to scan their documents at 100 DPI (Dots per Inch) resolutions with Black and White, PDF \ Scan properly.
15. The guidelines for submission of bid online can be downloaded from the website <http://www.jktenders.gov.in>.
16. SMVDSB shall not be held responsible for selection criteria/policy matter being adopted by the Directorate of Information regarding publishing the e-NIT, in any of the newspaper under circulation.
17. The tenderer should carefully study the document and prepare his tender with consideration of all provisions of the document. He should fully acquaint himself with **site conditions and all other factors which may influence preparation of his tender.**



OFFICE OF THE CHIEF EXECUTIVE OFFICER, SHRI MATA VAISHNO DEVI SHRINE BOARD,

Central Office, Jammu Road, Katra (J&K) – 182301

Notice Inviting e – Tender

e-NIT No.: CO/Pur/Civil/24/243-IV/1337

dated 29.08.2025

1. REQUIREMENT:

For and on behalf of Shri Mata Vaishno Devi Shrine Board, through Chief Executive officer, (herein after referred as SMVDSB), e-Tender under Single cover system on item rate are invited for supply of **Roto (Rotational Molded Plastic) Pots with Trays** from the firms dealing in the trade.

2. TENDER SCHEDULE:

Date of Publishing of e-NIT	29.08.2025 at 03:00 PM
Download Start Date	30.08.2025 from 10:30 AM onwards
Bid Submission Start Date	30.08.2025 from 11:00 AM onwards
Bid Submission End Date & Time (Online)	08.09.2025 upto 03:00 PM
Opening of Technical & Financial Bid	09.09.2025 upto 03:00 PM
Date & Time of Opening of Financial Bid (Online)	Shall be intimated to the technically qualified bidders.

- In case of holiday the bids will be opened on the next working day. Further the price bids of only those tenderers shall be opened who qualify for the same after scrutiny of the documents and approval of the samples which shall be notified separately.
- The e-NIT is also available on www.maavaishnodevi.org for reference only.
- Complete bidding process will be done online on e-tender portal www.jktenders.gov.in
- Shrine Board will not be responsible for any delay in online submission of the bid due to any reason (Technical or otherwise).
- Bidders must ensure to upload scanned copies of all necessary documents i.e., Tender Fee (DD/NEFT), EMD (CDR/FDR/NEFT) and other documents as mentioned in the e-NIT.
- EMD (in original), shall be deposited in the office of Chief Executive Officer, Purchase Department, SMVDSB, Central Office, Katra – 182301, District Reasi, JK-UT before the opening of the bid without which the offer submitted by the firm shall not be considered.
- **Submission of the Hardcopy of the financial bid leads to the rejection of the e-bid.**
- Only hardcopy of the Tender Fees, EMD or any other required document should be deposited in the office of Chief Executive Officer, Purchase Department, SMVDSB, Central Office, Katra – 182301 by or before **08.09.2025 upto 03:00 PM**.

3. **PROCEDURE FOR SUBMISSION OF TENDER:** The Tenderers are required to submit their tender under Single Cover System (Price Bid).

4. **Tender Fees:** Non Refundable Tender Fee of **Rs. 500/- (Rupees Five Hundred Only)** either in the form of Demand Draft in favour of FA/Chief Accounts Officer, SMVDSB, Katra **or** through NEFT which shall be deposited in the official account of SMVDSB Account No. 0235040500001804, IFSC – JAKA0KATTRA (“0” Zero) without which the tender / offer shall be rejected outrightly.

5. Security Deposit (Earnest Money Deposit):

- a. The participating firm shall have to furnish the EMD in the shape of CDR/FDR amounting to **Rs. 8,500/- (Rupees Eight Thousand Five Hundred only)** pledged to FA/CAO, SMVDSB payable at Katra along with the offer. The participating firms may also deposit the EMD amount through NEFT/RTGS in the official A/c of Shri Mata Vaishno Devi Shrine Board, Bank Name: The J&K Bank, Account No. Account No. 0235040500001804, IFSC – JAKA0KATTRA ("0" Zero). **EMD in the shape of Demand Draft shall not be accepted. Also, no exemption for non submission of EMD is allowed.**
- b. Bids of only those participated firms shall be considered who submit duly stamped & signed Tender Document, Tender Fees and EMD (in original) along with the samples to this office i.e. Purchase Section, Office of Chief Executive Officer, Shri Mata Vaishno Devi Shrine Board, Katra – 182301, District: Reasi, J&K- UT by or before the Bid Submission End Date & Time i.e. **08.09.2025 (03 PM)**.
- c. It shall be noted that if any bidder did not submit the EMD of stipulated amount or furnish EMD of an amount less than the stipulated amount as mentioned, the bid/offer submitted by the firm shall be rejected outrightly and the rates of the said firm shall not be considered even after opening.
- d. The EMD of the successful bidder shall be retained as Security Deposit which shall be released after the receipt of complete material, subject to satisfactory performance report / NOC received from I/c Engg. Store, Banganga. The same can be withheld / forfeited, in part or full, in case the supply order is not executed satisfactorily, within the stipulated period.
- e. The EMD of the un-successful bidder(s) shall be released after issuance of order in favour of successful bidder.

