



# Office of the Chief Executive Officer Shri Mata Vaishno Devi Shrine Board, Katra

No.CO/Pur/Electric/645/609

Dated: 29.05.2025

## Request for Inviting Quotations (RFIQ)

For and on behalf of Shri Mata Vaishno Devi Shrine Board; through Chief Executive Officer (herein after referred as SMVDSB), offers are hereby invited from reputed manufacturers / distributors / dealers / suppliers only for furnishing the rates for Supply of **Online UPS 5 KVA & 10 KVA (without batteries)** as per the Specifications / Brands / Makes mentioned in Annexure-“A”:

### Terms and conditions:

1. **Document to be submitted:**

- i) GST Certificate.
- ii) Certification w.r.t. authorized manufacturer / distributor / dealer (if any) must be submitted along with the quotation.

2. **Validity:**

The validity of quotation should be 20 days from the last date prescribed for submission.

3. **The last date for submission of quotations is 06.06.2025**

4. Quantity mentioned in RFIQ is indicative and can be increased or decreased as per requirement.

5. **Rates:**

- i) The rates should be NET inclusive of GST, loading, unloading, labour charges, toll tax, freight and other taxes / charges / F.O.R. Engineering Store, Banganga, Katra.
- ii) The participating firms are advised to quote per piece rate (inclusive of all) (Rate excluding GST and Ex-Shop shall not be considered even after opening of the quotation).

6. **Earnest Money Deposit (EMD):**

- i. Participating firm has to submit Earnest Money Deposit in the shape of CDR/FDR amounting to **Rs. 5,000/- (Rupees Five Thousand only)** pledged to FA/CAO, SMVDSB, Katra or transfer the amount through **NEFT** in the official account of SMVDSB Account No. 0235040500001804, IFSC - JAKA0KATTRA ("0" Zero). The EMD shall be returned to all un-successful bidders after the issuance of Purchase Order. However, the EMD of the successful bidder (s) shall be retained as Security Deposit.
- ii. Furnishing of EMD for an amount less than the stipulated amount mentioned in the RFIQ quoting the exemption as Small Scale Industries or any other reason shall not be entertained and the quotation / offer submitted by the firm shall be rejected out-rightly.
- iii. The quotation will be considered of only those firms who had submitted requisite EMD.
- iv. EMD of successful bidder shall be released only after the receipt of material subject to satisfactory report received from I/c Engineering Store, Banganga.

7. **Delivery:**

The material shall be delivered within the stipulated time-period as specified in the Purchaser Order to be issued in due course of time. The Shrine Board may or may not extend the delivery period.

8. The conditional, illeacible, ambiauous quotation (s) and quotation (s) received after

9. The material to be supplied strictly as per the specifications mentioned in the RFIQ. No change in the Brand / Make shall be accepted. Any change in the specifications shall outrightly be rejected. Kindly note that the ISI is not a brand / make of the product.
10. **INSPECTION / LIFTING BACK OF REJECTED SUPPLIES:**
- a. On receipt, the material shall be inspected / checked by our Inspection Committee and if found of inferior quality/defective, the same will be rejected and the Board shall be at liberty to have the same procured from open market at the risk & cost of the supplier whereby the original supplier shall be liable to pay the extra cost, if any, involved in the process. The Competent Authority, however, may accept the replaced material within the delivery period if it conforms to the approved specifications.
  - b. The rejected material shall have to be lifted by the supplier at his own risk and cost within a week's time, failing which storage charges @ 2% per day shall be imposed against the supplier for a period of one week. The penalty amount shall get doubled for each subsequent week and the rejected material in the stores shall be at the risk of the firm. Beyond one month the material shall be auctioned and storage charges shall be recovered from the supplier @2% per day. The amount acquired on account of auctioning shall be deposited to SMVDSB Account.
11. **Penalty:** Following penalties (calculated on the value of unsupplied material) shall be imposed for delay beyond the prescribed delivery period, unless exempted by the competent authority for valid reasons to be brought on record.
- a) upto 7 days @ 0.5%
  - b) From 8<sup>th</sup> day to 15<sup>th</sup> day @ 1%
  - c) From 16<sup>th</sup> day to 22<sup>nd</sup> day @ 1.5% and
  - d) From 23<sup>rd</sup> day to 30<sup>th</sup> day @ 2% shall be imposed on each pending item as per the approved rate/quantity mention in the purchase order of the value of the pending supplies.
  - e) After 30 days of delay, the purchase order shall be deemed to have been cancelled to the extent of unsupplied material and the material shall be procured from alternative sources at risk and cost of vendor.
- Note:** Despite cancellation of Purchase Order as stated above; for any valid reason to be brought on record, the Competent Authority may grant extension in the stipulated delivery period; with or without penalty. (Amount to be decided by the Competent Authority).
12. **Force Majeure:**  
Any failure or omission to carry out the provisions of the order shall not give rise to any claim by one party against the other, if such failure or omission arises from an "Act of God" which shall include all acts of Natural Calamities such as fire, flood, earthquakes, hurricanes, pandemics or any pestilences or from civil strikes, compliances with any statute or regulations of the Government lock outs and strikes, riots, embargoes or from any other reasons beyond the control of the parties.
13. All disputes arising hereto are subject to Jurisdiction of the Courts of Law at Katra / Reasi.
14. **Payment:** No Advance payment shall be made. The payment shall be made after receipt and inspection / acceptance of complete material against a Purchase Order, at the Engineering Store, Banganga within a period of 20 days from the date of issuance of GR.
15. **Warranty:** The successful firm shall be responsible for providing atleast one year Guarantee / Warranty on the supplied material. Warranty / Guarantee Certificate shall be furnished at the time of supply of material. The supplier shall be fully responsible for any manufacturing defects and shall provide onsite warranty / guarantee service after sales.

