



Office of the Chief Executive Officer Shri Mata Vaishno Devi Shrine Board, Katra

No.CO/Pur/Electric/194-VIII/ 677

Dated: 07.06.2025

Request for Inviting Quotations (RFIQ)

For and on behalf of Shri Mata Vaishno Devi Shrine Board; through Chief Executive Officer (herein after referred as SMVDSB), offers are hereby invited from reputed manufacturers / distributors / dealers / suppliers only for furnishing the rates for **SITC of Water Coolers with inbuilt Water Purifiers UV** as per the Specifications, Brand / Make mentioned in Annexure-"A":

Terms and conditions:

1. Document to be submitted:

- i) GST Certificate.
- ii) Certification w.r.t. authorized manufacturer / distributor / dealer must be submitted along with the quotation.

2. Validity:

The validity of quotation should be 20 days from the last date prescribed for submission.

3. Quantity mentioned in RFIQ is indicative and can be increased or decreased as per requirement.

4. **The last date for submission of sealed quotations shall be 13.06.2025.**

5. Rates:

- i) The rates should be NET inclusive of GST, loading, unloading, labour charges, toll tax, freight and other taxes / charges / F.O.R. Engineering Store, Banganga / installation at site.
- ii) The participating firms are advised to quote per piece rates (inclusive of all) (Rates excluding GST and Ex-Shop shall not be considered even after opening of the quotation).

6. Delivery:

The material shall be delivered within 15 days after the issuance of Purchase Order. Before participating, the competing firm must ensure that it has the capacity to meet the delivery period criteria. The Shrine Board may or may not extend the delivery period.

7. Earnest Money Deposit (EMD):

- i. Participating firm has to submit Earnest Money Deposit in the shape of CDR/FDR amounting to **Rs. 8000/- (Rupees Eight Thousand only)** pledged to FA/CAO, SMVDSB, Katra or transfer the amount through **NEFT** in the official account of SMVDSB Account No. 0235040500001804, IFSC - JAKA0KATTRA ("0" Zero). The EMD shall be returned to all un-successful bidders after the issuance of Purchase Order. However, the EMD of the successful bidder (s) shall be retained as Security Deposit.
- ii. Furnishing of EMD for an amount less than the stipulated amount mentioned in the RFIQ quoting the exemption as Small Scale Industries or any other reason shall not be entertained and the quotation / offer submitted by the firm shall be rejected outrightly.
- iii. The quotation will be considered of only those firms who had submitted requisite EMD.
- iv. EMD of successful bidder shall be released only after the receipt of material subject to satisfactory report received from I/c Engineering Store, Banganga.

8. The conditional, illegible, ambiguous quotation (s) and quotation (s) received after the stipulated date and time shall be outrightly rejected.
9. The material to be supplied strictly should be from the brands / makes / specifications mentioned in the RFIQ. No change in the Brand / Make shall be accepted. Any change in the Brand / Make shall outrightly be rejected..
10. The Board reserves the right to establish reasonability of rates, to negotiate with the L-1 bidder for each item or to bifurcate the Purchase Order amongst more than one bidder (on L-1/negotiated rates).

11. **INSPECTION / LIFTING BACK OF REJECTED SUPPLIES:**

- a. On receipt, the material shall be inspected / checked by our Inspection Committee and if found of inferior quality/defective, the same will be rejected and the Board shall be at liberty to have the same procured from open market at the risk & cost of the supplier whereby the original supplier shall be liable to pay the extra cost, if any, involved in the process. The Competent Authority, however, may accept the replaced material within the delivery period if it conforms to the approved specifications.
 - b. The rejected material shall have to be lifted by the supplier at his own risk and cost within a week's time, failing which storage charges @ 2% per day shall be imposed against the supplier for a period of one week. The penalty amount shall get doubled for each subsequent week and the rejected material in the stores shall be at the risk of the firm. Beyond one month the material shall be auctioned and storage charges shall be recovered from the supplier @2% per day. The amount acquired on account of auctioning shall be deposited to SMVDSB Account.
12. **Penalty:** Following penalties (calculated on the value of unsupplied material) shall be imposed for delay beyond the prescribed delivery period, unless exempted by the competent authority for valid reasons to be brought on record.
- a) upto 7 days @ 0.5%
 - b) From 8th day to 15th day @ 1%
 - c) From 16th day to 22nd day @ 1.5% and
 - d) From 23rd day to 30th day @ 2% shall be imposed on each pending item as per the approved rate/quantity mention in the purchase order of the value of the pending supplies.
 - e) After 30 days of delay, the rate approval order / purchase order shall be deemed to have been cancelled to the extent of unsupplied material and the material shall be procured from alternative sources at risk and cost of vendor.

Note: Despite cancellation of Purchase Order as stated above; for any valid reason to be brought on record, the Competent Authority may grant extension in the stipulated delivery period; with or without penalty. (Amount to be decided by the Competent Authority).

13. **Force Majeure:**

Any failure or omission to carry out the provisions of the order shall not give rise to any claim by one party against the other, if such failure or omission arises from an "Act of God" which shall include all acts of Natural Calamities such as fire, flood, earthquakes, hurricanes, pandemics or any pestilences or from civil strikes, compliances with any statute or regulations of the Government lock outs and strikes, riots, embargoes or from any other reasons beyond the control of the parties.

