



## **Employment Notice**

Shri Mata Vaishno Devi Shrine Board, a statutory autonomous body, invites applications from eligible and interested candidates for the post of Accounts Assistant in the pay scale PB-1 (5200-20200) GP Rs. 2800/- for Shri Mata Vaishno Devi Shrine Board. The qualification required for the post is as under:

**“Commerce graduate. Desirable: PGDFM”**

The appointment shall be on ‘Term Employment’ basis initially for a period of one year which may be further extended subject to satisfactory performance etc. and shall be governed by the service conditions prescribed by the Shrine Board. The interested candidates may apply to the Chief Executive Officer, SMVDSB, Central Office, Katra (J&K)-182301 **by or before 10.11.2017 (Friday)** alongwith self attested copies of the following documents:

- a) Application with complete Bio-Data (in original).
- b) Qualification Certificates/ Degree(s) (Marksheet of B.Com is compulsory).
- c) Experience certificate.
- d) Proof regarding date of birth.
- e) Two self attested passport size photographs.

The application form (alongwith afore-said documents) can be either deposited at Central Office, SMVDSB, Katra or can be sent by post, but should reach at Central Office, SMVDSB, Katra by or before the stipulated deadline.

Note: **In case of large number of applications, the Shrine Board may shortlist the applicants on the basis of academic merit/ higher qualification for Screening Test. The list of candidates so shortlisted shall be uploaded on the official website of Shri Mata Vaishno Devi Shrine Board i.e. [www.maavaishnodevi.org](http://www.maavaishnodevi.org).** The candidates are advised to check the Shrine Board website from time to time for shortlisting of candidates and date of Screening Test. No separate postal communication shall be sent to the candidates.

Adv. No: 43 / 2017  
Dated: 20 - 10 - 2017

Sd/-  
(Dr. Arvind Karwani), KAS  
Dy. Chief Executive Officer