6. Financial Bid:

- (i) The bidder shall have to quote the rates separately for all the items & has to submit online in the form of BOQ only as per Annexure-A.
- (ii) The rates quoted shall be complete in all respect and include all taxes, GST, excise duty, levies, service tax, transit insurance, freight, entry tax at Lakhanpur etc. Nothing extra on any account shall be payable by SMVD Shrine Board.
- (iii) The price bid should be absolute and unconditional.
- (iv) Conditional bids shall be rejected.

7. General Terms & Conditions:

- (i) All the pages of the Tender Document duly signed and stamped by the tenderer, authorized signatory of the company / firm confirming the acceptance of the Terms & Conditions as laid down in the e-NIT document shall be uploaded online along with the Price Bid.
- (ii) Original Copy of Tender Fees, EMD along with the sample of the product must be submitted in person or through Registered Post / Speed Post / Courier addressed to the office of the Chief Executive Officer, Central Office, Jammu Road, Katra (J&K) – 182301 by or before the bid submission End date i.e. **08.09.2025 (03:00 PM)**.

Note: Scanned Copies of all the documents have to be uploaded online without which the offer submitted by the bidder shall not be considered.

8. **Sample:** The prospective bidder shall have to submit the sample of the offered product by or before the last day of submission of e-bid, to the Purchase Section, Office of the Chief Executive Officer, Shri Mata Vaishno Devi Shrine Board, Katra.
9. The rates shall be considered / accepted on the basis of selection of the sample.
10. The selection of the firm shall be made on the basis of lowest offered rate (L – 1), subject to approval of the sample.

11. **Delivery:**

- a. The successful firm shall have to deliver the material at Engineering Store, Banganga, Katra, J&K (UT) – 182301 within a period of 30 days from the date of issuance of Purchase Order. However, early supply shall be highly appreciated. SMVDSB may or may not extend the delivery period.
- b. The supplier shall have to mention either the GST No. 01AAETS9822J1ZC of (Shri Mata Vaishno Devi Shrine Board) while raising their bill of supplies.
- c. While filing GSTR-I, the supplier shall classify the supply / service made to SMVDSB under Business to Business (B to B) Sales.
- d. The firm shall have to mention the HSN Code while raising the bills of supplies.
- e. The supplier shall file GSTR-I and 3B within due dates prescribed under the CGST/SGST Act 2017 so as to enable SMVDSB to claim timely input credit. In case of default, interest @2% per month of the tax amount shall be charged and recovered from the defaulting supplier.
- f. The supplier who opted for QRMP scheme must opt for Invoice Furnishing Facility (IFF) to file their details of outward supplied in first two months of the quarter to pass on the credit to the Shrine Board.

12. **INSPECTION / LIFTING BACK OF REJECTED SUPPLIES:**

- a. On receipt, the material shall be inspected / checked by the officer/official of SMVDSB and if found of inferior quality/defective, the same will be rejected and Shrine Board shall be at liberty to have the same procured from open market at the risk & cost of the supplier whereby the original supplier shall be liable to pay the extra cost, if any, involved in the process. The Competent Authority, however, may accept the replaced material within the delivery period if it conforms to the approved specifications.
- b. The rejected material shall have to be lifted by the supplier at its own risk and cost within a week's time from the date of intimation (telephonic/written) falling which storage charges @2% per day of the total value of the material or as deemed fit to the authority shall be levied.
- c. Beyond one month of the intimation for lifting the material, the same shall be auctioned without any communication.

13. **Payment:**

- a. No Advance payment shall be made.
- b. 100% payment shall be made after receipt and inspection / acceptance of complete material against the Purchase Order, at the Engineering Store, Banganga within a period of 20 days from the date of issuance of GR.

14. **Penalty:**

- a. In case the material is not delivered within the delivery period (as mentioned in the PO), the supplier is liable to penalty for the delay **i.e. i)** upto 07 days @ 0.5% **ii)** from 8th day upto 15th day @ 1% **iii)** from 16th day upto 22nd day @ 1.5% and **iv)** from 23rd day to 30th day @ 2% shall be imposed on each pending item as per the approved rate/quantity mention in the PO of the value of the pending supplies.
- b. In case of incomplete supply, an amount equal to 2% of the total value of non supplied material shall be deducted from any pending payment of the supplier.
- c. In case the material is not supplied within the stipulated period, the purchase order issued shall be deemed to have been cancelled and relevant penalties shall be imposed including forfeiting of EMD submitted by the firm.