14. All disputes arising hereto are subject to Jurisdiction of the Courts of Law at Katra / Reasi.

15. **Payment:**

The payment shall be processed after receipt of material / installation at Site, Invoice, requisite documents and preparation of GR at ES, Banganga and thereafter shall be released through Accounts Wing within 20 days.

16. **Warranty:**

The successful firm shall provide minimum One Year on the site Warranty to SMVDSB on the supplied material. Warranty Certificate shall be furnished at the time of supply of material. The supplier shall be fully responsible for any manufacturing defects and shall provide warranty service after sales. The warranty shall start from the date of installation of material at Site.

17. **Debarring**

If the successful bidder / supplier / firm fail to comply with the terms and conditions of the RFIQ after successful culmination of the RFIQ and placing of purchase order, the firm shall be debarred from further dealing with SMVDSB for a period of 03 years and the EMD/Security Deposit, if any, of the firm shall be forfeited without any communication.

18. **Rights reserved by SMVDSB:**

The Competent authority of SMVDSB reserves the right:

- i. To cancel/ terminate the RFIQ / Purchase Order during the period of its validity without assigning any reason thereof.
- ii. To forfeit the CDR/FDR of defaulter supplier.
- iii. Debarring any defaulter firm from any further dealing with Shrine Board for a period of three years.
- iv. Grant of extension with or without imposing penalty, as deemed fit.
- v. To split the demand among two or more firms.
- vi. To visit the premises of the bidder to verify the production capacity of the bidder / quality of products.

19. This is just a RFIQ and not a Purchase Order.

20. The broad terms and conditions have been included. However, other standard terms and conditions of supply may be incorporated in the Purchase Order to be issued in due course.

21. **PROCEDURE FOR SUBMISSION OF BID:**

The firm shall submit the **Price Bid** on their letter head as per **Annexure “B”**, in a sealed envelope super-scribed **“QUOTATION FOR SITC OF Water Cooler with inbuilt water purifier UV”** against **RFIQ No. CO/Pur/Elect/194-VIII/677** dated **07.06.2025** which shall contain all relevant details along with requisite Earnest Money Deposit.

22. All such offers, along with the terms and conditions duly signed, and enveloped as described above, must be submitted in person in the office of the SMVDSB, Katra by 3:00 PM (1500 hrs) on **13.06.2025**. Alternatively the sealed offer may be sent by Registered Post /Speed Post/ Courier addressed to the office of the Chief Executive Officer, Central Office, Jammu Road, Katra (J&K) - 182301 so as to reach by 3:00 PM (1500 hrs) on **13.06.2025**. The offer(s) received after the due date and time shall not be considered under any circumstance.

23. The quotations shall be opened by the Committee, at the Office of Chief Executive Officer, SMVDSB, Katra in the presence of the bidders who may choose to be present.

24. The Shrine Board shall not be responsible for any postal delay. Any conditional offer OR offers which are not appropriately sealed as per the format, as explained above, OR offers received after the stipulated date and time, shall not be entertained. Any cutting or overwriting in the Documents will also make the bid liable for rejection.

Sd/-

(Vipan Bhagat), JKAS
Asstt. Chief Executive Officer

Seal and Sign. of the firm

(Please read all the contents of the RFIQ before the submission of the quotation)

Annexure – “A” to this office RFIQ No. CO/Pur/Electric/194-VIII/ 677

dated 07 .06.2025

S.No	Description of material	Tentative Qty. (in Nos)	Required Brand / Make
1.	Water Coolers <ul style="list-style-type: none">➤ with inbuilt Water Purifier UV having 3 stage purification➤ Storage capacity : 120 ltrs or above➤ Storage Tank & Drain Tray material: SS 304➤ Taps: 02 Nos➤ Visual Control LED➤ Cooling On / Off Switch➤ Operating Power Supply: 230± 10% VAC 50 Hz Single Phase➤ Operating temperature: 15 to 45 degree centigrade.	04	Voltas / Blue Star / Usha / Aquaguard (Eureka Forbes) / Zero B Ecochill (Ion Exchange)

Sd/-

**(Vipan Bhagat), JKAS
Asstt. Chief Executive Officer**

PRICE BID**(on the Letter Head of the Firm)**

To,

**The Asstt. Chief Executive Officer (VB),
Shrine Mata Vaishno Devi Shrine Board,
Katra.**

Subject: Quotation for SITC of Water Cooler with inbuilt water purifier UV.

Ref. CO/Pur/Elect/194-VIII/ 677

dated 07.06.2025

I, _____ representative / proprietor of
M/s _____ hereby submit my following rates as
per specification / UOM / / requirement of Shrine Board, Net inclusive of GST, freight,
loading / unloading and other taxes / charges F.O.R. Engineering Store, Banganga,
Katra including installation at site:

S. No.	Description of item	Make / Brand offered	Warranty / Guarantee offered	Net Rate per Unit including installation at Site (in Rs.)
1.	Water Cooler with inbuilt water purifier UV as per specifications mentioned in Annexure "A"			

Notwithstanding anything mentioned in our price bid, we hereby accept all the terms & conditions mentioned in the RFIQ which are being signed in token of my acceptance. We hereby undertake and confirm that I / we have understood the specifications properly and shall supply the material as per the required / higher specifications to SMVDSB.

I further affirm that in case, I fail to abide-by the conditions or upto the entire satisfaction of the Shrine Board; I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

Seal & Signature _____

M/s _____

Contact Person: _____

Contact Number: _____

E-mail ID: _____

- **Kindly read all the contents of the RFIQ before the submission of the quotation.**