



**Office of the Chief Executive Officer
Shri Mata Vaishno Devi Shrine Board, Katra**

No.CO/Pur/Civil/2023/439/3764
Dated: 07.12.2023

REQUEST FOR INVITING QUOTATION

M/s. _____,

_____.

Dear Sir,

Shri Mata Vaishno Devi Shrine Board, Katra invites sealed quotations (on the letter head of the firm) from **reputed manufacturers / distributors / dealers / suppliers** for furnishing the rates of Misc. Civil Material of reputed brand / make only mentioned in the enclosed Annexure.

You are as such requested to kindly send **your sealed quotation** along with relevant documents for the supply of the same giving full details in sealed cover viz. Net price (inclusive of GST & other taxes, F.O.R. Engineering Store, Banganga, Katra), payment terms, test certificates, IS Certification, delivery schedule and other conditions of sale **including special discount to SMVDSB.**

Your sealed quotations addressed to **Dy. Chief Executive Officer (V), Shri Mata Vaishno Devi Shrine Board, Central Office, Katra** should reach through Speed Post / Registered Post / reputed courier or be personally handed over to the Purchase Section **on or before 16.12.2023 upto 02:00PM positively**. The quotations received shall be opened on the same day or any other convenient day in presence of representative of the firm who choose to remain present on the occasion.

Following particulars must be mentioned on the envelope containing your quotation:-

<p style="text-align: center;">RFIQ – Supply of Misc. Civil Material NOT TO BE OPENED BEFORE 16.12.2023 upto 02:00PM RFIQ No: CO/Pur/Civil/2023/439/3764 dated: 07.12.2023</p>

Terms and Conditions:

- This is just a RFIQ and not a Purchase Order.**
- Donations to Shri Mata Vaishno Devi Shrine Board, Katra are exempted from Income Tax under Section 80-G of the Income Tax Act.
- Rate should be Net inclusive of all taxes**, having special discount to SMVDSB and the same shall be **delivered at Engg. Store, Banganga, Katra within the time period mentioned in the subsequent purchase orders.**
- You are requested to send your sealed quotations **by or before 16.12.2023 upto 02:00PM**, quotations after due date and time shall not be accepted.
- The rate should be valid for a period of 60 days from the last date of submission of quotations i.e. 16.12.2023.**
- No escalation in the basic rate of item shall be allowed by SMVDSB during currency of Contract. If the rate of GST is increased/ decreased or a new tax is introduced or an existing tax is abolished or any change in interpretation or application of any tax occurs in the course of performance/evaluation of contract, which was or will be assessed on the bidder in connection with the performance of the contract, an equitable adjustment of the contract price shall be made to fully take into account any such change by addition to the contract price or deduction there from as the case may be.
- THE RATES SHOULD STRICTLY BE QUOTED ON THE LETTER HEAD AS PER THE SPECIFICATION / UOM / REQUIREMENT OF SMVDSB. ANY DEVIATION FROM THE SAME SHALL TANTAMOUNT TO REJECTION OF THE OFFER / RATES QUOTED BY YOU.**
- The participating firms are advised to quote NET rates (per piece) inclusive of all taxes and F.O.R. Engineering Store, Banganga, Katra. **(Rates excluding GST and Ex-Shop shall not be considered even after opening of the quotation).**