16. **Rights reserved by SMVDSB:**

The Competent authority of SMVDSB reserves the right:

- i. To cancel/ terminate the RFIQ / Purchase Order during the period of its validity without assigning any reason thereof.
- ii. To forfeit the CDR/FDR of defaulter supplier.
- iii. Debarring any defaulter firm from any further dealing with Shrine Board for a period of three years.
- iv. Grant of extension with or without imposing penalty, as deemed fit.
- v. To establish reasonability of rates, to negotiate with the L-1 bidder for each item or to bifurcate the Purchase Order amongst more than one bidder (on L-1/negotiated rates).
- vi. To visit the premises of the bidder to verify the production capacity of the bidder / quality of products.

17. This is just a RFIQ and not a Purchase Order.

18. The broad terms and conditions have been included. However, other standard terms and conditions of supply may be incorporated in the Purchase Order to be issued in due course.

19. **PROCEDURE FOR SUBMISSION OF BID:**

The firm shall submit the **Price Bid** on their letter head as per **Annexure "B"**, in a sealed envelope super-scribed "**QUOTATION FOR ONLINE UPS 5 KVA & 10 KVA (without batteries)**" against **RFIQ No. CO/Pur/Electric/645/609** dated **29.05.2025** which shall contain all relevant details / documents.

20. All such offers, along with the terms and conditions duly signed, and enveloped as described above, must be submitted in person in the office of the SMVDSB, Katra by 3:00 PM (1500 hrs) on **06.06.2025**. Alternatively the sealed offer may be sent by Registered Post /Speed Post/ Courier addressed to the office of the Chief Executive Officer, Central Office, Jammu Road, Katra (J&K) - 182301 so as to reach by 3:00 PM (1500 hrs) on **06.06.2025**. The offer(s) received after the due date and time shall not be considered under any circumstance.

21. The quotations shall be opened by the Committee, at the Office of Chief Executive Officer, SMVDSB, Katra in the presence of the bidders who may choose to be present.

22. The Shrine Board shall not be responsible for any postal delay. Any conditional offer OR offers which are not appropriately sealed as per the format, as explained above, OR offers received after the stipulated date and time, shall not be entertained. Any cutting or overwriting in the Documents will also make the bid liable for rejection.

