



Office of the Chief Executive Officer
Shri Mata Vaishno Devi Shrine Board, Katra

No.CO/Pur/Elect/271-X/ 1647

Dated: 27.09.2025

Request for Inviting Quotations (RFIQ)

For and on behalf of Shri Mata Vaishno Devi Shrine Board; through Chief Executive Officer (herein after referred as SMVDSB), offers are hereby invited from reputed Manufacturers / Distributors / Dealers for furnishing the rates for Supply, Installation, Testing & Commissioning (SITC) of AMF Panel at SMVD Sports Complex, Katra as per the Specifications mentioned as under:

Item Particulars / Specifications	Qty.
AMF Panel suitable for 62.5 KVA DG SET AMF Panel with ATS (Auto Transfer Switch) 160-200 Amp., 3 Phase, Auto changeover PMC based	01 No.

Terms and conditions:

1. **Documents to be submitted:**

- i) GST Certificate.
- ii) Manufacturer / Distributor / Dealer Certificate, if any.

3. **Earnest Money Deposit (EMD):**

- i. Participating firm has to submit Earnest Money Deposit in the shape of CDR/FDR amounting to **Rs. 2,500/- (Rupees Two Thousand Five Hundred only)** pledged to FA/CAO, SMVDSB, Katra or transfer the amount through **NEFT** in the official account of SMVDSB Account No. 0235040500001804, IFSC - JAKA0KATTRA ("0" Zero).
 - ii. The EMD shall be returned to all un-successful bidders after the issuance of Purchase Order(s). However, the EMD of the successful bidder shall be released only after the completion of entire Job i.e. SITC at site, subject to satisfactory report received from AEE (Elect), SMVDSB.
 - iii. The quotation will be considered of only those firms who had submitted requisite EMD. Furnishing of EMD for an amount less than the stipulated amount mentioned in the RFIQ quoting the exemption as Small Scale Industries or any other reason shall not be entertained and the quotation / offer submitted by the firm shall be rejected out-rightly.
2. **The last date for submission of sealed quotations is 04.10.2025 upto 3:00 PM**
3. The validity of quotation should be 20 days from the last date prescribed for submission.
4. Quantity mentioned in RFIQ is indicative and can be increased or decreased as per requirement.
5. **Rates:**
- i) The rates should be NET inclusive of GST, loading, unloading, labour charges, toll tax, freight and other taxes / charges / F.O.R. Engineering Store, Banganga / ITC at site.
 - ii) The participating firms are advised to quote per piece rate (inclusive of all) (Rates excluding GST and Ex-Shop shall not be considered even after opening of the quotation).
6. **The selection of the firm shall be made on lowest offered rate.**
7. The conditional, illegible, ambiguous quotation (s) and quotation (s) received after the stipulated date and time shall be out rightly rejected.

8. The material to be supplied should strictly be of the specifications mentioned in the RFIQ. Any change in the specifications shall invite rejection of offer.
9. **Timeline for Completion of Work:**
 - a. The successful firm shall have to complete the entire job i.e. SITC at Site (**SMVD Sports Complex, Katra**) within a period of 15 days from the date of issuance of Job Order. However, early supply / completion of job shall highly be appreciated. No extension in delivery period shall be allowed.
 - b. **Before submitting the quotation, the participating firm(s) shall ensure that stock is available with them and it shall meet the desired completion timeline.**
10. **INSPECTION / LIFTING BACK OF REJECTED SUPPLIES:**
 - a. On receipt, the material shall be inspected / checked by our Inspection Committee and if found of inferior quality/defective, the same will be rejected and the Board shall be at liberty to have the same procured from open market at the risk & cost of the supplier whereby the original supplier shall be liable to pay the extra cost, if any, involved in the process. The Competent Authority, however, may accept the replaced material within the delivery period if it conforms to the approved specifications.
 - b. The rejected material shall have to be lifted by the supplier at his own risk and cost within a week's time, failing which storage charges @ 2% per day shall be imposed against the supplier for a period of one week. The penalty amount shall get doubled for each subsequent week and the rejected material in the stores shall be at the risk of the firm. Beyond one month the material shall be auctioned and storage charges shall be recovered from the supplier @2% per day. The amount acquired on account of auctioning shall be deposited to SMVDSB Account.
11. **Penalty:** Following penalties (calculated on the value of unsupplied material) shall be imposed for delay beyond the prescribed time-period, unless exempted by the competent authority for valid reasons to be brought on record.
 - a) upto 7 days @ 0.5%
 - b) From 8th day to 15th day @ 1%
 - c) From 16th day to 22nd day @ 1.5% and
 - d) From 23rd day to 30th day @ 2% shall be imposed as per the approved rate/quantity mention in the job order.
 - e) After 30 days of delay, the job order shall be deemed to have been cancelled and the material shall be procured from alternative sources at risk and cost of vendor.