- 15. Debarring:** If the successful bidder / supplier / firm fail to comply with the terms and conditions after successful culmination of the tendering process and placing of purchase order, the firm shall be debarred from further dealing with SMVDSB for a period of 03 years and the EMD/Security Deposit of the firm shall be forfeited without any communication.
- 16. Force Majeure:** Any failure or omission to carry out the provisions of the order shall not give rise to any claim by one party against the other, if such failure or omission arises from an "Act of God" which shall include all acts of Natural Calamities such as fire, flood, earthquakes, hurricanes, pandemics or any pestilences or from civil strikes, compliances with any statute or regulations of the Government lock outs and strikes, riots, embargoes or from any other reasons beyond the control of the parties.
- 17. Arbitration:** In case of any dispute arising between the parties during the supply of the material and all matters connected therewith shall be referred to the arbitrator to be appointed / nominated by the Competent Authority under The Arbitration and Conciliation Act, 1996, whose decision shall be final and binding upon both the parties.
- 18. Jurisdiction:** All disputes arising hereto are subject to Jurisdiction of the Courts of Law at Katra / Reasi.
- 19. Rights reserved by SMVDSB:** The Competent authority of SMVDB reserves the right:
- To cancel/ terminate the Bid / Order during the period of its validity without assigning any reason thereof.
 - Grant of extension with or without imposing penalty, as deemed fit.
 - To visit the premises of the bidder to verify the production capacity of the bidder / quality of products.
 - The Board reserves the right to establish reasonability of rates, to negotiate with the L-1 bidder.

Sd/-
(Vipan Bhagat, JKAS)
Asstt. Chief Executive Officer

No: CO/Pur/Civil/24/243-IV/1337
Dated: 29.08.2025

Picture for Reference:



UN-PRICE BID**To,**

The Chief Executive Officer,
Shri Mata Vaishno Devi Shrine Board,
Katra.

Subject: e-NIT for Supply of Roto (Rotational Molded Plastic) Pots with Trays
Ref. No: e-NIT No.: CO/Pur/Civil/24/243-IV/1337
Dated: 29.08.2025
Tender Fee Details (UTR No / DD No): _____

EMD details (UTR No / CDR No): _____
Sir,

I, _____ authorized representative of M/s
 _____ hereby submit the e-tender for the Supply of ibid Material of
 _____ as per the requirement / specifications of SMVDSB.

S. No.	Description of Material Sizes (LxWxH)	Qty.	Specification	Net Rate inclusive of all Taxes, GST, loading, unloading, freight, toll tax F.O.R. Engineering Store, Banganga,	Unit Price (per pc.)
1	18 inches (24.5cmx24.5cmx43.5cm)	130	<u>Material:</u> High quality plastic <u>Durability:</u> Highly durable and can withstand various weather conditions.		per pc.
2	24 inches (32cmx32cmx56cm)	130	<u>Weight:</u> Lightweight <u>Drainage:</u> Require drainage hole to prevent overwatering.		per pc.
3	29 inches (36cmX36cmX71.5cm)	130	<u>Colour:</u> Marble White		per pc.

I further affirm that I have read and fully understood the tender notice and agree to abide by all terms and conditions laid in the e-NIT, which are being signed in token of my acceptance. In case, I fail to abide-by the conditions or to carry on the contract to the entire satisfaction of the Shrine Board, I will be liable to the penalties under rules mentioned in the terms and conditions.

Yours faithfully,

Seal & Signature _____ M/s _____

Name of the Contact Person: _____ Contact No: _____

Full Address _____ e mail: _____

Important Instructions to the Tenderer(s):-

- a) The firms participating in the said e-NIT are requested to furnish the name of the Brand / Make to be supplied by them without fail.
- b) Each specification must be quoted in the same format and order of sequence as mentioned in the tender document and specify/indicate the verification document from the product data sheet against each column.
- c) When required information other than those in the data sheets should be provided as a separate document and should refer to the specific sections being addressed.
- d) When standard vendor data sheet disagrees with bid, clarifications should accompany necessarily.
- e) In absence of data sheet provided by the tenderer(s), the decision of the technical committee shall be final and binding on the tenderer(s).
- f) The tenderer(s) shall be bound to provide benchmark supply order copy of institutions if asked by SMVDSB.
- g) If at any stage, any dispute arises between the tenderer(s) and **SMVDSB**, the terms and conditions of the e-NIT shall prevail over the offer of the tenderer. Further the tenderer submitting his tender would be deemed to have considered and accepted all the terms and conditions. No enquiries (verbal or written) shall be entertained in respect of acceptance or rejection of the tender.
- h) In no case plea of discontinuation of the quoted/approved item(s) or any other issues with regard to quality controls etc. shall be accepted & therefore the participating companies are advised to ensure quoting of such item(s) only which are of standard quality & those which are not likely to be discontinued till the currency of the contract.
- i) The tenderer(s) should quote against the unit size indicated in the BOQ for each item(s), Further the item(s) which comes in different sizes, it shall be construed that the rates for all such sizes is same irrespective of the size unless otherwise mentioned explicitly.