



**Office of the Chief Executive Officer  
Shri Mata Vaishno Devi Shrine Board, Katra**

No.CO/Pur/Civil/22/237-II/3290

Dated: 03.11.2023

**REQUEST FOR INVITING QUOTATION**

M/s. \_\_\_\_\_,  
\_\_\_\_\_  
\_\_\_\_\_.

**Dear Sir,**

SMVDSB invites sealed quotations (on the letter head of the firm) from reputed manufacturers / distributors / dealers / suppliers only for furnishing the rates in respect of the Civil Material mentioned in the Annexure:

Description of item	EMD in the shape of CDR / FDR
CP Fittings and Sanitary Fixtures as mentioned in the enclosed Annexure	Rs. 10,000/- (Rupees Ten Thousand only) pledged to FA/CAO, SMVDSB, Katra.

You are as such requested to kindly send your sealed quotation along with relevant documents for the supply of the same giving full details in sealed cover viz. Net price (inclusive of GST & other taxes, F.O.R. Engineering Store, Banganga, Katra), payment terms, Catalogues / Cat No., delivery schedule and other conditions of sale including special discount to SMVDSB.

Your sealed quotations addressed to Shri Mata Vaishno Devi Shrine Board, Central Office, Katra should reach through Speed Post / Registered Post / reputed courier or be personally handed over to the Purchase Section on or before 11.11.2023 upto 02:00PM positively. The quotations received shall be opened on the same day or any other convenient day in presence of representative of the firm who choose to remain present on the occasion.

**Following particulars must be mentioned on the envelope containing your quotation:-**

**RFIQ – CP Fittings and Sanitary Fixtures  
NOT TO BE OPENED BEFORE 11.11.2023 upto 02:00PM  
RFIQ No: CO/Pur/Civil/22/237-II/3290 dated: 03.11.2023**

**Terms and Conditions:**

- This is just a RFIQ and not a Purchase Order.**
- Donations to Shri Mata Vaishno Devi Shrine Board, Katra are exempted from Income Tax under Section 80-G of the Income Tax Act.
- Rate should be Net inclusive of all taxes**, having special discount to SMVDSB and the same shall be **delivered at Engg. Store, Banganga, Katra within the time period mentioned in the subsequent purchase orders.**
- You are requested to send your sealed quotations **by or before 11.11.2023 upto 02:00PM**, quotations after due date and time shall not be accepted.
- The rate should be valid for a period of 30 days from the last date of submission of quotations i.e. 11.11.2023.**
- No escalation in the basic rate of item shall be allowed by SMVDSB during currency of Contract. If the rate of GST is increased/ decreased or a new tax is introduced or an existing tax is abolished or any change in interpretation or application of any tax occurs in the course of performance/evaluation of contract, which was or will be assessed on the bidder in connection with the performance of the contract, an equitable adjustment of the contract price shall be made to fully take into account any such change by addition to the contract price or deduction there from as the case may be.
- THE RATES SHOULD STRICTLY BE QUOTED ON THE LETTER HEAD AS PER THE SPECIFICATION / UOM / REQUIREMENT OF SMVDSB. ANY DEVIATION FROM THE SAME SHALL TANTAMOUNT TO REJECTION OF THE OFFER / RATES QUOTED BY YOU.**