9. **Kindly quote your rates as per the “UOM (unit of measurement)”, requirement & specification of the Shrine Board.**
10. The material to be supplied should be from the brands / make / specifications mentioned in the RFIQ. No change in the Brand / Make shall be accepted even after issuance of Rate Approval / Purchase Order. Any change in the Brand / Make shall outrightly be rejected even after opening of Quotation / issuance of Orders. **Kindly note that the ISI is not a brand / make of the product.**
11. **The participating firms are advised to mention the brand / make where ever not mentioned in the Annexure of the RFIQ without which the rates offered shall not be considered.**
12. The supplier has to mention the price of the material, CGST & SGST separately while raising the bills of supplies.
13. The supplier shall have to mention the GST No. (01AAETS9822J1ZC) of SMVDSB while raising their bill of supplies. While filling GSTR-I, the supplier shall classify the supply / service made to Shrine Board under Business to Business (B to B) Sales. The successful bidder shall also mention six digit HSN code of the material to be supplied. In case the successful bidder doesn't upload / mention the bill under B to B, the GST amount levied in the bill shall not be paid.
14. The supplier shall file GSTR1 and 3B within the due dates prescribed under the CGST / SGST ACT 2017 so as to enable SMVDSB to claim timely input credit. In case of default, Interest @ 2% per-month of tax amount shall be charged and recovered from the defaulting supplier.
15. In case the successful bidder is filling GST return on quarterly basis he must file the Invoice Furnishing Facility (IFF) on monthly basis for Bills to Shrine Board.
16. No Advance payment shall be made. The payment shall be released through Accounts Section, SMVDSB after receipt of GR, Invoice and requisite documents in the concerned section within 20 days.

17. INSPECTION / LIFTING BACK OF REJECTED SUPPLIES:

- a. On receipt, the material shall be inspected / checked by our Inspection Committee and if found of inferior quality/defective, the same will be rejected and the Board shall be at liberty to have the same procured from open market at the risk & cost of the supplier whereby the original supplier shall be liable to pay the extra cost, if any, involved in the process. The Competent Authority, however, may accept the replaced material within the delivery period if it conforms to the approved specifications.
- b. The rejected material shall have to be lifted by the supplier at his own risk and cost within a week's time falling which storage charges @2% per day of the total value of the rejected supplied as may be deem fit to the authority shall be levied.
- c. Beyond one month the material shall be auctioned without any communication and storage charges @2% per day of the total value of the Purchase /Supply Order shall be deducted from any pending payment of the supplier.

18. Penalty:

- a. In case the material is not delivered within the delivery period, the supplier is liable to penalty for the delay **i.e. i) upto 07 days @ 0.5% ii) from 8th day upto 15th day @ 1% iii) from 16th day upto 22nd day @ 1.5% and iv) from 23rd day to 30th day @ 2%** shall be imposed on each pending item as per the approved rate/quantity mention in the PO of the value of the pending supplies. Further delay shall attract an additional penalty @1% every 10th day.
- b. In case of incomplete supply, an amount equal to 2% of the total value of non supplied material shall be deducted from any pending payment of the supplier.

19. Debarring

If the successful bidder / supplier / firm fails to comply with the terms and conditions of the RFIQ after successful culmination of the RFIQ and placing of Rate Approval / purchase / supply order, the firm shall be debarred from further dealing with SMVDSB for a period of 03 years and the EMD, if any, of the firm shall be forfeited without any communication.

20. SMVDSB reserves the right to reject, accept or prefer any quotation in part or full without assigning any reason whatsoever at any stage. Shrine Board also reserves the right to re-invite the quotations at its sole discretion.
21. Shrine Board Reserves the right to cancel the RFIQ without any prior notice.

22. SMVDSB reserves the right to negotiate the quoted rates, terms and conditions with the lowest bidder or any of the other bidder on quality basis to ascertain the suitability of the acceptable offer.
23. SMVDSB reserves the right to procure the material on Quality Basis.
24. SMVDSB reserves the right to split the demand among one or more firms on the L-1 / approved rates.
25. Standard Terms and Conditions shall also be incorporated in the PO to be issued in favour of the successful bidder/firm.
26. Conditional, illegible, ambiguous quotation(s) and quotation(s) received after the stipulated date and time shall be out rightly rejected.