Sd//-

(Vipan Bhagat), JKAS  
Asstt. Chief Executive Officer

**Seal and Sign. of the firm**

**(Please read all the contents of the RFIQ before the submission of the quotation)**

**Annexure – “A” to this office RFIQ No. CO/Pur/Electric/645/609  
dated 29.05.2025**

S. No	Description of Material	Tentative Qty.	Preferred Brands / Makes
1	<p><b>Online UPS 5 KVA (180/192 Volt) without Batteries</b></p> <p><b>Output Specification</b>  Output Capacity (KVA) : 5 Kva  Output Capacity (KW) : 4 KW  Output Power Factor : 0.8 Power Factor  Output Phase : 1 Phase  Output Voltage : 230 Volt  Efficiency at Full Load : &gt;92%  Output Voltage Distortion : &lt;2%  Output Frequency (sync to mains) : 50/60Hz +/- 3 Hz  Load Crest Factor : 3:1  Output Voltage THD : &lt;2%  Output Waveform type : Sine Wave</p> <p><b>Input Specification</b>  Input Voltage : 230 Volt  Input Phase : 1 Phase  Input frequency : 50/60Hz +/- 3 Hz  Input Voltage Range (Output Derated) : 110-280 Volt  Input voltage range for main operations : 160-300 Volt  Input frequency Range : 50-60 Hz  Input Power Factor : &gt;0.99</p> <p><b>Environmental</b>  Operating Temperature : 0-40 °C  Operating Relative Humidity : 5-95% Rh  Storage Temperature : -20 - +60 °C</p>	01 No.	
2	<p><b>Online UPS 10 KVA (Coil Based) without Batteries</b></p> <p><b>Output Specification</b>  Output Capacity (KVA) : 10 Kva  Output Capacity (KW) : 9 Kw  Output Power Factor : 0.99 Power Factor  Output Phase : 1 Phase  Output Voltage : 240 Volt  Efficiency at Full Load : &gt;93%  Output Voltage Distortion : &lt;2%  Output Voltage THD : &lt;3%  Output Waveform type : Sine Wave  Output Connections : 3 Pin Indian Socket (04 Nos.)  Bypass : Internal Bypass (automatic &amp; manual)  Overload Capacity : Optional</p> <p><b>Input Specification</b>  Input Voltage : 230 Volt  Input Phase : 1 Phase  Input frequency : 50/60Hz +/- 3 Hz  Input Voltage Range (Output Derated) : 160-300 Volt  Input frequency Range : 50-60 Hz  Input Power Factor : &gt;0.99  Input Connections : 3-Pin 6A Indian Socket</p> <p><b>Batteries &amp; Runtime</b>  Battery DC Bus : 240-VDC  Battery Position Option : External  Battery Type Compatibility : SMF Battery</p> <p><b>Environmental</b>  Operating Temperature : 0-40 °C  Operating Relative Humidity : 5-95% Rh  Storage Temperature : -20-+60 °C</p>	01 No.	Numeric / Luminous / Microtek

Sd/-  
(Vipan Bhagat), JKAS  
Asstt. Chief Executive Officer

(On the letter head of the firm)

PRICE BID

To,

The Asstt. Chief Executive Officer (VB),  
Shri Mata Vaishno Devi Shrine Board,  
Katra.

Subject: Quotation for Online UPS 5 KVA & 10 KVA (without batteries).

RFIQ No. CO/Pur/Electric/645/ 609

dated: 29.05.2025

Sir,

I, \_\_\_\_\_ representative / proprietor of M/s \_\_\_\_\_ hereby submit my following rates as per the specification / UOM / requirement of Shrine Board, NET rates inclusive of GST, freight, loading / loading and other taxes / charges, F.O.R. Engineering Store, Banganga, Katra :-

S.No	Item Particulars	Offered Brand / Make	Warranty / Guarantee period	Net Rate
1.	Online UPS 5 KVA (180 / 192 Volt) without Batteries			Per pc.
2	Online UPS 10 KVA (coil based) without Batteries			Per pc.

Notwithstanding anything mentioned in our price bid, we hereby accept all the terms and conditions mentioned in the RFIQ which are being signed in token of my acceptance. We hereby undertake and confirm that I/we have understood the specifications properly and shall supply the material as per the required / higher specifications to SMVDSB.

I further affirm that in case, I fail to abide-by the conditions or upto the entire satisfaction of the Shrine Board; I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

Seal &amp; Signature \_\_\_\_\_

M/s \_\_\_\_\_

Full Address \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Number: \_\_\_\_\_

E-mail ID: \_\_\_\_\_

**\*The price to be quoted / offered on the letter head of the firm only as per the Price Bid format.\***