Seal & Signature of the bidder

8. The participating firms are advised to quote NET rates (per piece) inclusive of all taxes and FOR Engineering Store, Banganga, Katra. (Rates excluding GST and Ex-Shop shall not be considered even after opening of the quotation).
9. Kindly quote your rates as per the “UOM (unit of measurement)”, requirement & specification of the Shrine Board.
10. The material to be supplied should be from the brands / make / specifications mentioned in the RFIQ. No change in the Brand / Make shall be accepted even after issuance of Rate Approval / Purchase Order. Any change in the Brand / Make shall outrightly be rejected. **Kindly note that the ISI is not a brand / make of the product.**
11. **Certification w.r.t. to the Authorized manufacturer / distributor / dealer must be enclosed without which the offer submitted by the participating bidder/firm shall not be considered.**
12. The participating firm shall have to deposit the EMD in the shape of CDR/FDR pledged to FA/CAO, SMVDSB, Katra amounting to Rs. 10,000/- (Rupees Ten Thousand Only) having minimum validity of 01 year without which the offer submitted by the participating bidder shall not be considered even after opening of the quotation.
13. The Earnest Money of the Successful bidder shall be converted into Security Deposit which shall be valid during the Rate Contract Period whereas the EMDs of the Unsuccessful bidders shall be released after the allotment of Rate Contract/issuance of Purchase Order in favour of the successful bidder.
14. It shall be noted that if any tenderer / firm did not enclose the CDR/FDR of stipulated amount or furnished CDR / FDR of an amount less than the stipulated amount, as mentioned in the RFIQ, the tender submitted by the firm shall be out-rightly rejected and the rates of the said firm shall not be considered even after opening of quotation.
15. **Furnishing of EMD for an amount less than the stipulated amount mentioned in the RFIQ quoting the exemption as Small Scale Industries or any other reason shall not be entertained and the quotation / offer submitted by the firm shall be rejected out-rightly.**
16. The supplier has to mention the price of the material, CGST & SGST separately while raising the bills of supplies.
17. The supplier shall have to mention the GST No. (01AAETS9822J1ZC) of SMVDSB while raising their bill of supplies. While filling GSTR-I, the supplier shall classify the supply / service made to Shrine Board under Business to Business (B to B) Sales. The successful bidder shall also mention six digit HSN code of the material to be supplied. In case the successful bidder doesn't upload / mention the bill under B to B, the GST amount levied in the bill shall not be paid.
18. The supplier shall file GSTR1 and 3B within the due dates prescribed under the CGST / SGST ACT 2017 so as to enable SMVDSB to claim timely input credit. In case of default, Interest @ 2% per-month of tax amount shall be charged and recovered from the defaulting supplier.
19. In case the successful bidder is filing GST return on quarterly basis he must file the Invoice Furnishing Facility (IFF) on monthly basis for Bills to Shrine Board.
20. No Advance payment shall be made. The payment shall be released through Accounts Section, SMVDSB after receipt of GR, Invoice and requisite documents in the concerned section within 20 days.
21. **INSPECTION / LIFTING BACK OF REJECTED SUPPLIES:**
  - a. On receipt, the material shall be inspected / checked by our Inspection Committee and if found of inferior quality/defective, the same will be rejected and the Board shall be at liberty to have the same procured from open market at the risk & cost of the supplier whereby the original supplier shall be liable to pay the extra cost, if any, involved in the process. The Competent Authority, however, may accept the replaced material within the delivery period if it conforms to the approved specifications.
  - b. The rejected material shall have to be lifted by the supplier at his own risk and cost within a week's time falling which storage charges @2% per day of the total value of the rejected supplied as may be deemed fit to the authority shall be levied.
  - c. Beyond one month the material shall be auctioned without any communication storage charges @2% per day of the total value of the Purchase /Supply Order shall be deducted from any pending payment of the supplier.
22. **Penalty:**
  - a. In case the material is not delivered within the delivery period, the supplier is liable to penalty for the delay **i.e. i)** upto 07 days @ 0.5% **ii)** from 8<sup>th</sup> day upto 15<sup>th</sup> day @ 1% **iii)** from 16<sup>th</sup> day upto 22<sup>nd</sup> day @ 1.5% and **iv)** from 23<sup>rd</sup> day to 30<sup>th</sup> day @ 2% shall be imposed on each pending item as per the approved rate/quantity

mention in the PO of the value of the pending supplies. Further delay shall attract an additional penalty @1% every 10<sup>th</sup> day.

- b. In case of incomplete supply, an amount equal to 2% of the total value of non supplied material shall be deducted from any pending payment of the supplier.

**23. Debarring**

**If the successful bidder / supplier/firm fails to comply with the terms and conditions of the RFIQ after successful culmination of the RFIQ and placing of Rate Approval / purchase / supply order, the firm shall be debarred from further dealing with SMVDSB for a period of 03 years and the EMD, if any, of the firm shall be forfeited without any communication.**

24. SMVDSB reserves the right to reject, accept or prefer any quotation in part or full without assigning any reason whatsoever at any stage. Shrine Board also reserves the right to re-invite the quotations at its sole discretion.
25. Shrine Board Reserves the right to cancel the RFIQ without any prior notice.
26. **SMVDSB reserves the right to negotiate the quoted rates, terms and conditions with the lowest bidder or any of the other bidder on quality basis to ascertain the suitability of the acceptable offer.**
27. **SMVDSB reserves the right to procure the material on Quality Basis.**
28. **SMVDSB reserves the right to split the demand among one or more firms on the L-1 / approved rates.**
29. **Standard Terms and Conditions shall also be incorporated in the PO to be issued in favour of the successful bidder/firm.**
30. Conditional, illegible, ambiguous quotation(s) and quotation(s) received after the stipulated date and time shall be out rightly rejected.