Seal & Signature of the bidder

**Sd/-
(Vishavjeet Singh, JKAS)
Dy. Chief Executive Officer**



**Office of the Chief Executive Officer
Shri Mata Vaishno Devi Shrine Board, Katra**

**Annexure to this office RFIQ issued under endorsement no:
CO/Pur/Civil/2023/439/3764 dated: 07.12.2023**

S. No.	Description of Items	Brand / Make / Specifications	Req. Qty.
01.	Plain Glass (3.5mm thick), Size: 16" x 40"	as per IS 14900:2018	10 Nos.
02.	Plain Glass (3.5mm thick), Size: 10" x 40"		10 Nos.
03.	Plain Glass (3.5mm thick), Size: 10" x 30"	Brand / Make: Saint Gobin / Modiguard / Gold / Gold Plus / Aashi / Govind	15 Nos.
04.	Plain Glass (3.5mm thick), Size: 24" x 24"		10 Nos.
05.	Plain Glass (3.5mm thick), Size: 30" x 30"		10 Nos.
06.	Hilti Breaker Bit for 1000 AVR Breaker (Pointed Chiesel)		Pointed Chiesel, TE-YX (20/52) 20mm dia
07.	Nails 3" (12 Nos.)	Heavy Duty	10 kgs.
08.	Nails 1" (17 Nos.)	Heavy Duty	03 kgs
09.	S.S. Wire Mesh (Jalli) 3' wide for Doors and Windows	Material Grade: SS 201 or 202 Min. Weight: 12kg to 16 kg Min. Length: 45 to 50 ft per roll	03 rolls
10.	Push Button 1 ¼" (for Cistern)	Heavy Duty of reputed brand / make	30 Nos.
11.	Push Button 1 ½" (for Cistern one pc)		30 Nos.
12.	Push Button 2" (For Cistern one pc)		20 Nos.
13.	Float Ball 10" for one pc seat	Brass, Complete Set, Heavy Duty	20 Nos.
14.	Disk Face for Wash Mixer ¾"	Brass – Heavy Duty	25 Nos.
15.	Chinese Screw ¾" (Black)	Full Threaded, Head Shape: Star Head Material Iron, Colour: Black, 100pc per pkt	01 pkt.
16.	Chinese Screw 1" (Black)		01 pkt.
17.	Chinese Screw 2" (Black)		01 pkt.
18.	Chinese Screw 3" (Black)		01 pkt.
19.	Chinese Screw 6" (Black)		01 pkt.
20.	Self Threaded Screw 1" with steel washer	Carbon Steel Self Drilling Screws Head Shape: Hexa 50pc per pkt	01 pkt
21.	Self Threaded Screw 2" with steel washer		01 pkt
22.	Self Threaded Screw 3" with steel washer		01 pkt
23.	PVC Gatti (Standard Size)	Heavy Duty, 100 pc per pkt	01 pkt.
24.	Wardrobe Locks	Make: Godrej, Stainless Steel, 25mm, 02 keys, Rectangular	10 Nos.
25.	Symphon Kit (Complete) for One pc Cera Make seat	Heavy Duty	01 No.
26.	S.S. Grab Bars 2' long	Heavy Duty	04 Nos.
27.	S.S. Curtain Road 20' long	Heavy Duty	04 Nos.
28.	S. S. Curtain support Rod Brackets	Heavy Duty	40 Nos.
29.	Chinese Screws 1½" (100pc)	Full Threaded, Head Shape: Star Head, Material: Iron, Colour: Black, 100pc per pkt	01 pkt.
30.	PVC Gatti 1½" (100 pc)	Heavy Duty, 100 pc per pkt	01 pkt.
31.	Hammer Drill Bit 6mm for concrete	Pointed Chiesel, Heavy Duty	02 Nos.
32.	Sunmica Tape	Width: 22mm - 30mm, Length: 40-50 m, Thickness: 0.4mm	10 Nos.
33.	GI Nipple ½" x 4"	Nipple from B-Class Pipe of Brand / Make: Tata / Jindal / Parkash Surya	20 Nos.
34.	PVC Waste Pipe for Urinal 2"	Heavy Duty of reputed Brand / Make	30 Nos.
35.	PVC Connection Pipe ½" x 36"		50 Nos.
36.	Hammer Drill Machine, 850 watt, 26mm	Dewalt / Bosch / Stantley / JCB professional / Ingco / Demier / Hilti	01 No.

**Sd/-
(Vishavjeet Singh, JKAS)
Dy. Chief Executive Officer**

Seal & Signature of the bidder

PRICE BID

(on the letter head of the firm)

To,

**The Dy. Chief Executive Officer (V),
Shri Mata Vaishno Devi Shrine Board,
Katra.**

Subject: Quotation for Supply of Misc. Civil Material.