Note: Despite cancellation of Job Order as stated above; for any valid reason to be brought on record, the Competent Authority may grant extension in the stipulated period; with or without penalty. (Amount to be decided by the Competent Authority).
12. **Warranty / Defect Liability Period:**

The successful firm shall provide minimum one year's warranty / DLP and shall be responsible for on-site repair of AMF Panel during defect liability period, without any extra cost to SMVDSB including cost of spares and visiting charges of Engineer / Technician. DLP shall start from the date of successful installation / testing /commissioning of item at site.
13. **Payment Terms:-**
 - a) 90% payment shall be released after the successful completion of work i.e. supply, installation, testing & commissioning (SITC) of AMF Panel at Site, subject to satisfactory report received from the AEE (Elect), SMVDSB through Engineer Incharge, SMVDSB.

- b) Balance 10% shall be released after Defect Liability Period, subject to satisfactory report received from the AEE (Elect), SMVDSB through Engineer Incharge, SMVDSB.

14. **Force Majeure:**

Any failure or omission to carry out the provisions of the order shall not give rise to any claim by one party against the other, if such failure or omission arises from an "Act of God" which shall include all acts of Natural Calamities such as fire, flood, earthquakes, hurricanes, pandemics or any pestilences or from civil strikes, compliances with any statute or regulations of the Government lock outs and strikes, riots, embargoes or from any other reasons beyond the control of the parties.

15. **Rights reserved by SMVDSB:**

The Competent authority of SMVDSB reserves the right:

- i. To cancel/ terminate the RFIQ / Job Order during the period of its validity without assigning any reason thereof.
 - ii. To forfeit the CDR/FDR / Security Deposit of defaulter supplier.
 - iii. To debar defaulter firm from any further dealing with Shrine Board for a period of three years.
 - iv. To grant extension with or without imposing penalty, as deemed fit.
 - v. To establish reasonability of rates, to negotiate with the L-1 bidder.
 - vi. To visit the premises of the bidder to verify the production capacity of the bidder / quality of products.
16. This is just a RFIQ and not a Purchase Order.
17. The broad terms and conditions have been included. However, other standard terms and conditions of supply may be incorporated in the Purchase Order to be issued in due course.
18. All disputes arising hereto are subject to Jurisdiction of the Courts of Law at Katra / Reasi.
19. **Procedure for submission of Bid:**
The firm shall submit the Price Bid on its letter head as per Annexure "A", in a sealed envelope super-scribed "**QUOTATION FOR SITC OF AMF Panel**" against RFIQ No. **CO/Pur/Elect/271-X/1647 dated 27.09.2025** which shall contain all relevant details / documents viz EMD, GST Certificate and RFIQ document duly signed.
20. All such offers duly enveloped as described above, must be submitted in person in the office of the SMVDSB, Katra by 3:00 PM (1500 hrs) on **04.10.2025**. Alternatively the sealed offer may be sent by Registered Post /Speed Post/ Courier addressed to the office of the Chief Executive Officer, Central Office, Jammu Road, Katra (J&K) - 182301 so as to reach by 3:00 PM (1500 hrs) on **04.10.2025**. The offer(s) received after the due date and time shall not be considered under any circumstance.
21. The quotations shall be opened by the Committee, at Central Office, SMVDSB, Katra in the presence of the bidders who may choose to remain present.
22. The Shrine Board shall not be responsible for any postal delay. Any conditional offer OR offers which are not appropriately sealed as per the format, as explained above, OR offers received after the stipulated date and time, shall not be entertained. Any cutting or overwriting in the Documents will also make the bid liable for rejection.

Sd/-

(Vipan Bhagat), JKAS
Asstt. Chief Executive Officer

Seal and Sign. of the firm

(Please read all the contents of the RFIQ before the submission of the quotation)

(On the letter head of the firm)**PRICE BID**

To,

The Asstt. Chief Executive Officer (VB),
Shri Mata Vaishno Devi Shrine Board,
Katra.

Subject: **Quotation for SITC of AMF Panel.**RFIQ No. **CO/Pur/Elect/271-X/1647**dated: **27.09.2025**

Sir,

I, _____ representative / proprietor of M/s _____ hereby submit my following rates as per the specification / UOM / requirement of Shrine Board, **NET rates inclusive of GST, freight, loading / loading and other taxes / charges, F.O.R. & SITC at site:-**

S.No.	Description of Material	Warranty / DLP offered	Net Rate inclusive of GST & SITC at site
1.	<u>AMF Panel suitable for 62.5 KVA DG SET</u> AMF Panel with ATS (Auto Transfer Switch) 160-200 Amp., 3 Phase, Auto changeover PMC based		

Notwithstanding anything mentioned in our price bid, we hereby accept all the terms and conditions mentioned in the RFIQ which are being signed in token of my acceptance. We hereby undertake and confirm that I/we have understood the specifications properly and shall supply the material as per the required / higher specifications to SMVDSB.

I further affirm that in case, I fail to abide-by the conditions or upto the entire satisfaction of the Shrine Board; I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

Seal & Signature _____

M/s _____

Full Address _____

Contact Person. _____

Contact Number: _____

E-mail ID: _____

The price to be quoted / offered on the letter head of the firm as per the Price Bid format only.