Seal & Signature of the bidder

**Sd/-  
(Dr. Sunil Sharma, JKAS)  
Jt. Chief Executive Officer,  
S.M.V.D. Shrine Board, Katra**

**Note:**

- **Please read the terms and conditions before submitting the quotations.**
- **Mention the brand / make of the material to be supplied without which the rates offered shall not be considered.**



**Office of the Chief Executive Officer  
Shri Mata Vaishno Devi Shrine Board, Katra**

**Annexure to this office RFIQ issued vide no: CO/Pur/Civil/22/237-II/3290 dated:  
11.11.2023**

S. No.	Description of the item	Req. Qty.	Brand / Make	
01.	CP Bib Cock Short Body ½"	100 Nos.	Parko / Jaquar / Marc / Cera / Czar / Ess Ess / Hindware / Kerovit / Parryware / Essco	
02.	EWC Seat China White	54 Nos.		
03.	EWC Seat Combined	07 Nos.		
04.	Orrisa Pan Seat China White	26 Nos.		
05.	Wash Basin China White	81 Nos.		
06.	CP Shower ½" (complete set)	11 Nos.		
07.	CP Jet with Pipe	100 Nos.	Jenus / Style / Chilli / Capri or equivalent of Heavy Duty / Superior Quality	
08.	CP Long Bend 1-¼"	17 Nos.		
09.	CP Nipple ½" x 1"	100 Nos.		
10.	CP Nipple ½" x 1-½"	100 Nos.		
11.	Disk Face ½"	100 Nos.		
12.	Face for CP Bib Cock	200 Nos.		
13.	CP Soap Dish	30 Nos.		
14.	Face for Concealed Pan	25 Nos.		Jaquar
15.	Disc Face for Bib Cock (Half Turn 15mm)	50 Nos.		
16.	Face of Bib Cock (Full Turn 15mm)	50 Nos.		

**Sd/-  
(Dr. Sunil Sharma, JKAS)  
Jt. Chief Executive Officer,  
S.M.V.D. Shrine Board, Katra**

# **PRICE BID**

(on the letter head of the firm)

To,

**The Jt. Chief Executive Officer (S),**  
Shri Mata Vaishno Devi Shrine Board,  
Katra.

**Subject: Quotation for the Supply of CP & Sanitary Material.**

**Ref. No.: RFIQ no: CO/Pur/Civil/22/237-II/3290 Dated: 11.11.2023**

Sir,

I, \_\_\_\_\_ representative / proprietor from M/s \_\_\_\_\_  
\_\_\_\_\_ hereby submit my following rates for the supply of **Concertina Wire**  
as per the requirement of Shrine Board, **NET rates inclusive of GST and all expenses to**  
**SMVDSB, F.O.R. Engineering Store, Banganga, Katra:-**

S. No.	Description of the item	Req. Qty.	Brand / Make offered	Cat. No.	Net Rate (inclusive of GST, other taxes and F.O.R. Engg. Store, Banganga, Katra)
01.	CP Bib Cock Short Body ½"	100 Nos.			each
02.	EWC Seat China White	54 Nos.			each
03.	EWC Seat Combined	07 Nos.			each
04.	Orrisa Pan Seat China White	26 Nos.			each
05.	Wash Basin China White	81 Nos.			each
06.	CP Shower ½" (complete set)	11 Nos.			each
07.	CP Jet with Pipe	100 Nos.			each
08.	CP Long Bend 1-¼"	17 Nos.			each
09.	CP Nipple ½" x 1"	100 Nos.			each
10.	CP Nipple ½" x 1-½"	100 Nos.			each
11.	Disk Face ½"	100 Nos.			each
12.	Face for CP Bib Cock	200 Nos.			each
13.	CP Soap Dish	30 Nos.			each
14.	Face for Concealed Pan	25 Nos.	Jaquar		each
15.	Disc Face for Bib Cock (Half Turn 15mm)	50 Nos.	Jaquar		each
17.	Face of Bib Cock (Full Turn 15mm)	50 Nos.	Jaquar		each

I affirm that the above quoted rates are inclusive of GST, Other Taxes and F.O.R. Engineering Store, Banganga, Katra and are valid for a period of **30 days from the last date of submission of quotation i.e. 11.11.2023.**

I further affirm that I have read and fully understood the RFIQ notice and agree to abide by all the terms and conditions laid therein, which are being signed in token of my acceptance. In case, I fail to abide-by the conditions or upto the entire satisfaction of the Shrine Board, I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

Yours faithfully,

Seal & Signature \_\_\_\_\_

M/s \_\_\_\_\_

Contact Person \_\_\_\_\_

Contact No \_\_\_\_\_

E-mail Id: \_\_\_\_\_