Ref. No.: RFIQ no: CO/Pur/Civil/2023/439/3764 dated: 07.12.2023

Sir,

I, _____ representative / proprietor from M/s _____ hereby submit the following rates for the supply of material as per the specification / UOM / requirement of Shrine Board, **Net rates (inclusive of GST and other taxes / charges) F.O.R. Engineering Store, Banganga, Katra:-**

S. No.	Description of Items	Req. Qty.	Brand / Make offered	Net Rate inclusive of all taxes and F.O.R. ES, Banganga, Katra.
01.	Plain Glass (3.5mm thick), Size: 16" x 40"	10 Nos.		each
02.	Plain Glass (3.5mm thick), Size: 10" x 40"	10 Nos.		each
03.	Plain Glass (3.5mm thick), Size: 10" x 30"	15 Nos.		each
04.	Plain Glass (3.5mm thick), Size: 24" x 24"	10 Nos.		each
05.	Plain Glass (3.5mm thick), Size: 30" x 30"	10 Nos.		each
06.	Hilti Breaker Bit for 1000 AVR Breaker (Pointed Chiesel) Pointed Chiesel, TE-YX (20/52) 20mm dia	02 Nos.	HILTI	each
07.	Nails 3" (12 Nos.)	10 kgs.		per kg
08.	Nails 1" (17 Nos.)	03 kgs		per kg
09.	S.S. Wire Mesh (Jalli) 3' wide for Doors and Windows	03 rolls		each roll
10.	Push Button 1 ¼" (for Cistern)	30 Nos.		each
11.	Push Button 1 ½" (for Cistern one pc)	30 Nos.		each
12.	Push Button 2" (For Cistern one pc)	20 Nos.		each
13.	Float Ball 10" for one pc seat	20 Nos.		each
14.	Disk Face for Wash Mixer ¾"	25 Nos.		each
15.	Chinese Screw ¾" (Black)	01 pkt.		each
16.	Chinese Screw 1" (Black)	01 pkt.		each
17.	Chinese Screw 2" (Black)	01 pkt.		each
18.	Chinese Screw 3" (Black)	01 pkt.		each
19.	Chinese Screw 6" (Black)	01 pkt.		each
20.	Self Threaded Screw 1" with steel washer	01 pkt		each
21.	Self Threaded Screw 2" with steel washer	01 pkt		each
22.	Self Threaded Screw 3" with steel washer	01 pkt		each
23.	PVC Gatti (Standard Size)	01 pkt.		each
24.	Wardrobe Locks	10 Nos.		each
25.	Symphon Kit (Complete) for One pc Cera Make seat	01 No.		each
26.	S.S. Grab Bars 2' long	04 Nos.		each
27.	S.S. Curtain Rod 20' long	04 Nos.		each
28.	S. S. Curtain support Rod Brackets	40 Nos.		each
29.	Chinese Screws 1½" (100pc)	01 pkt.		each
30.	PVC Gatti 1½" (100 pc)	01 pkt.		each
31.	Hammer Drill Bit 6mm for concrete	02 Nos.		each
32.	Sunmica Tape	10 Nos.		each
33.	GI Nipple ½" x 4"	20 Nos.		each
34.	PVC Waste Pipe for Urinal 2"	30 Nos.		each
35.	PVC Connection Pipe ½" x 36"	50 Nos.		each
36.	Hammer Drill Machine 850 watt, 26mm	01 No.		each

Specifications, Brand / Make are as per Annexure of the RFIQ

I affirm that the above quoted rates are inclusive of GST, Other Taxes and F.O.R. Engineering Store, Banganga, Katra and **are valid for a period of 60 days.**

I further affirm that I have read and fully understood the RFIQ notice and agree to abide by all the terms and conditions laid therein, which are being signed in token of my acceptance. In case, I fail to abide-by the conditions or upto the entire satisfaction of the Shrine Board, I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

Yours sincerely,

Seal and Signature _____

Name of the firm: _____

Contact Person: _____

Contact No.: _____

E-mail: _____